

DEPARTMENT OF TRANSPORTATION**CIVIL RIGHTS**1823 14TH STREET

SACRAMENTO, CA 95814

PHONE (916) 324-0990

TOLL FREE (866) 810-6346

FAX (916) 324-1949

TTY 711

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December 28, 2009

Will McClure, Equal Opportunity Specialist
Federal Highway Administration
650 Capitol Mall, Suite 4-100
Sacramento, CA 95814

Dear Mr. McClure:

Enclosed is the California Department of Transportation's (Caltrans) Title VI Program Annual Element Update report for Federal Fiscal Year (FFY) 2009. This report supplements Caltrans Title VI Program Plan, provides information on accomplishments by Caltrans Districts and Divisions with Title VI components for FFY 2009 and goals for the current FFY 2010. The report was prepared in accordance with 23 Code of Federal Regulations, Part 200, Section 200.9 (b).

If you have any questions or need further information, please contact Rita A. Nelson, Chief, Title VI Program, at (916) 324-8399, or by email at rita_a_nelson@dot.ca.gov.

Sincerely,

A handwritten signature in cursive script, reading "Rita A. Nelson for", is written over the typed name.

OLIVIA FONSECA
Deputy Director

Enclosure

c: Rita A. Nelson, Chief, Title VI Program



2009

Title VI Annual Element



Civil Rights

Title VI Program
1823 - 14th Street
Sacramento, CA 95811

**California Department of Transportation
Title VI Program
Annual Element Update**

Federal Fiscal Year (FFY) 2009

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**California Department of Transportation
Title VI Program
Annual Element Update**

Federal Fiscal Year 2009

This report supplements the *California Department of Transportation Title VI Program Plan*, provides information on the accomplishments by the California Department of Transportation (Caltrans), Office of Business and Economic Opportunity, (formerly Civil Rights), Title VI Program and various divisions, program areas and districts for Federal Fiscal Year (FFY) 2009 and planned activities for FFY 2010. The report was prepared in accordance with *23 Code of Federal Regulations, Part 200, Section 200.9 (b) State actions*.

I. Organization and Staffing Level Changes

The Deputy Director, Office of Business and Economic Opportunity, reports directly to the Caltrans Director. During the FFY 2009, the Title VI Program continues to be lead by the Title VI Coordinator. In addition, there are two Title VI Liaisons, one Reports Coordinator, one Limited English Proficiency Specialist and one Office Technician. One organizational change took place, whereas the On-the-Job Training/Supportive Services (OJT/SS) activities including one staff person were transferred from the Title VI Program to the Contractor Compliance Unit. For an organization chart reflecting the Title VI Program see Attachment A.

There were several new appointments for the duties of Title VI Interdisciplinary Team, Program Area Administrators (PAAs) and Title VI Liaisons in the Districts and Headquarters to carry out the Caltrans Title VI Program requirements. See Attachment B for updated lists.

II. Title VI Policy Statement

The Caltrans Title VI Policy Statement was updated with the new Director Randell H. Iwasaki's signature on August 25, 2009. See Attachment C.

III. Title VI Complaints

There was one Title VI complaint received in FFY 2009. Since Caltrans was the respondent in this case, the case was transferred to the Federal Highway Administration (FHWA) for investigation. There were no other Title VI complaints filed with the Office of Business and Economic Opportunity, Equal Employment Opportunity Program, Discrimination Complaint Investigation Unit (DCIU) within FFY 2009.

IV. FFY 2009 Accomplishments

The following accomplishments are reported for various Headquarters divisions, program areas and Districts 1-12, for FFY 2009:

A. Office of Business and Economic Opportunity, Title VI Program

- Revised the Title VI Discrimination Complaint form, EEO-0006 (Rev 11/2008). It is available on the Intranet, Caltrans Electronic Form System for employee use and available on the Internet for public use.
- Rolled out the Title VI and Related Statutes (Title VI) online training module in February 2009. As of September 30, 2009, approximately 10,197 Caltrans employees have taken the training and received a completion certificate.
- Worked with Caltrans IT staff members to develop and maintain a database of employees who have completed the Title VI online training module.
- Worked with Learning Development Office staff to develop a process for updating employee training histories through the Learning Management System. Support staff in the Title VI Program manually update training histories of employees who have taken the Title VI online training module.
- Prepared and distributed district/division reports of employees who completed the Title VI online training module upon request from PAAs and District Title VI Liaisons.
- Updated the Title VI Assurances and Nondiscrimination Agreement and requested Legal Division's review of the documents.
- Continued to update the Caltrans Title VI Program web pages on an as needed basis.
- Conducted three Title VI Interdisciplinary Team/Liaison meetings via teleconference and video teleconference. The meetings were held to share information and provide updates and policy changes on Title VI and Limited English Proficiency (LEP) activities.
- Developed procedures and forms for the collection of statistical data, such as, race, color, national origin, sex, etc., on attendees participating in Caltrans federally funded public events. The *Public Participation Involvement Survey* form was translated into Spanish. The documents are included as Attachment D.
- Provided ongoing technical assistance to divisions, districts, program areas and local agencies as requested.

Title VI Training

- Conducted Title VI one-on-one training to the newly appointed Administrative Support Branch Chief and PAA in Division of Research and Innovation.
- Conducted Title VI training for Executive management staff members in District 7. The training was presented by the Title VI Coordinator on April 6, 2009.
- Participated in the FHWA, Office of Civil Rights, Nondiscrimination and Environmental Justice: A Multidisciplinary Perspective, An Introduction web conference, held April 21 - 22, 2009 (Title VI Program staff).
- Participated in and presented, Surviving a Caltrans Title VI or a Contractor Compliance Review at the California Association of Equal Rights Professionals annual training conference held in Lake Tahoe, CA, June 15 - 18, 2009 (Contractor Compliance Program Manager and Title VI Coordinator).

Limited English Proficiency

- Conducted the biennial Statewide *Language Survey* and prepared the final implementation plan for Caltrans. The California State Personnel Board requires each State agency to survey employees in public contact positions for 10 non-consecutive days. This survey determines if Caltrans employs a sufficient number of qualified bilingual individuals in public contact positions.
- Completed the telephone-interpreter services pilot program. Determined through assessment of the pilot, Caltrans needs telephone interpreter services Statewide.
- Awarded a one-year contract to Language Line Services to provide telephone interpreter services to limited English speaking customers Statewide.
- Translated several nondiscrimination Director's Policies, such as Limited English Proficiency (LEP), Sexual Harassment Prevention, and Equal Employment Opportunity, into Spanish.

Self-Monitoring

- Developed a Title VI compliance review schedule for posting on the Title VI Program web page. The schedule identifies the reviews planned for the 2009 calendar year.
- Developed Local Agency Selection Criteria for Title VI compliance reviews.

- Completed 20 Title VI compliance reviews. Of the 20 reviews, 10 were of district offices, eight were of Headquarters divisions and two were of subrecipients.
- Participated in the review of the Fresno County of Governments with FHWA on March 24, 2009 (Title VI Coordinator and staff).
- Prepared and submitted to FHWA, the *Caltrans Title VI Annual Element Update* report of accomplishments and goals for FFY 2008, including an annual update to the Title VI Program Plan that reflects organizational, policy and implementation changes.

B. Division of Construction

Title VI Training

- Conducted Resident Engineer Academies. Three course sessions were held with a total of 72 students in attendance.
- Conducted Labor Compliance for Resident Engineers and Inspectors. Six course sessions were held with a total of 265 students in attendance.
- Conducted Labor Compliance Basic Training. One course was held with eight students in attendance.
- Reported the Division of Construction staff members participated in the Title VI online training course in May 2009 with 63 employees completing the course.

Limited English Proficiency

- Relied on a number of employees who speak foreign languages to serve as interpreters/translators and were used in a variety of tasks such as, translating Caltrans documents from English to Spanish, and responding to telephone calls regarding translation from English to Spanish.
- Established a list of volunteers for LEP services.

Self-Monitoring

- Participated in quarterly Title VI Interdisciplinary Team/Liaison meetings.
- Reviewed current policies and procedures to ensure compliance.

C. Division of Design

- Participated in quarterly Title VI Interdisciplinary Team/Liaison meetings.
- Updated the internal contact list to reflect the current PAA for Title VI issues and complaints.

Title VI Training

- Continued to provide professional development academies at which district and agency employees can receive instruction from experts in various transportation-related fields, including Title VI considerations.
- Continued to provide Context Sensitive Solutions for California (CSS) training. During FFY 2009, the Caltrans Division of Design, Landscape Architecture Program managed and sponsored delivery of two, two-day CSS training classes, training approximately 50 Caltrans and local agency staff. This training project was delivered through an agreement with the University of California, Institute of Transportation Studies – Technology Transfer Program, who brought in an instructional team from CH2M HILL to develop and deliver the training series.
- Tracked the completion of Diversity Awareness, Sexual Harassment and other training programs that relate to Title VI of the Civil Rights Act of 1964, including the new Title VI online training module, to ensure staff members are kept current on Title VI requirements.
- Conducted two Project Engineer Academies during FFY 2009. A total of 72 Project Engineers attended the training.
- Developed a Transportation Landscape Architect curriculum which includes a multi-level career development approach for Caltrans Landscape Architects to use to improve their skills and expertise for Caltrans.

Self-Monitoring

- Continued to conduct Title VI self-monitoring activities by using the standard operating procedures described in the *Project Development Procedures Manual* (PDPM) to help the Division of Design achieve uniformity when notifying the public or conducting public meetings. Peer review of documents helped the Division of Design monitor the wording used to describe a project and assess community impact. The Division of Design attended Americans with Disabilities Act (ADA) and Civil Rights training regularly to ensure a strong knowledge of concerns pertaining to Title VI issues.

D. Division of Engineering Services

- Recruited and hired the new Division of Engineering Services (DES), Equal Employment Opportunity (EEO) Officer/Title VI PAA who reported on May 4, 2009.
- Continued to display the Caltrans nondiscrimination posters throughout DES facilities, including public access points.
- Continued to display Title VI brochures at public access points.
- Completed the Title VI compliance review conducted by the Title VI Program staff members.

Title VI Training

- Announced to all subdivision Deputy Division Chiefs the new Title VI online training was available during their weekly meeting. Also, distributed a notice to all DES employees to encourage and recommend employees take the Title VI online training.

Self-Monitoring

- Continued to work with the DES, PAA to monitor DES programs, services and activities for compliance with Title VI (Title VI representatives from each of the eight subdivisions).
- Continued to monitor DES for Title VI activities.

E. Division of Local Assistance

- Drafted Roles and Responsibilities for the *Local Oversight Action Plan* (LOAP) at the request of FHWA.
- Attended Office of Business and Economic Opportunity, Title VI Program meetings.

Title VI Training

- Covered Title VI subject matter in the federal-aid series hosted by University of California, Berkeley for local agencies.

Self-Monitoring

- Continued to track projects in LP2000 for projects that require relocation and/or socio-economic studies to be performed for possible Title VI compliance review and reporting. None were found this FFY.
- Continued to review Local Programs Procedures for Title VI related subject matter.

F. Division of Mass Transportation

- Participated in various public outreach activities. Please refer to Attachment E.
- Distributed Public Participation Surveys at each of the ten Section 5311 Recovery Act/Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA) Workshops held at the district offices in June and July 2009. Surveys were collected and data analyzed.
- Distributed Public Participation Surveys at the Job Access/Reverse Commute/New Freedom Funding Application and Scoring Workshop in Sacramento.
- Participated in Title VI Interdisciplinary Team/Liaison meetings.
- Participated in the biennial *Language Survey*.
- Continued to ensure meeting announcements and agendas provide Division of Mass Transportation (DMT) staff contact information to assist individuals who may need special assistance.
- Continued DMT's Interagency Coordination function to facilitate coordination between transportation services furnished by transit with those provided by health and human service agencies. This kind of coordination has the potential for improving service delivery to health and human service agency clients, many (if not most) of whom are the elderly, the disabled or persons or families with low incomes.

Title VI Training

- Conducted Federal Transit Administration (FTA) Section 5311 Recovery Act/PTMISEA Funding Workshops at ten Caltrans District offices from June through July 2009. The federal grant program workshops included a Title VI component. Workshops were attended by district transit staff as well as federal transit grant subrecipients. Approximately 41 district staff

attended, to include District Transit Representatives, District Managers as well Senior Transportation Planners, with four Headquarters Management staff members participating in each session.

- Conducted a pre-workshop FTA Section 5311 Recovery Act Funding training session, which included the Title VI component. Approximately 20 staff attended.
- Conducted three FTA Section 5316/5317 Job Access Reverse Commute/ New Freedom Funding Application (JARC/NF) Workshops which included a Title VI component in July 2009 in Oakland, Sacramento and Stockton.
- Conducted a JARC/NF Funding Selection and Scoring Workshop, which included a Title VI component, held in Sacramento, in July 2009. The workshop was attended by potential federal transit grant subrecipients.
- Conducted 11 Statewide FTA Section 5310 Elderly and Disabled Specialized Transit Program 2009 Funding Application Workshops, which included a Title VI component, beginning in March and concluding in April 2009. The workshops were attended by potential grant subrecipients.
- Reported 20 staff members completed the Title VI online training module.
- Reported Federal Grants management staff attended FTA-sponsored State Management training which included a comprehensive Title VI component.

Limited English Proficiency

- Provided Spanish-speaking language interpreter services for persons with Limited English Proficiency for two public meetings related to the development of local coordinated transportation plans. Services were provided by Caltrans, Office of Business and Economic Opportunity interpreter services.
- Provided sign language interpreter services for a hearing-impaired individual attending a Section 5310 Grant Program Workshop.
- Reported all materials on the DMT Web site provided contact information for special needs assistance.

Self-Monitoring

- Reported all of the FTA Section 5310/5311 and 5316/5317 grant money that is administered to private nonprofit and public transit agencies requires the subrecipients to be in compliance with Title VI requirements prior to project approval.

- Monitored Federal Transit grant subrecipients periodically to include Title VI compliance activities.
- Ensured State Management Plans for each of the FTA grant programs contain Title VI compliance requirements.

G. Division of Procurement and Contracts

- Continued to report to Office of Business and Economic Opportunity, the dollar value and number of prime contract and subcontract awards and commitments to Disadvantaged Business Enterprise (DBE) firms, including the breakdown by ethnicity and gender and actual DBE payments on completed federally assisted projects, on a semi-annual basis. Total DBE contract awards for FFY 2009 are as follows:
 - Total prime and subcontracts awarded for service contracts, architectural and engineering (A&E) consultant contracts, and construction contracts under \$147,000 for this period is 139 contracts for a total \$83,131,439.
 - DBE prime and subcontractors participation for this period is 41 contracts for a total of \$8,311,687, with a 13.19 percent DBE goal attainment. The total of DBE minority men and women owned business contracts awarded is 27 contracts, total \$ 4,613,187; DBE non-minority women owned business contracts awarded is six contracts, totaling \$335,250; and DBE contracts awarded is eight contracts, totaling \$3,363,250.
- Participated in the following outreach activities: American Association of State Highway Transportation Officials (AASHTO) conference, Governor's Small Business forum, Simplified Business Quote Process, Small Business Outreach, and Asian Business Association.

Title VI Training

- Conducted training for all contract staff on identifying and reporting Title VI complaints.
- Implemented the Client Services Request Sheet procedures for handling requests or services from customers with LEP and those falling under the protection of the ADA.

Limited English Proficiency

- Continued to carry out Title VI and LEP training for Division of Procurement and Contracts (DPAC) employees.

- Created and updated the Client Services Request Sheet to guide DPAC staff members when assisting internal and external customers.
- Continued to update and modify DPAC's web pages to better meet the needs of individuals with LEP and sensory disabilities. Upon request, individuals may obtain DPAC's published pamphlets in alternative formats that include: various languages, Braille, large print, audiocassette, and digital media disc. This statement is made available on DPAC's web page in Spanish, Chinese, and Vietnamese.
- Continued to utilize the Title VI LEP/ADA training to guide staff when assisting internal and external customers.
- Participated in Caltrans biennial Statewide *Language Survey*, to ensure provisions of the Dymally-Alatorre Bilingual Services Act (Act) of 1973 for effective communication between all levels of government and the people of the State who may be precluded from utilizing public services because of language barriers were met.
- Continued to identify bilingual staff for possible volunteer translation and interpreter services in DPAC offices Statewide.
- Conducted a survey to identify bilingual staff for possible volunteer translation and interpreter services in DPAC offices Statewide.
- Translated one publication located on DPAC's Web site for public view and availability at <http://caltrans-opac.ca.gov/index.htm>. This publication contains a LEP and ADA reference statement indicating that LEP and sensory services are available in other languages.

Self-Monitoring

- Monitored compliance with all contract requirements. Should a contract manager become aware of any violation of the contract nondiscrimination provisions, such violations are to be immediately reported to the Office of Business and Economic Opportunity, Equal Employment Opportunity Program, DCIU, for appropriate action. All State and federal funded contracts processed by DPAC contain Title VI assurances on nondiscrimination.

H. Division of Rail

Office of Planning and Policy

- Conducted surveys at rest stops. The surveys were origin and destination (O&D) travel surveys. Interviewers asked travelers who stopped at Caltrans roadside rest areas to answer questions related to their travel on highways in rail corridors. The purpose was to gather data to update the Amtrak/Caltrans Intercity Rail Ridership/Revenue Forecasting Model. The questionnaire was available in English and Spanish.

Limited English Proficiency

- Assisted with translation for a survey conducted with the traveling public at highway rest stops. Employees interpreted the surveys for the Spanish-speaking.

Office of Rail Capital Project Development, Operations and Marketing

- Participated in various public outreach activities. Please refer to Attachment E.

Title VI Training

- Provided Title VI online training to staff members in July 2009.

Limited English Proficiency

- Translated menus for the Capitol, San Joaquin and Pacific Surfliner Corridors.
- Assisted with interpreting information at public outreach events to raise awareness of Amtrak California. Costs were limited to travel (Bilingual staff members, Marketing Branch).

Self-Monitoring

- Continued to ensure contracts contain nondiscrimination language obligating contractors to nondiscrimination.
- Continued to evaluate procedures to identify areas of weakness and deficiencies. Where weakness and deficiencies are found, mechanisms will be revised or developed and implemented to ensure Title VI compliance requirements are met and that there are no unresolved Title VI violations prior to award of a contract or grant.

I. Division of Research and Innovation

- Continued to serve as resource to the Division of Research and Innovation (DRI). The Division's Title VI Liaison and the Administrative Support Branch Chief will advise DRI staff of the Discrimination Complaint Investigation process to include ongoing training on identifying and reporting Title VI and VII complaints of discrimination.
- Continued to maintain the list of DRI staff members that are fluent in alternate languages. This includes surveying the employees, and outlining and updating procedures for employees to follow on a case-by-case basis.

Title VI Training

- Reported the Division's Title VI Liaison and the Administrative Support Branch Chief met directly with the Office of Business and Economic Opportunity, Title VI Program staff members on July 9, 2009 for training on responsibilities and expectations of the Title VI requirements.
- Encouraged DRI employees to take the Title VI online training module located on the Office of Business and Economic Opportunity, Title VI Program web page.

Limited English Proficiency

- Continued to maintain procedures to accommodate any request for a DRI published document in an alternate format such as Braille. Procedures have been made accessible to all employees online.
- Continued to ensure research reports are available, upon request, in languages other than English, in Braille, large print, and audiocassette or computer disk for individuals with sensory disabilities.
- Continued to maintain the DRI Web site to allow the sight, hearing or mobility impaired to review web pages utilizing voice readers to interpret web page information. This includes using Alt tags for images that describe what is for the Voice reader and through the use of various tags for text to help the screen reader distinguish between regular text and headers that need emphasis.
- Continued to accommodate any requests for an interpreter or translator for non-English speaking guests by identifying and maintaining list of DRI employees that are certified, or volunteer to interpret and translate the non-English languages.
- Provided employees with information on Language Line Services.

J. Division of Right of Way and Land Surveys

- Provided Title VI training to 81 Right of Way Agents and other Division staff members in FY 2008-09 during the one-week Academy. The Title VI issues were reinforced to 28 Agents attending the two-week Academy.
- Partnered with the California State University of Sacramento to develop a course entitled, *The Basics of Caltrans Property Management*. This training course was launched during the reporting period and includes over nine references to Title VI Program elements. Statewide, 26 Right of Way Agents have attended this training.

Title VI Training

- Reported 100 percent of the Division of Right of Way and Land Surveys employees completed the Title VI online training module between April and July of 2009.

Limited English Proficiency

- Provided all employees in the Division of Right of Way and Land Surveys on July 15, 2009, with information on the new Language Line Services interpreter service made available through the Office of Business and Economic Opportunity, Title VI Program.
- Updated the booklet, *Your Property Your Transportation Project*, in English and the new version was translated into Spanish.
- Translated into Spanish, the Appraisal form, *Notification of Right to Claim Loss of Business Goodwill* (RW 7-30).

K. Division of Transportation Planning

Advanced System Planning

- Reported Office of Advanced State Planning provided guidance to the districts in the preparation of district corridor system Management Plans (CSMPs) and Transportation concept Reports (TCRs). Part of the CSMP and TCR process involved public participation in the adoption of the final plans.

Office of Goods Movement

- Reported Office of Goods Movement (OGM) did not participate directly in organizing outreach activities. OGM did encourage and support the outreach activities of others, including Caltrans district offices and the California Business, Transportation and Housing (BTH) Agency.

Title VI Training

- Reported four staff members completed and received certificates for completing the Title VI online training.
- Participated in the Transportation Planning Academy which includes a section on Title VI training.

Limited English Proficiency

- Reported OGM did not provide translation services for outreach activities. OGM strongly encourages district offices to consider such services when conducting outreach activities related to goods movement infrastructure projects.

Self-Monitoring

- Identified opportunities to implement Title VI self-monitoring activities, including outreach associated with the Trade Corridors Improvement Fund (TCIF) meetings organized by BTH Agency.

Office of Regional & Interagency Planning - Native American Liaison Branch

- Conducted Long Range Transportation Workshops (October 8 - 9, 2008).
- Conducted Quarterly Native American Advisory Committee meetings and addressed a variety of transportation and environmental issues (October 29, 2009).
- Collaborated with the Bureau of Indian Affairs (BIA) in the Indian Reservations Roads (IRRs) Inventory Program by conducting outreach workshops and assisting the Tribal Governments in completing and submitting their IRR Inventory data to BIA.
- Collaborated with the National Indian Justice Center in providing various transportation training opportunities through the Tribal Technical Assistance Program (October 7 and 30, 2008).
- Obtained grant funding for Tribal Outreach and Engagement for Transportation Planning.
- Provided advice/guidance to the Caltrans Director's Office and districts in resolving Native American issues.
- Provided training at the Caltrans Transportation Planning Academy and staff meetings.

- Provided advice/guidance to various federal and State agencies on NALB's programs and procedures.
- Conducted Quarterly Native American Liaison (NAL) video conferences with Departmental NALs Statewide (October 17, 2008).
- Collaborated with the State Tribal Liaisons in the annual Native American Day Celebration.
- Coordinated celebration of and exhibition at the annual Native American Heritage Month in November.
- Reviewed and commented on 88 Overall Work Programs, 55 Regional Transportation Plans (RTPs), three Tribal Transportation Plans, numerous Native American related legislation, transportation and environment handbooks/guidelines.
- Participated and/or chaired the Transportation Research Board's Native American Transportation Issues Committee meetings.

Office of State Planning

- Participated in various public outreach activities. Please refer to Attachment E.
- Reported Caltrans began implementing the *Public Participation Plan* (PPP) for the *California Transportation Plan* (CTP) and the Federal Statewide Transportation Improvement Program (FSTIP) after June 2008 for the development of the *California Transportation Plan 2035* (CTP 2035). The PPP includes the methods of engagement (stakeholder interviews, focus groups representing various interest groups, including traditionally underrepresented populations, and web-based surveys). The PPP also includes the recommended strategies for target categories including community groups representing those that are traditionally underrepresented.
- Contacted minority and low-income populations for the six focus groups for the CTP 2035 (Sacramento, Redding, Los Angeles and Fresno) in April and May 2009.
- Funded an outreach budget to purchase media advertising for minority and low-income populations to participate in the six public workshops for the CTP 2035 (Sacramento and Redding in September 2009 and Fresno, Los Angeles, San Diego and Oakland in October 2009).
- Developed a *template* presentation of the CTP 2035 for District staff to present to targeted small groups, including minority and low-income groups, during the September to October 2009 time frame.

- Continued to operate an Internet-based CTP 2035 web portal where the general public, including the traditionally under-represented, can provide continuous input on the development of the Plan.

Title VI Training

- Reported at least one Senior Transportation Planner attended Supervisory Training Program (STP), Part B, in November 2008 that addressed the following topics: Diversity in the Workplace, Discriminatory Practices and EEO Laws, Sexual Harassment, Supervisor's Role in Promoting a Discrimination-Free Work Environment, Stress Management, Time Management, Supervisors Role in Employee Stress and Time Management, and Problem Solving & Decision Making.
- Reported two employees completed the Title VI online training in August 2009.

Limited English Proficiency

- Translated CTP 2035 brochure into Spanish for public distribution at planning meetings and for public workshops in September and October 2009. OSP is planning to provide Spanish-speaking translators at six workshops (Sacramento and Redding in FFY 2009, September 2009 and Fresno, Los Angeles, San Diego and Oakland in FFY 2010, October 2009).
- Reported where needed, the CSMP/TCR public meetings held in the districts provided translation services.

L. Districts 1 - 12

District 1 - Eureka

District 1 - Division of Administration - Equal Employment Opportunity

- Participated in various public outreach activities. Please refer to Attachment E.
- Attended quarterly Title VI Interdisciplinary Team/Liaison meetings.
- Coordinated the Title VI compliance review, February 9 - 11, 2009, conducted by the Office of Business and Economic Opportunity, Title VI Program staff members.
- Partnered with the California Department of General Services (DGS) to hold the Small Business Workshop, July 28, 2009 (Small Business Liaison).

- Continued outreach partnership with the District Small Business Liaison and Native American Liaison to Native American-Owned businesses, targeting them for Small Business Certification. Developed a special Native American-themed flyer that the Native American Liaison has distributed at events.
- Reported one Title VI complaint was referred to Office of Business and Economic Opportunity, Equal Employment Opportunity Program, DCIU, for the reporting period, FFY 2009.

Title VI Training

- Incorporated a segment of Title VI training into Sexual Harassment Prevention training.
- Provided information to employees of the new online Title VI training and tracked employee participation.
- Provided Title VI training to 14 Business Services, Public Information Officers, and Security staff members on January 21, 2009, in the District Office.

Limited English Proficiency

- Compiled and provided District 1 *Limited English Proficiency Procedure and Resource Manual* to District Office Security and Reception staff members.

Self-Monitoring

- Attended project dry runs and public open houses to ensure the documents are in compliance with Title VI, facility is accessible and that Title VI surveys, brochures, and sign in sheets are readily available to the public (EEO Officer/District Title VI Liaison).
- Displayed the Civil Rights, Office of Equal Opportunity posters, in all operational and public areas throughout the District and field offices.

District 1 - Division of Planning and Local Assistance

- Participated in various public outreach activities. Please refer to Attachment E.
- Reported the Greater Eureka Area Microsimulation Model project includes, by specification and design, the local transit system which serves the low-income population.

- Completed the Hoopa Valley Tribe Transportation Enhancement (TE) grant application. If funded, this project will serve Native American residents of the Hoopa Valley reservation.

District 1 - Advance Planning

- Participated in various public outreach activities. Please refer to Attachment E.
- Initiated consultation with Hoopa Valley Tribe to discuss scope of the proposed TE project on Tribal land.
- Initiated consultation with Yurok Tribe of CA Cultural Committee to identify potential archeological sites within limits of the seismic retrofit project.

District 1 - Regional Planning

- Participated in various public outreach activities. Please refer to Attachment E.
- Participated in Regional Transportation Planning Agency (RTPA) Technical Advisory Committee (TAC) meetings to actively encourage and support consideration of the needs of underserved communities.
- Provided grant oversight for the Environmental Justice Grant. The Grant is titled, *Healthy Rural Roads* - an effort to address specific transportation challenges faced by underserved rural populations with: 1) coordinated transportation service planning; 2) development of a Humboldt County Rural Roads Self-Help Program; 3) development of a Healthy Rural Roads Guide; and 4) a Planning for Active Transportation and Health (PATH) educational campaign.
- Provided feedback to RTPAs in the development of Overall Work Plan (OWP) activities to ensure that underserved communities and Native American Tribes are afforded the opportunity to participate in the transportation planning process.

District 1 - System Planning

- Participated in various public outreach activities. Please refer to Attachment E.

District 1 - Local Assistance

- Participated in various public outreach activities. Please refer to Attachment E.
- Conducted bi-weekly informational webinars. Local agencies and Native American Tribes were invited to participate in webinars to discuss

current Local Assistance issues, American Recovery and Reinvestment Act (ARRA) updates and availability of federal-aid funding for transportation projects.

Title VI Training

- Reported DBE training was provided in District 1 on June 16, 2009 and April 23, 2009. The purpose of the training was to provide information on new requirements regarding race conscious DBE implementation agreements.
- Reported Title VI online training was provided to 24 Caltrans employees.

Limited English Proficiency

- Ensured invitation materials to Caltrans hosted meetings include notification that translation services are available.

North Region - Division of Construction

- Awarded 19 federal-aid projects from October 1, 2008 through August 27, 2009. Prior to award of all contracts and before the construction phase begins, all Title VI requirements are incorporated into the construction contract documents. Mitigation efforts within the construction phase of a project are addressed in contract change orders (CCOs).
- Reported there were two Title VI mitigation CCOs in District 1 during the reporting period. One CCO was to construct the new proposed sidewalk/ADA handicap accessibility ramp grades to be in compliance with ADA requirements. The other CCO was to replace four interpretive signs along an ADA trail. Interpretive signs promote the steps Caltrans took to ensure the native environment was secured in compliance with the Coastal Development Permit.

Limited English Proficiency

- Reported Labor Compliance performed pre-job conference meetings for every District 1 construction contract. Included with the prevailing wage requirements are both State and federal jobsite posters in both English and Spanish. All prime contractors must post each poster at the actual project site for use and inspection of all the contractor's employees.
- Reported North Region Construction currently has three employees that speak Spanish and Punjabi fluently to assist the contractor's personnel in regards to plans, specifications, labor and compliance with the general construction contract administration issues.

North Region - Division of Environmental Planning

- Participated in various public outreach activities. Please refer to Attachment E.
- Continued to analyze projects for potential Environmental Justice issues.

Title VI Training

- Reported one North Region Environmental Planning staff member attended the Environmental Planner's Academy (April 20 - April 24, 2009), which included modules on Title VI and Environmental Justice. In addition, North Region Environmental Planning staff successfully completed the Title VI online training.

Limited English Proficiency

- Continued to provide Spanish language translations and translators, at meetings when appropriate.
- Ensured the project displays that are the centerpiece of the North Region's public workshops require minimal English language skills to interpret. Typically, Environmental, Design and Project Management staff members are available to answer questions and provide verbal explanations of the proposed project.
- Continued to provide a court reporter to record comments at public meetings for EIS-level projects at the draft environmental document stage. The court reporter was available if attendees either could or preferred not to write down their comments.

Self-Monitoring

- Reported Senior Environmental Planners, Associate Environmental Planners and Environmental Planners are responsible for identifying potential Title VI issues on both minor and major projects. Caltrans Headquarters has staff members working directly on Community Impacts and is available to provide input on how to resolve Title VI issues. In addition, staff contacts Headquarters Title VI staff members if clarification is necessary.

North Region - Division of Project Management

- Participated in various public outreach activities. Please refer to Attachment E.

District 2 - Redding

District 2 - Division of Administration - Equal Employment Opportunity

- Developed District 2 Title VI Division Liaison Team.
- Provided Title VI Reporting Process training to Division Liaisons.
- Conducted Title VI training for all rank and file employees.
- Developed and distributed a LEP Procedure and Resource Manual.
- Met with NorCal Center for Deafness to gain a perspective of the challenges that are faced by persons with hearing disabilities (EEO Officer).
- Presented Title VI obligations to Project Managers on December 5, 2008.
- Attended Title VI Interdisciplinary Team/Liaison meetings.
- Met on January 29, 2009, with PPM Deputy to establish reporting responsibilities.
- Met with Planning staff to discuss reporting responsibilities.

Title VI Training

- Conducted Title VI training for all rank and file employees in District 2 (EEO Officer).
- Attended training at Redding Illiteracy Center – Understanding Poverty (EEO Officer).

Limited English Proficiency

- Developed a LEP Procedure and Resource Manual and ensured the manual is available at all offices that have contact with the public (EEO Officer).
- Reminded District 2 Title VI Division liaisons to incorporate meeting flyers in appropriate languages.

Self-Monitoring

- Updated use of a Title VI database on a continuous basis. Currently, the maintenance of the database is assigned to the Caltrans District 2 Administrative Office.

- Continued regular access to the Office of Business and Economic Opportunity, DBE database to capture new data.

District 2 - Division of Administration - Public Information Office

- Participated in various public outreach activities. Please refer to Attachment E.

District 2 - Division of Planning and Local Assistance

- Participated in various public outreach activities. Please refer to Attachment E.
- Conducted Tribal Transportation Planning Academy. This two-day Academy (August 24 - 25, 2009) was put on by District 2, but all North Region (Districts 1, 2, and 3) were invited to attend. The focus of the Academy was to outreach to the Tribal Governments and communicate to them about our Caltrans processes.
- Targeted Hispanic outreach for the State Route (SR) 99 Transportation Concept Report. SR 99 has a 23 percent Hispanic population and because of this demographic, targeted outreach was done in the community. Fliers were translated into Spanish and distributed throughout the community. The community Spanish radio station broadcasted the public workshops and contact information. A Spanish-speaking interpreter attended both public workshops to assist with the outreach process.
- Reported on statistical data process. The District Planning staff is using a consistent process of assigning a staff member to visually collect data for public outreaches. However, this data is not used if too few voluntary survey forms are collected from the outreach.

Title VI Training

- Reported District 2 Planning and Local Assistance staff members attended the Transportation Planning Academy. This Academy includes a Title VI component in the presentations.
- Reported District 2 Planning and Local Assistance staff members completed the Title VI training module developed by the Office of Business and Economic Opportunity, Title VI Program.

Limited English Proficiency

- Translated fliers created for the SR 99 Transportation Concept Report into Spanish and distributed to the community. This translation was at no cost because it was completed by two internal Caltrans staff members that volunteered to do the work.

- Reported at the two SR 99 Transportation Concept reports public meeting, there was a Spanish-speaking interpreter available for the community members. This service did not cost anything because the interpreter volunteered to assist with the meeting.

Self-Monitoring

- Continued to monitor if outreach events are identifying Title VI populations and targeted outreaches are being accomplished. Using the *Meeting Demographics* form, the District staff members are able to identify who attended the outreach meetings and compare it to the U.S. Census Data for that area. If the District did not get the Title VI population needed, then staff made efforts to do additional outreach to the targeted community.

District 2 - Division of Program/Project Management

- Participated in various public outreach activities. Please refer to Attachment E.

Title VI Training

- Reported all 17 employees in the Division of Program/Project Management have completed the Title VI online training. During the reporting period, there were numerous meetings held regarding ways to implement and improve the Division's participation in Title VI.

Limited English Proficiency

- Posted flyers in local businesses in both English and Spanish. In addition, flyers were distributed door to door; ads were placed in the local newspaper in both English and Spanish along with ads placed on a Hispanic radio station out of Chico, CA.

Self-Monitoring

- Analyzed data for benefits/burdens. The District will continue to monitor if outreaches are identifying Title VI populations and targeted outreaches are being accomplished. Using the *Meeting Demographics* form, the District staff members are able to identify who attended the outreach meetings and compare it to the U.S. Census Data for that area. If the staff members are not getting the Title VI population they need, they will make efforts to do additional outreach to the targeted community.

District 2 - North Region Division of Construction

Reported in the North Region, the following 52 federal-aid projects were awarded from October 1, 2008 through August 27, 2009:

- District 1 – 19 federal-aid projects
 - District 2 – 13 federal-aid projects
 - District 3 – 20 federal-aid projects
- Continued to incorporate Title VI requirements into the construction contract documents. Prior to award of all contracts and before the construction phase begins, all Title VI requirements are incorporated into the construction contract documents. Mitigation efforts within the construction phase of a project are addressed in CCOs. District 2 had no CCOs during the reporting period.

Limited English Proficiency

- Reported North Region Construction – Labor Compliance performs pre-job conference meetings for every District 1, District 2 and District 3 Construction contract. Included with the prevailing wage requirements are both State and federal jobsite posters in both English and Spanish. All prime contractors must post each poster at the actual project site for use and inspection of all the contractor's employees.
- Reported North Region Construction currently has three employees that speak Spanish and Punjabi fluently to assist contractor's personnel in regards to Plans, Specifications, Labor Compliance and general construction contract administration issues.

North Region - Division of Environmental Planning

- Continued to analyze projects for potential Environmental Justice issues.
- Held one public meeting in District 2 – the South Redding Six-Lane project. The project was advertised in the local newspaper. The advertisement included contact phone numbers for language interpreters or for other special accommodations. Open house flyers were mailed to property owners and individuals interested in the project. Staff conducted community outreach to county and city partners and held one-on-one conversations with property owners during on-site field studies.

Title VI Training

- Reported North Region Environmental Planning staff members attended the Environmental Planner's Academy (April 20 - 24, 2009), which included modules on Title VI and Environmental Justice. Additionally, North Region Environmental Planning staff successfully completed the Title VI online training.

Limited English Proficiency

- Continued to provide Spanish language translations, and translators, available at meetings when appropriate.
- Reported the project displays that are the centerpiece of the North Region's public workshops require minimal English language skills to interpret. Typically, Environmental, Design and Project Management staffs are available to answer questions and provide verbal explanations of the proposed project.
- Continued to provide a court reporter to record comments at public meetings for EIS-level projects at the draft environmental document stage. The court reporter is available if attendees either cannot or prefer not to write down their comments.

Self-Monitoring

- Reported Senior Environmental Planners, Associate Environmental Planners and Environmental Planners are responsible for identifying potential Title VI issues with both minor and major projects. Caltrans Headquarters has staff members working directly on Community Impacts and are available to provide input on how to resolve Title VI issues. In addition, staff contacts Headquarters Title VI staff members if clarification is necessary.

District 2 - North Region Division of Right of Way

- Provided training to new Right of Way Agents in the District who attended Right of Way Academy I. The Title VI regulations were reinforced during Right of Way Academy II.
- Continued to discuss Title VI issues with agents to prevent any complaints. Right of Way, District 2 office has not had any incidents of Title VI discrimination during the reporting period.
- Initiated approximately 52 negotiations during the reporting period in District 2.

- Reported there were no reported concerns raised by minorities, women, elderly, disabled or low income citizens concerning their options in the negation phase. Nor were there any concerns involving Title VI issues.
- Continued to utilize Relocation Impact Studies as a tool to identify communities that will be impacted by future transportation projects. Also, the Division of Environmental Planning usually conducts Title VI studies and community outreach to identify community representatives. They do this to give the representatives the opportunity to become involved in the project's potential location and during the environmental phase. Right of Way uses brochures and booklets in different languages regarding property owner's rights in the communities affected.

During the appraisal and negation phases, Right of Way Agents make diary notes if special needs are required such as translators or a modified format i.e., Braille. Senior Right of Way Agents in these functions usually review the files and confer with staff about any special needs of their clients.

- Continued to advertise in local newspapers, direct mailings to affected property owners, and radio news notification through the Public Affairs Office. Minorities, women, elderly, disabled and low-income community representatives were encouraged to become involved in the location and environmental phase. They were involved through local newspapers, direct letters including booklets and brochures with property owner's rights information, radio and TV notifications of public hearings.
- Conducted two relocations in District 2 during the reporting period. There were no concerns raised by any citizens.

Title VI Training

- Provided Title VI training and discussions with agents during team meetings and manual training. In addition, District 2 employees attended a four-hour training conducted by a Senior Right of Way Agent. The training included the new procedures regarding the *Language Identification Flashcard* as well as Right of Way's responsibilities and reporting requirements relating to Title VI.

Limited English Proficiency

- Reported there were no costs involved for translation services for LEP individuals. In addition, there were no special records kept for this special service, as they are included in the translator's regular workload. Right of Way uses Title VI pamphlets in 15 languages posted on the

Office of Business and Economic Opportunity Web site and added the *Language Identification Flashcard* which has 30 different languages available for the public to access.

- Continued to provide translators. Right of Way's workforce is diverse and represents the different groups/cultures in California. There are several certified staff translators that speak Spanish and Punjabi.
- Provided access to the new, *Language Identification Flashcard*. Employees were also made aware of the Title VI procedures.

Self-Monitoring

- Reported Senior Right of Way Agents and the Title VI Liaison routinely monitor functional activities in Appraisals, Relocation Assistance, Property Management and Excess Land by reviewing diary entries.
- Continued communication between Office of Business and Economic Opportunity, Title VI Program and Right of Way to provide excellent service to the public and avoid complaints.

District 3 - Marysville

District 3 - Division of Planning and Local Assistance

- Met with Enterprise Rancheria to discuss Caltrans planning process, activities, projects, transportation planning grants, Memorandum of Understanding (MOU), and Native American outreach and collaboration responsibilities.
- Provided District 3, Native American Tribes with information on the CTP 2035.
- Provided assistance to Mooretown Rancheria in developing and finalizing the Tribal Transportation Plan, and provided guidance as grant administrator.
- Conducted a public outreach effort to advertise Caltrans administered Transportation Planning Grants for FY 2009-10.
- Attended Caltrans Native American Advisory Committee meetings.
- Attended Caltrans Native American Liaison meetings.

- Continued with efforts to inform District staff about Tribal Sovereignty and the need to deal with Native American Tribes on a government-to-government basis.
- Continued monitoring District and local transportation planning to ensure Tribal issues are considered.
- Reviewed and updated the District 3, Native American Tribal contact list to ensure that all Tribal responsibilities are met and all government-to-government relationships have been established and are maintained.
- Reviewed and commented on appropriate OWPs to ensure Tribal responsibilities were included in the documents.
- Reviewed the OWPs or RTPs from Butte County Association of Governments, Colusa County Transportation Commission, El Dorado County Transportation Commission, Glenn County Transportation Commission, Nevada County Transportation Commission, Placer County Transportation Commission, Sacramento Area Council of Governments, Sierra County Transportation Commission, and Tahoe Metropolitan Planning Organization for compliance with Title VI requirements.
- Continued to work with Environmental Justice grantees to ensure Title VI is carried out through the entire process, from scoping the communities involved to ensuring materials are translated into appropriate languages. For example, with the North Beale Road Corridor Revitalization grant, county staff, community leaders, local government, schools, Sacramento Area Council of Governments, local businesses, and community residents participated in a multi-day design charrette to identify concerns, priorities and potential improvements to North Beale Road. The charrette consisted of focus group meetings, a community kick-off meeting, workshops, and closing presentations. Flyers for the event were produced in English, Spanish and Hmong for community-wide distribution.
- Attended General Plan Update meetings with counties and cities that have updates in process.
- Reviewed Title VI reports (Urban Mass Transportation Administration Civil Rights Assurances) with all 5311 Transit Agencies. Requested certification from each agency for District/Headquarters files.
- Worked with property owners in a low-income area of the City of Sacramento to release Caltrans right of way to them. This action helps alleviate nuisance issues that are detrimental to the community.

Title VI Training - All Divisions

- Encouraged all employees to complete the Title VI online training. (District Executive Management).

District 3 - North Region Division of Construction

- Reported in the North Region, 52 federal-aid projects were awarded from October 1, 2008 through August 27, 2009. This included 20 federal-aid projects in District 3. Prior to award of all contracts and before the construction phase begins; all Title VI requirements are incorporated into the construction contract documents.
- Reported mitigation efforts within the construction phase of a project are addressed in CCOs. There were 11 Title VI mitigation CCOs in North Region during the reporting period. District 3 had nine CCOs during the construction phase for ADA compliance.

Limited English Proficiency

- Held Labor Compliance pre-job conference meetings for every North Region Construction contract. Included with the prevailing wage requirements are both State and federal job site posters in both English and Spanish. All prime contractors must post each poster at the actual project site for use and inspection of all the contractor's employees.
- North Region Construction currently has three employees that speak Spanish and Punjabi fluently to assist the contractor's personnel in regards to plans, specifications, labor compliance and general construction contract administration issues.

District 3 - North Region Division of Environmental Planning

- Held Gold Run/Colfax Narrows Community meetings. Meetings were held with regard to closure of I-80 and detours of truck traffic onto Highway 20 and Highway 49. Radio advertisements were run announcing the meetings. In addition, a Web site was created to inform the traveling public of the project closures and/or detours.

Title VI Training

- Reported North Region Environmental Planning staff members attended the Environmental Planner's Academy (April 20 - 24, 2009), which included modules on Title VI and Environmental Justice.

Limited English Proficiency

- Distributed a flyer on YOL 16 Major Safety Improvement Project announcing the availability of an environmental document and public open house was printed in English and Spanish. The flyer was sent to all affected property owners and given to the Madison Migrant Housing Center with a request to post. The handout at the meeting was printed in English and Spanish.
- Continued to provide Spanish language translations, and translators at meetings when appropriate.
- Ensured the project displays that are the centerpiece of the North Region's public workshops require minimal English language skills to interpret. Typically, Environmental, Design and Project Management staff members are available to answer questions and provide verbal explanations of the proposed project.
- Provided a court reporter to record comments at public meetings for EIS-level projects at the draft environmental document stage. The court reporter was available if attendees either could not or preferred not to write down their comments.

Self-Monitoring

- Reported Senior Environmental Planners, Associate Environmental Planners and Environmental Planners are responsible for identifying potential Title VI issues with both minor and major projects. Caltrans Headquarters has staff members working directly on Community Impacts and is available to provide input on how to resolve Title VI issues. In addition, Office of Business and Economic Opportunity, Title VI Program staff members may be contacted if clarification is necessary.

District 4 - Oakland

District 4 - Division of Administration - Equal Employment Opportunity

- Participated in various public outreach activities. Please refer to Attachment E.
- Participated in the Title VI Interdisciplinary Team/Liaison meetings.

Title VI Training

- Trained District employees. Title VI training commenced August, 2008 for all District 4 staff members. Regularly scheduled classes were conducted through May 2009, when the Office of Business and Economic Opportunity, Title VI Program staff implemented online training. Thereafter, Title VI training was provided to groups by special request.
- Provided Title VI training during the Specialty Region Quarterly Safety meeting.
- Distributed a memo on May 5, 2009, to all District 4 employees introducing the new Title VI online training module. The memo featured detailed information, instructions, and a direct link to the Title VI online training.
- Presented Title VI Overview training at the Project Engineers (PE) quarterly meeting. The Title VI PowerPoint presentation was placed on the PE (District 4 EEO Office Chief).
- Presented Title VI information at the District Branch Chiefs meeting held on June 4, 2009 (District 4 EEO Office Chief/Title VI Liaison).
- Reported 479 District 4 employees received Title VI training prior to implementation of the Title VI online training module.
- Reported 525 employees received Title VI training at various locations/meetings.
- Reported 200 new employees received Title VI Overview training at two New Employee Orientation (NEO) classes.

Limited English Proficiency

- Continued to include LEP Overview training in the Title VI training course.
- Provided the Caltrans Volunteer/Certified Bilingual Listing on the District 4 EEO intranet site, and by request from the EEO Office.
- Distributed the U.S. Census Bureau, *I Speak* cards during all Title VI courses and made available on the District 4 Intranet site and the Office of Business and Economic Opportunity, Title VI Program Web site.
- Continued to provide web links and information pertaining to LEP services, regulations, publications, and forms on the District's Intranet Web site.

- Distributed the Bilingual Services memo to all District 4 Branch Chiefs on August 18, 2009. The memo detailed information on departmental translation services and the contracted language service provider, Language Line Services.
- Reported one request was made for an American Sign Language interpreter in FFY 2009. This request was made during the time in which there was no contracted language service provider, and they were referred to an alternate provider recommended by Headquarters.

Self-Monitoring

- Distributed a memo on August 18, 2009, to all District 4 Branch Chiefs regarding the utilization of public participation surveys and the visual tally at all public outreach events, meetings and workshops.

District 4 - Division of Administration - Public Information Office

- Participated in various public outreach activities. Please refer to Attachment E.
- Distributed notices for public meetings in local newspapers, on Web sites, media press releases, and fliers to residents and business owners in affected areas of project activity.
- Hosted open public meetings in selected ADA-compliant venues, which allowed access for elderly and disabled community members to attend.

Limited English Proficiency

- Distributed Spanish language advertisements, announcements, and notices for Interstate 80/San Pablo Dam Road to residents in the nearby planned construction area.
- Placed a Spanish language advertisement in the *Marin Independent Journal* and the *Santa Rosa Press Democrat* newspaper for the Marin-Sonoma Narrows Project. This ad publicized the availability for the public to review the projects final environmental document.

District 4 - Division of Construction

- Presented at the Quarterly Seniors meeting on June 12, 2009, reviewing and explaining the new Construction Policy Bulletin (CPB) 09-3 and CPB 09-4 to all Construction Seniors and Management (Labor Compliance).
- Continued to participate in pre-construction meetings throughout the nine Bay Area counties for all construction (Labor Compliance Officers).

Title VI Training

- Held eight Title VI and Related Statutes training sessions. Approximately 480 employees attended.
- Reported 540 of 802 employees from the Divisions of Highway Construction and Toll Bridge Construction have completed the Title VI online training between June 1, 2009 and August 8, 2009.

Self-Monitoring

- Reported Resident Engineers and Inspectors continued to monitor the construction work to ensure the DBEs and Underutilized DBEs (UDBEs) perform the items of work stipulated in the contract. They also continued to refer any discrimination complaints to the California Department of Fair Employment Housing Agency.

District 4 - Division of Design

- Continued to provide professional development academies at which District and local agency employees can receive instruction from experts in various transportation-related fields, including Title VI considerations.
- Continued to provide Context Sensitive Solutions for California (CSS) training. The Caltrans Division of Design, Landscape Architecture Program managed and sponsored delivery of eight, two-day CSS training classes, training approximately 200 Caltrans and local agency staff. This training project was delivered through an agreement with the University of California, Institute of Transportation Studies – Technology Transfer Program, who brought in an instructional team from CH2M HILL to develop and deliver the training series.

Title VI Training

- Conducted four Project Engineer meetings. During the meeting held on April 22, 2009, Title VI Overview training was presented by the District 4 Office Chief of Equal Employment Opportunity. A total of 144 Project engineers attended the training.
- Participated in the new Caltrans Title VI online training. A total of 17 Engineers have taken this training.

Limited English Proficiency

- Researched options to translate Division of Design manuals and other publications into formats useable for the vision impaired.

Self-Monitoring

- Continued to conduct Title VI self-monitoring activities by using the standard operating procedures described in the PDPM to help the Division of Design achieve uniformity when notifying the public or conducting public meetings. Peer review of documents helped the Division of Design monitor the wording used to describe a project and assess community impact.
- Attended ADA and Civil Rights training regularly to ensure a strong knowledge of concerns pertaining to Title VI issues.

District 4 - Division of Environmental Planning and Engineering

- Participated in the Environmental Planner Academy where a presentation was given on Environmental Justice in the Caltrans Environmental Process.
- Participated in several FHWA sponsored seminars and webinars, and anticipate participating in additional FHWA training and enrichment programs.

Title VI Training

- Offered Title VI online training, May - August 2009. All 155 employees in the Division were required to complete the Title VI online training.

Limited English Proficiency

- Encouraged employees who speak foreign languages to serve as interpreters/translators at public meetings and to assist in the preparation of public notices in languages other than English.
- Ensured technical reports and environmental documents are available upon request, in languages other than English, in Braille, large print, and audio cassette or computer disk for individuals with sensory disabilities.

District 4 - Division of Program Project Management

- Utilized Public Participation Survey forms at the I-80 San Pablo Dam Road Interchange Project public meeting, held on August 19, 2009.

District 4 - Division of Right of Way

- Continued to discuss Title VI issues with agents to prevent any complaints. District 4 Right of Way had no reported incidents of Title VI discrimination during the reporting period.

- Continued communication between the Office of Business and Economic Opportunity and Right of Way to provide excellent service to the public and avoid complaints.
- Initiated 36 acquisition negotiations. All acquisition files were in compliance with Title VI. There were no reported concerns raised by minorities, women, elderly, disabled, or low-income citizens concerning their options in the negotiation phase.
- Continued to utilize Relocation Impact Studies as a tool to identify communities that will be impacted by future transportation projects.
- Completed ten relocations. All relocation files were in compliance with Title VI. No concerns were raised involving Title VI in relation to the Relocation Assistance Program.

Title VI Training

- Reported all Right of Way employees completed the Title VI online training.

Limited English Proficiency

- Continued to use Caltrans data developed at the planning stage of the project to offer brochures and booklets in different languages regarding property owners' rights in the affected communities.
- Continued to offer English and Spanish bilingual services using staff translators, especially in the Acquisition and Relocation Assistance Program functions. District 4, Right of Way also has staff members who are fluent in Cantonese, Farsi, Greek, Mandarin, Russian, Tagalog and Vietnamese.

District 4 - Division of Transportation Planning and Local Assistance

- Participated in various public outreach activities. Please refer to Attachment E.
- Addressed Title VI related issues in Project Initiation Documents (PIDs) during FFY 2009.
- Considered Title VI related issues in review of various planning documents.
- Transmitted information to federally-recognized Native American Tribes in District 4 regarding the Tribal Technical Assistance Program (TTAP) Encroachment Permit Training held on October 30, 2008 to disseminate information on Caltrans' Encroachment Permit process; the Indian Law Tax Alert which outlined impact of *Kiddie Tax* on Tribal Minor's Trusts; and

Caltrans District 4 Grants Workshop and grants information relating to the federal and State transportation planning grants program for FFY 2009-2010 cycle.

- Participated and helped facilitate Headquarters initiated Tribal Transportation Academy held at the National Indian Justice Center in Santa Rosa, August 20 - 22, 2009.
- Attended Caltrans Native American Advisory Committee meetings in Woodland, CA.
- Held the third Tribal Summit in October 2008, with the Metropolitan Transportation Commission (MTC), the Association of Bay Area Governments, and Bay Area Federally-recognized Tribes in relation to the development of the RTP and FOCUS efforts.
- Attended Government-to-Government consultations with Graton Rancheria, MTC, and the District's Native American Cultural Resource staff as an outcome of the October Tribal Summit. Discussed possible MOU/Mitigation Agreement between MTC and Graton Rancheria in relation to the development of the RTP.
- Attended two meetings (Woodland and Rumsey in October and November 2008) on BIA's IRRs consultation with Northern California Tribes.
- Completed assistance and provided the District's Letter of Support (signed by the District Director) to Dry Creek Rancheria in its effort to submit SR segments into the (BIA) (IRR) inventory update.
- Signed a contract with Dry Creek Rancheria to establish a Fund Transfer Agreement for its 2008/2009 Environmental Justice Grant, Dry Creek Rancheria Long Term Transportation Plan. Also, attended its kick-off meeting.
- Accompanied Headquarters Tribal transportation consultants, IBI Group, to Stewarts Point, Colverdale, and Graton Rancherias to provide Tribal Needs Assessment.
- Assisted in completion and provided the District's Letter of Support (signed by the District Director) to Federated Indians of Graton Rancheria and Stewarts Point Rancheria in their effort to submit SR segments into the (BIA) (IRR) inventory update.
- Attended the Office of Emergency Services, Tribal Recovery Workshop in Ukiah, CA.

- Continued coordination efforts between Dry Creek Rancheria and District 4 functional units regarding improvements to SR 128/BIA 93.
- Mailed Transportation Planning Grant Workshop invitations to 1200 local agencies and community groups including the Title VI community groups in January 2009.

Title VI Training

- Required completion of Title VI online training for supervisors and encouraged all other staff to do the same.

Self-Monitoring

- Conducted *Meet and Greet* with Stewarts Points Rancheria. Shared various transportation planning grants, and other Caltrans initiated activities that may impact the Tribe IRRs inventory update, Safe Routes to School Program, Emergency Preparedness in rural areas, the Federal Transit Administration 5311 program, etc.).

District 5 - San Luis Obispo

District 5 - Division of Administration - Equal Employment Opportunity

- Added the Title VI online training link to the District 5 home page.
- Participated in the Office of Business and Economic Opportunity, Title VI Program, *Annual Compliance Review Assessment and Recommendations Report*.

Title VI Training

- Provided an introduction to Title VI during the New Employee Orientation training.
- Encouraged employees to complete the Title VI online training and forward a copy of the certificate for tracking purposes.

Limited English Proficiency

- Translated various documents and notices. Primary language translation is Spanish.

District 5 - Division of Administration - Public Affairs

- Continued to track Title VI outreach events.

- Participated in the following public information outreach events:
 - Six television interviews, Latino Outreach Council event at the San Luis Obispo Farmers Market, Univision station tour, Highway 1 document translation, Highway 101 Public Hearing translation, Highway 1/17 Ribbon-Cutting, Alisal (Salinas) High School Outreach.

District 5 - Central Region Division of Construction

- Attended public meetings that were held to inform the public of transportation construction projects.
- Attended city council meetings to update the council on the status of construction projects.
- Utilized several methods to inform the public of transportation projects, such as radio, newspapers and Web sites. Advertisements were placed in newspapers of record that subsequently provided the opportunity for public review and comment regarding specific construction projects.

Title VI Training

- Reported Title VI training is conducted as part of the Construction Boot Camp. Approximately nine employees attended these Academies held in District 5.
- Encouraged all staff to participate in the Title VI online training. Currently over 50 percent of the Senior Transportation Engineers have completed this training.

District 5 - Central Region Division of Right of Way

- Reported District 5, Right of Way did not report any relocations as it is a regional function. There were a total of 100 relocations completed in the Central Region during the reporting period.
- Completed 79 negotiations during the reporting period.
- Reported there were no concerns raised.

District 6 - Fresno

District 6 - Division of Administration - Equal Employment Opportunity

- Participated in monthly VTC meetings with Office of Equal Opportunity, Title VI Liaisons, ADA Headquarters and District team which provides updates and policy changes on Title VI, LEP, EEO, and ADA activities.
- Maintained Web site that provides EEO policies, standards and resources to enhance and comply with Title VI.
- Posted the Civil Rights, Equal Employment Opportunity Program, posters in all operational and public areas within District 6 facilities and field offices.
- Distributed Title VI brochures.
- Provided quarterly articles for the District newsletter on EEO, Title VI and ADA information.
- Participated in and coordinated responses on July 31, 2009, for the Title VI annual compliance review conducted by the Office of Business and Economic Opportunity, Title VI Program staff members.

Title VI Training

- Provided information to all District 6 employees on June 26, 2009, regarding the Title VI online training available on the Office of Business and Economic Opportunity, Title VI Program web page.
- Provided a quarterly newsletter to District employees outlining the Title VI online training. It was distributed during the last week of August 2009.

Limited English Proficiency

- Maintained *I Speak* cards in 12 languages along with a list of District volunteer interpreters for public contact staff in the District.
- Maintained the LEP process with volunteers in the District who speak foreign languages to serve as volunteer interpreters/translators on an as-needed basis.

Self-Monitoring

- Provided assistance and review in obtaining Title VI Annual Element Updates from each program area.

District 6 - Division of Administration - Public Information Office

Limited English Proficiency

- Published Notice (15) in local newspapers (English and Spanish) at the request of Environmental Planning.

District 6 - Division of Administration - Small Business

- Participated in various public outreach activities. Please refer to Attachment E.

District 6 - Division of Design

- Continued to review all Design project plans for Title VI compliance.
- Addressed Title VI considerations through stakeholder involvement mechanisms throughout the project development process by striving to ensure that all efforts are made to identify all persons affected by a project and provide them an opportunity to participate in the decision-making process.
- Addressed Title VI considerations by providing technical assistance, training, and guidance to the District's Design staff members involved in project development as covered in the PDPM. In addition, Headquarters provided assistance to the Districts through the Design Reviewers and Design Coordinators.
- Continued to provide assistance on integrating the Context Sensitive Solution (CSS) process of stakeholder involvement into all design activities. Some of the ongoing efforts of the CSS process ensure that the project development process promotes early and interactive stakeholder input. The District includes community members on many Project Development Teams and in Value-Analysis Studies.
- Reported some Project Engineers participated in the Project Engineer Academy.

District 6 - Division of Transportation Planning and Local Assistance

- Participated in various public outreach activities. Please refer to Attachment E.
- Managed 17 Transportation Planning grant funded projects consisting of nine Environmental Justice Grants, three Community Based Transportation Planning Grants, one FTA Statewide Transit grant, one Transit Technical Planning, one Transit Professional and two Partnership Planning Grants. They include:

- Environmental Justice Grant Projects. The Environmental Justice grants are the following: Lincoln Oval Park Traffic Study in the City of Visalia, Orange Cove Community Transportation Study in the City of Orange Cove, Community Center Transportation Study in the City of Lindsay, Fairmead Neighborhood Mobility and Revitalization Strategies in Madera County, Farmersville Economic Revitalization: Roads to the Future in the City of Farmersville, Kettleman City, Safety and Community Study in Kings County, Picayune Rancheria of the Chukchansi Indians Development Project in Madera County, and Central Valley Tribal Collaboration Transportation Planning Project managed by Kern County Council of Governments but covers the San Joaquin Valley region.
- Community Based Transportation projects. West Tulare Transportation Plan; Safe Routes to School and Non-Motorized Transit Targeting the Low-Income Latino Neighborhood South of SR 137 in the City of Tulare, Preserving and Enhancing a Vital Center through Traffic Calming, Pedestrian Design and Models for Infill Development in the City of Kingsburg, and Madera Ranchos Planning Project in Madera County.
- Transit Planning Grants. The following are Transit Planning Grants: Western Kern Transportation Development Plan (Wasco, McFarland and Shafter), Central Valley Transit Professional Development, County of Tulare Transit Development Plan, Fresno Madera Tulare Kings Multi-Modal System Partnership, and Freeway Deficiency Study in Fresno and Madera Counties - Phase II.
- Reported District 6 Planning staff members received 18 Transportation Planning Grant applications (FY 2009-10) that derived from outreach efforts as public engagement by the Grants Coordinator and Environmental Justice Coordination staff. District 6 received 10 Environmental Justice Grant, five Community Based Transportation Grant, and three Transit Technical Planning Grant applications. Outreach for Transportation Planning Grants is conducted as part of District 6 Environmental Justice efforts. They include:
 - Environmental Justice Grant Applications: Feasibility Study: Phase III Downtown Improvement, City of Lindsay; Neighborhood Revitalization Plan for Southwest Delano, City of Delano; Calwa Community Revitalization Project, City of Fresno; Parlier Community Transport Project, City of Parlier; Tulare County Regional Mobility Access Project, Tulare County Association of Governments; Earlimart Safety and Community Study, Tulare County Resource Management Agency; Improving Mobility, Access, Safety in the City of San Joaquin, City of San Joaquin; Economic Development Plan, City of Maricopa; City of

Madera Downtown Master Plan, City of Madera; and The Bicycle Pedestrian Safety Assessment Community Action Plan, City of Fresno.

- Community Based Transportation Planning Grant Applications: Belmont Corridor Project, City of Fresno, Central Kingsburg Smart Land Use & Transportation Implementation Strategy, City of Kingsburg, Old Fig Garden Community Transportation & Land Use Plan, County of Fresno, West Pine Avenue Community Based Transportation Plan, City of Tulare, and Arvin Blueprint-Compliant Low-Carbon General Plan Element & Zoning Code, City of Arvin.
- Transit Technical Planning Grant Applications: City of Woodlake 2010 Short Range Transit Plan, Development of Transit Facilities Master Plan, City of Madera, and Kern Valley Transportation Development Plan, Kern County Council of Governments.
- Continued to work with Central California Regional Obesity Prevention Program (CCROPP), San Joaquin Valley healthcare advocates, in their efforts to educate Environmental Justice communities about the relationship between land use and transportation and the effect on health. The Environmental Justice Coordinator offered information about Caltrans Transportation Planning Grants and highlighted some of the projects that have been funded and accomplished within District 6. The Central California Regional California Regional Obesity Prevention Program encourages communities to promote land use patterns and infrastructure that facilitate walking and biking. Fairmead Neighborhood Mobility and Revitalization Strategies, Place Matter: Incorporated vs. Unincorporated Communities and Disparities in Motor Vehicle Fatalities, Kettleman City Safety and Community Study, Earlimart Safety and Community Study, Improving Mobility, Access, and Safety in the City of San Joaquin, The Bicycle and Pedestrian Safety Assessment and Community Action Plan, City of Madera Downtown Master Plan, Neighborhood Revitalization Plan for Southwest Delano, and City of Maricopa's Economic Development Plan applications came out of CCROPP efforts.
- Continued to update the Native American Consultation database and created a Non-Federally Acknowledged Tribal Communities database during the month of August 2009.
- Worked with District 6 Director and Deputy Director of Planning and Local Assistance to provide Table Mountain Rancheria Tribe, Picayune Rancheria of Chukchansi Indians Tribe, Cold Springs Rancheria Tribe, Big Sandy Rancheria Tribe, Santa Rosa Rancheria Tachi Yokut Tribe and Tule River Indian Tribe letters authorizing Tribal Governments to include SR 41, SR 65, SR 145, SR 168, SR 180, SR 190, and SR 198, as part of their Indian

Reservations Road Program Inventories for the possibility of future funding from the BIA. Caltrans District 6 Native American Liaison will continue to work with the Tribal Governments to accomplish the tasks of the FHWA and Caltrans funded IRRs Inventory Program (Native American Liaison).

- Reported Environmental Justice Coordination staff worked with Fresno County Council of Governments (Fresno COG), California Rural Legal Assistance and Central California Regional Obesity Prevention Program in the development of the Fresno COG's Environmental Justice Plan.
- Reported Transportation Planning staff members and the Native American Liaison are working with Kern COG and the Tubatulabals of Kern Valley County in coordination efforts of the Environmental Justice Grant funded Central Valley Tribal Collaboration Transportation Planning Project. Efforts included coordination work with District 10, eight San Joaquin Valley MPOs and Tribal Governments and communities from the San Joaquin Valley region.

Title VI Training

- Participated in Climate Gap: Inequalities in How Climate Change Hurts Americans and How to Close the Gap. The presentation was conducted by the author, Rachel Morello-Frosch (Environmental Justice Coordinator).

Limited English Proficiency

- Provided Spanish speaking interpreters at the following events:
 - The City of Visalia's Lincoln Oval Park provided Spanish translation at all events, three community meetings and a joint City Council and Planning Commission meeting.
 - The Environmental Justice Coordinator continued to offer Caltrans Transportation Planning Grant and any other transportation planning related information in Spanish when necessary.
 - The Environmental Justice Coordinator attended the Central California Regional Obesity Prevention Program's Land Use Planning Spanish class.

Self-Monitoring

- Continued working with all the Transportation Planning functions (Regional Planning, Transit Planning, Intergovernmental Review/California Environmental Quality Act (IGR/CEQA) Review, System Planning, CSMP,

and Community Based Planning, etc.) to better integrate Title VI/Environmental Justice requirements (Title VI/Environment Justice Coordination staff).

District 6 - Central Region Division of Construction

- Attended public meetings that were held to inform the public of transportation construction projects.
- Attended city council meetings to update the council on the status of construction projects.
- Utilized several methods to inform the public of transportation projects, such as radio, newspapers and Web sites. Advertisements were placed in newspapers of record that subsequently provided the opportunity for public review and comment regarding specific construction projects.

Title VI Training

- Conducted Title VI training as part of the Resident Engineers Academies. Two employees attended in District 6.
- Conducted Title VI training as part of the Construction Boot Camp. Seven employees attended in District 6.
- Encouraged all staff to participate in the Title VI online training.

District 6 - Central Region Division of Right of Way

- Conducted several public outreach meetings targeted at minorities, women, elderly, disabled and low-income concerning the South Stockton SR 99 and SR 12 projects to inform the communities about these coming projects. As a result, there has been less resistance to the projects.
- Reported there were no reported incidents of discrimination or accusations of discrimination during the reporting period.
- Completed 520 negotiations for the Central Region. Of the 520, 137 negotiations were completed in District 6. The negotiator's log did not reflect any disparity in the conduct of negotiations between minorities and non-minorities. There were 315 minorities, 125 women, 50 elderly and 100 low-income.

- Reported there were 100 relocations completed for the Central Region. Right of Way does not identify what communities are represented in the negotiation phase. Agents note if special needs are required such as translators or a modified format such as Braille and obtain the necessary assistance.
- Reported there were no concerns raised by minorities, women, elderly, disabled or low-income on replacement housing, referral housing, appraisals, relocation assistance, payments and property management during the reporting period.

Title VI Training

- Reported all agents attended Headquarters Title VI training.

Self-Monitoring

- Reported Appraisals: The Title VI informational brochure is sent along with each Notice of Decision to appraise letter. In their review of each appraisal, the Senior confirms that the appropriate materials were sent to the grantor and adherence to Title VI policies. The appraisal staff members have been trained on the importance of sending this information and on the importance of an appraisal being an unbiased product.
- Reported Acquisition: The Acquisition Agent verifies Title VI information given by the appraiser, both in the parcel diary and verbally with the grantor/lessee. If needed, new Title VI information is given.

District 7 - Los Angeles

District 7 - Division of External Affairs - Equal Employment Opportunity

- Participated in various public outreach activities. Please refer to Attachment E.
- Provided Title VI information during the pre-construction meetings to many new contractors (EEO Officer).
- Established and updated the Intranet Web site for District 7 EEO. Title VI information and forms are available to download for all District employees.
- Established great interaction with the Division's Title VI representatives (Title VI Liaisons).

Title VI Training

- Presented EEO Awareness training to the divisions on an as needed or requested basis. The presentation focuses on an overview of the Title VI Program.
- Conducted Title VI training for managers, supervisors, and rank and file employees. Title VI online training was made available to all District employees.

Limited English Proficiency

- Provided all pamphlets in various languages.
- Reported there is one Spanish-speaking EEO representative.
- Translated letters and memos upon request.
- Developed a list of volunteers that will assist in interpreting on an as needed basis.

Self-Monitoring

- Continued to use spreadsheets to monitor and track all Title VI activities.
- Continued to keep records of all pre-construction meetings attended on file.
- Prepared quarterly and annual Title VI reports.

District 7 - Division of External Affairs - Public Affairs

- Participated in various public outreach activities. Please refer to Attachment E.

District 7 - Division of Construction

- Participated in various public outreach activities. Please refer to Attachment E.
- Held mandatory pre-bid meetings for construction contracts. The purpose of these meetings was to increase the pool of DBE, Disabled Veteran Business Enterprises and small business contractors and to promote interactions between prime and potential subcontractors and eventually lead to business contracts. The participation of these meetings held thus far was strong. The February 2, 2009, meeting attendance was estimated to be 100, and July 2, 2009, was approximately 70. The participants were recruited

electronically by email and web-based advertisement using the database obtained from the Office of Business and Economic Opportunity and the DGS.

Title VI Training

- Continued to provide the Construction Policy Bulletin (CPB) 03-9 for Title VI Complaint Resolution which is a standing policy and is available on the Internet to all employees. The CPB 03-9 policy establishes a complaint procedure that advises Construction staff members of requirements as stated in the Civil Rights Act of 1964. Section 8-207, *Employee Complaints – Discrimination Complaint Processing* of the Caltrans *Construction Manual* was updated in July 2004 to include reference to the Employee Interview – Labor Compliance/EEO form in Spanish. The Spanish version of this form is now included in the Appendices of the *Construction Manual*.
- Received training in October 2008, in Sacramento. Two Labor Compliance Officers attended this training. EEO, federal and State wage law and monitoring and enforcement were discussed (Labor Compliance Unit).
- Awarded 78 contracts during the period from October 1, 2008 to August 28, 2009, the date of this report. A pre-construction conference was conducted on each contract prior to the contractor commencing work. Resident Engineers and Labor Compliance Officers informed the contractors of EEO/Discrimination information that was taken directly from the FHWA 1273 as included in all federal-aid contracts. The training material includes Spanish and English posting of required federal posters, minority utilization goals, contractor EEO plan, and the annual EEO report required in July of each year.

Limited English Proficiency

- Provided information over the telephone in Spanish four times by the staff in the Labor Compliance Unit during FFY 2009. Such services were directly related to construction projects and no additional associated cost was identified.
- Provided 84 Labor Compliance posters in Spanish to prime contractors during this reporting period as of August 27, 2009 (Labor Compliance Unit).
- Reported one potential wage case involved 13 interviews either by phone or in person that required Spanish-English translation.

District 7 - Division of Design

- Developed transportation improvement projects that are consistent with the requirements of Title VI. This includes the completion of a project to construct curb ramps on SR 1 in the City of Long Beach to address ADA compliance issues.
- Participated in public hearings and outreach meetings to ensure that impacted members of the community are given the opportunity to provide input into the design of transportation improvement projects.

Title VI Training

- Encouraged employees to complete the Title VI online training.

District 7 - Division of Planning and Local Assistance

- Reported the Community Based Transportation Planning (CBTP) Branch in coordination with Headquarters Office of Community Planning hosted a workshop to inform and assist potential grantees on the requirements for the application and preparation of CBTP, Environmental Justice, and Partnership Planning, and Transit Planning demonstration grants proposals (Transportation Planning Grant Program).
- Used a District database as well as a Headquarters database to contact approximately 300 community based organizations, advocacy groups, consultants, Councils of Governments, and cities representing various ethnic groups throughout the region regarding District 7 projects.
- Toured the new alignment of the Gold Line extension into East Los Angeles. The purpose was to form a partnership with Metropolitan Transportation Authority (MTA) and the Los Angeles Bicycle Coalition and to establish community outreach with Title VI stakeholders.
- Reported completion of the Central City Community Participation and Transportation Plan Grant involving the revitalization of Central City neighborhoods.
- Participated in six public meetings and monthly meetings for general plans and transportation projects CBTP.
- Continued to use a combination of workshops forums, advisory committees, surveys, public hearings, the Internet, public access television, focus groups and publications to inform, engage and respond to regional issues and public questions and concerns (Caltrans along with MPOs and RTPAs).

- Continued to use Demographic Surveys at the workshops to obtain characteristics such as: ethnic groups, income, gender, age, primary and secondary languages, minority populations represented, and disabilities. This information is used to update the District's electronic and geographic information system (GIS) demographic databases.
- Continued to provide information about Caltrans planning studies, grants, and other opportunities to a very broad target audience (Community Planning Branch).
- Continued to use the following methods to ensure public participation:
 - Direct mailings of announcements to CBO.
 - Email COGS within the District.
 - Newspaper advertisements-working with the Public Affairs office.
 - Flyers and announcements at meetings with local, state and regional meetings and/or workshops.

Title VI Training

- Reported all CBTP District and office staff members attended Title VI training provided by EEO.

Limited English Proficiency

- Continued to support CBTP in the distribution of written and spoken outreach materials in the languages that are appropriate to District 7 particular region (Public Affairs, Districts and Headquarters).
- Continued to provide at all workshops and meetings held by CBTP, assistance for the hearing impaired and translators for the non-English speaking. All of the focus groups included sessions in various languages. Interpreters and facilitators from the various ethnic groups also participated.
- Reported translation was done in the following seven languages (English, Spanish, Korean, Chinese, Japanese, Indonesian and Pampangan).

Self-Monitoring

- Continued monitoring the Title VI activities through quarterly/annual reporting.
- Reported CBTP is in the process of developing a set of performance measures to evaluate and monitor Title VI activities.

District 7 - Division of Right of Way

- Reported District 7 has 170 projects on the Capital Project Delivery Plan for this fiscal year, of which Right of Way participated to some degree in 10 percent.
- Reported there were no contract change orders in Right of Way during the reporting period.

Title VI Training

- Attended Title VI training offered by the Headquarters Title VI staff members. Also, employees completed the Title VI online training.

Limited English Proficiency

- Distributed brochures and booklets in English and Spanish. Right of Way also provided translators at public meetings for anyone with LEP.
- Reported Right of Way does not track the expenses of LEP projects. The time spent translating was approximately 60 hours during the reporting period.

Self-Monitoring

- Reported Title VI discrimination issues have not been a problem with the Division of Right of Way. The staff members are diverse, reflecting the makeup of the region and are sensitive to the needs of the public in all its diversity.

District 8 - San Bernardino

District 8 - Division of Administration - Equal Employment Opportunity/Public Affairs/Small Business Unit

- Participated in various public outreach activities. Please refer to Attachment E.
- Participated in several outreach events including: Panel member on two small business events providing information on *How to Do Business with Caltrans*; participated in District 8 Construction Quarterly Industry Outreach meetings, which focus on interaction with the business community on transportation issues; provided an information booth at two small business and Disabled Veteran Business Enterprise (DVBE) conferences.

- Provided Title VI brochures to Public Affairs which are available at all public meetings and outreach events regarding District 8 projects (Title VI Liaison).
- Coordinated the District's Title VI annual compliance review which was completed and submitted to the Title VI Program, Headquarters, on June 11, 2009.
- Participated in three Title VI Interdisciplinary Team/Liaison quarterly meetings.

Title VI Training

- Conducted 11 Title VI training classes to staff members in the District. A total of 197 District staff attended Title VI training classes (Title VI Liaison)
- Attended 23 pre-construction meetings during the reporting period to provide guidance to contractors regarding Title VI compliance (Title VI Liaison).
- Participated in Title VI online training. A total of 568 District employees completed the training.

Limited English Proficiency

- Translated the flyer for I-15 Mountain Pass Project into Spanish (Title VI Liaison).

District 8 - Division of Construction

- Participated in various public outreach activities. Please refer to Attachment E.
- Increased public awareness. Public outreach effort has been a District focus for the past year. Several high profile projects involved increased public awareness and media notices to encourage public participation, inform the public of proposed construction related closures and to encourage seeking alternative traffic routing.
- Attended all pre-construction conferences for federal, State, and local agency projects (Labor Compliance staff members).
- Increased awareness among Resident Engineers through presentations at meetings and individual training.

- Increased the field interviews of contractor employees and as a result has verified or discounted possible violations. Appropriate action has been taken in cases where the contractor was not in compliance.
- Met goal of holding quarterly outreach/small business workshops that include minority groups, women, elderly and disabled persons.
- Co-sponsored a contracting connections and procurement fair in collaboration with California State University of San Bernardino. Construction Division staff were participants.

Limited English Proficiency

- Reported there are three bilingual staff persons in the Labor Compliance Unit. These positions facilitated contractor employee interviews and investigations.

Self-Monitoring

- Continued to oversee and monitor the contract administration portion of the DBE program.

District 8 - Division of Design

Title VI Training

- Attended the mandated Title VI and Related Statutes Overview training classes held in the District.
- Implemented practices from CSS training for designs related to roadside rest areas and visual site assessments.

Limited English Proficiency

- Reported all outreach to the public as well as translation services are handled through other Divisions such as Environmental and Public Affairs. Other design related documents made available to the public are handled through Headquarters Division of Design.

Self-Monitoring

- Continued to review and design all project plans for compliance with the ADA and improved a number of existing and new facilities. One of the most modern roadside rest areas was opened to the public this year on Interstate 15 near Baker.

- Participated and provided input in the District's outreach efforts to communities and other public activities, such as, public meetings and hearings.

District 8 - Division of Environmental Planning

- Reported a total of 11 Environmental Document Reviews. Checklists were completed on nine Environmental Assessments (EAs) and included Community Impact and Environmental Justice as content topics.
- Determined Final Environmental Documents FEDs—Environmental Assessments to be eligible to receive a Finding of No Significant Impact (FONSI) were signed on five projects.

Title VI Training

- Reported approximately 29 employees from the Division of Environmental Planning have taken the Title VI online training located on the Title VI Program web page.

Limited English Proficiency

- Published notices in Spanish language print media in conjunction with public outreach efforts for projects where it was established that a Spanish-speaking population was present.

Self-Monitoring

- Continued to provide all draft and final environmental documents with a specific quality control (QC) review, which focuses on confirming that federal laws, regulations, and Executive Orders applicable to the project have been appropriately addressed. This QC review also covers the Review Checklist referenced earlier.
- Continued to ensure that Title VI training notices are distributed and there is a follow-up with Senior staff members (Division Management).

District 8 - Division of Planning

Office of Community Planning

- Conducted various meetings/workshops for the School by Design, Downtown Revitalization Specific Plan Amendment, and Orange Blossom

Trail grants to introduce stakeholders to the projects and to request feedback, during certain workshops a Spanish interpreter was made available.

Office of Corridor System Management Plans

- Participated in various public outreach activities. Please refer to Attachment E.
- Held various meetings with stakeholders to discuss information related to the corridors being studied as an opportunity to present and obtain feedback.

Office of Goods Movement

- Participated in various public outreach activities. Please refer to Attachment E.
- Managed the contract for the SR 58 Truck Origin and Destination study. Limits of the study were between I-5 in Kern County and the I-15 freeway in San Bernardino County. The intent of the study was to gain statistical information on heavy-duty trucks and the types of cargo. Status meeting were held as a field review and oversight of the collection of truck data at the Boron Roadside rest area as well as at the California Highway Patrol truck scales west of Mojave. This project concluded February 28, 2009.
- Participated in stakeholder meetings as a partner in the development of a Goods Movement toolkit. The toolkit is used as a starting point for ideas on how Southern California goods movement systems can co-exist with affected communities. The toolkit was developed in partnership with Caltrans, LAMetro, Riverside County Transportation Commission (RCTC), and San Bernardino Associated Governments (SANBAG). RCTC was the lead agency on this Environmental Justice project. A final report was published in March 2009.

Office of Indian Affairs

- Participated in various public outreach activities. Please refer to Attachment E.
- Participated in various Tribal transportation planning workshops throughout the State to various Tribes to discuss the planning process, Tribal issues, funding opportunities and Environmental Justice programs. Act as the first point of contact for Tribes seeking assistance and guidance from various Caltrans divisions. Assisted Headquarters in hiring a consultant to work on setting up meetings to discuss the purpose of having a Needs Assessment report prepared for Tribes. Also assisted a local Tribe on correcting bridge information that was previously provided by a prior consultant for the BIA IRR Program.

Office of Regional Planning

- Participated in various public outreach activities. Please refer to Attachment E.
- Provided the general public transit information by maintaining a transit kiosk in the lobby of the District 8 building. Brochures are available in Spanish as well as English.
- Provided the opportunity for stakeholders to participate in a two-day training at the District 8 offices entitled, *Designing Streets for Pedestrian Safety*, sponsored by Caltrans and FHWA.

District 8 - Division of Right of Way

- Provided brochures to local agencies on the acquisition of property rights on federal funded transportation projects. Also provided brochures during public hearings.
- Continued to provide the public, grantors, displacees and others affected by transportation projects Title VI information including the complaint process. This information is provided during appraisal, acquisition and relocation activities.
- Continued to discuss Title VI issues with Right of Way Agents to help prevent any complaints by scheduling team meetings and manual training.
- Initiated approximately 90 new negotiations this fiscal year. Acquisition files were in compliance with Title VI. There were no reported concerns raised by minorities, women, elderly, disabled or low-income citizens concerning their options in the negotiation or relocation phase. The negotiator's log does not reflect any disparity in the conduct of the negotiations between minorities and non-minorities.
- Continued to utilize Relocation Impact Studies as a tool to identify to identify communities that will be impacted by future transportation projects. The Division of Environmental Planning usually conducts Title VI studies and community outreach to identify those community representatives to become involved in the project potential location and environmental phase Right of Way uses.
- Reported there were a total of 40 relocations of displacees completed in District 8 during FFY 2009.

Title VI Training

- Reported there was at least one bilingual Right of Way Agent at the meetings where right of way was affected.
- Required all Right of Way Agents to take the Title VI online training module provided by Headquarters and to submit their completion certificates to management.
- Provided informal Title VI training with Senior Right of Way Agents who are involved with activities such as Appraisal, Acquisition, Relocation Assistance, Property Management, etc. and directly interact with the public.

Limited English Proficiency

- Continued to offer English/Spanish bilingual services using staff translators especially in the Acquisition and Relocation Assistance Program functions. District 8 Right of Way provided services using staff translators.
- Continued to use Caltrans data developed at the planning stage of the project to offer brochures and booklets in different languages regarding property owner's rights in the communities affected.
- Participated in approximately ten public hearings. Right of Way is not the leading division at public hearings. There was at least one bilingual Right of Way Agent at the meetings where right of way was affected.

Self-Monitoring

- Reviewed the parcel diary by peers and superiors to ensure the Acquisition Agent verified the receipt of the Title VI survey and brochures by the property owners. Acquisition Agents also work with the owners to identify the language of their preference during negotiations and accommodate accordingly.

District 9 - Bishop

District 9 - District Director

- Met twice with Death Valley National Park to discuss various projects in the park including how the projects may impact the Timbisha – Shoshone Tribe. The District continues a government-to-government relationship with the Tribe to ensure activities avoid or minimize adverse impacts to cultural and other resources. The meetings also included a discussion on interpretation services being provided to visitors to the park.

- Met with the Independence Tribe on Caltrans response to the Oak Creek flood. Worked with the Tribe on performing an emergency repair project. Coordinated with the Tribe on flood response and clean-up on Tribal land.

District 9 - Division of Administration - Equal Employment Opportunity

- Attended quarterly Title VI Interdisciplinary Team/Liaison meetings (EEO Officer).
- Notified all staff of need to take the Title VI online training (EEO Officer).

District 9 - Division of Administration - Small Business/DVBE/Disadvantaged

- Reported the Small Business Liaison attempted to contact a representative from the Paiute Tribe regarding certification of Tribal members who own small businesses.

District 9 - Division of Maintenance

Title VI Training

- Reported 85 percent of staff members completed the Title VI online training.

District 9 - Division of Maintenance - Engineering and Support

Title VI Training

- Reported 100 percent of the staff members completed the Title VI online training.

Limited English Proficiency

- Provided instructions on requesting information in alternative language formats in all public meeting notices advertised in the newspaper, by email and via flyers.

District 9 - Division of Planning and Programming

- Participated in various public outreach activities. Please refer to Attachment E.

District 9 - Division of Program Project Management (includes Local Assistance and Project Coordination)

- Participated in various public outreach activities. Please refer to Attachment E.

Title VI Training

- Reported all staff members completed the Title VI online training module offered February 26, 2009 through July 29, 2009.
- Attended DBE in-service training on July 1, 2009. All Program Project Management employees and one Project Coordination employee attended the training.
- Completed Caltrans new Race Conscious DBE training on April 23, 2009.
- Coordinated with ITS-Berkeley Tech Transfer Program to schedule the federal-aid series training (five courses) in Bishop June 3, 4, 11, 18 and 19, 2009. Three of these courses included guidance for local agencies in complying with the Civil Rights requirements and DBE requirement for federal-aid transportation projects. These courses were also attended by Caltrans staff members.

Limited English

- Provided instructions on requesting information in alternative language formats on public notices, flyers, emails, etc.

Self-Monitoring

- Collected general demographic information at public meetings to note who was in attendance at the meetings and potential strategies identified for engaging traditionally underrepresented populations.

District 9 - Central Region Division of Construction

- Participated in various public outreach activities. Please refer to Attachment E.
- Initiated 25 projects during this reporting period. Because of Section 7 of the *Standard Specifications Manual*, which, refers to Legal Relations and Responsibility, all projects had mitigation measures. In addition, Division of Construction also uses labor compliance interview checks in the field to be sure employees of the contractors are getting proper treatment and rate of pay. Certified payrolls are sent to Caltrans Labor Compliance Unit, to assure rate of pay and job classifications are addressed.
- Reported for each mitigation measure having Title VI implications, nondiscrimination was mitigated.
- Reported there were two public meetings held to keep communities informed of projects.

- Assisted with the ongoing small business data collection process by gathering construction form numbers CEM 1201, CEM 2402F and CEM 2402S. As projects were completed, this information was collected and sent to Headquarters.
- Continued to use the *Civil Rights Title VI Program Guidelines and Appendices* as a reference.

District 9 - Central Region - Division of Environmental Planning

Title VI Training

- Reported all staff members have completed the Title VI online training.

District 9 - Central Region -Division of Project Development - Design

Title VI Training

- Reported all staff members have completed Title VI training.

District 9 - Central Region - Division of Right of Way

- Completed 60 negotiations.
- Reported there were no concerns raised.
- Reported there were no relocatees reported in District 9 because relocation is a regional function.

District 10 - Stockton

District 10 - Administration - Equal Employment Opportunity

- Displayed updated Civil Rights, Office of Equal Opportunity posters in all operational and public areas throughout the district and field offices.

Title VI Training

- Conducted Sexual Harassment Prevention training with includes Title VI training to 300 District rank and file employees and 100 supervisors and managers.
- Participated in the full Title VI Compliance Review conducted by the Office of Business and Economic Opportunity, Title VI Program staff members in August 2009. The District was found to be in compliance.

- Completed the Title VI online training. Over 350 employees were trained during the reporting period.

Limited English Proficiency

- Updated the Language Assistance Resource list for District 10 language interpreters, either certified or volunteer, and incorporated the new Language Line Services which is now available.
- Updated the District 10 employee volunteer interpreter's list.
- Utilized Language Line Services to provide telephone interpreter services to LEP customers.

Self-Monitoring

- Met regularly with District Title VI Program staff members to maintain compliance with Title VI, and ensure statistics are being collected, and the data is being analyzed to determine the benefits and burdens on local communities impacted by projects.

District 10 - Division of Administration - Public Affairs

- Participated in various public outreach activities. Please refer to Attachment E.

District 10 - Division of Administration - Small Business

- Participated in various public outreach activities. Please refer to Attachment E.
- Held the District 10 Procurement Fair on November 19, 2008. There were 43 vendors in attendance. Twelve vendors received on-the-spot purchasing totaling \$74,457 from both certified small business and DVBEs.
- Established a District 10 Mentor-Protégé Program. Two mentors were identified for the program, a Steering Committee was established, and the MOU was signed by the District Director and the Associated General Contractors representative.
- Participated as an active member of the San Joaquin Valley Chamber of Commerce Procurement Committee. This Committee was established for the Hispanic Chamber of Commerce. The District 10 Liaison shared knowledge and information with the Committee pertaining to the procurement of State contracts and goods with the goal of increasing small business and DVBE involvement in the State's procurement process.

- Identified three major construction projects for which mandatory pre-bid meetings were held. These meetings required the attendance of all prime contractors who intended on bidding on specific projects. These meetings were also open to small and DBEs to allow them the opportunity to meet and network with the primes, and could result in subcontracts being awarded to them.
- Provided training on the DBE Program changes from race neutral to race conscious to all affected employees, supervisors and managers in District 10.

District 10 - Division of Planning and Local Assistance

- Participated in various public outreach activities. Please refer to Attachment E.
- Reported Liaison efforts resulted in resolution of the Ione Bed Rock Mortar issue between a local Tribe, Amador County, and City of Ione. Better communication between the County, City and Tribe is now occurring.
- Added two members to the Native American Advisory Committee (NAAC) from two Tribes located within the District 10 area.
- Continued Tribal representation on the Tribal Advisory Committee (TAC) and committees.
- Reported Amador County Transportation Commission, a District 10 RTPA, is developing formal Tribal consultation protocol that is intended to extend beyond the mandated consultation with federally-recognized Tribes.
- Continued ongoing interagency coordination with internal and external transportation planning partners, including Tribal Governments.
- Presented the CTP 2035 Update overview and status to Tribes and RTPAs TACs, board meetings and schools.
- Participated in San Joaquin Central Valley Tribal Environmental Justice Collaboration Project (also a Blueprint related process). Conducted presentations at two workshops.
- Coordinated with a consultant and two local Tribes for a BIA IRR Tribal Needs Assessment Project.
- Utilized Headquarters Public Engagement contract funds to develop a Public Engagement Plan for the Transportation Concept Report (TCR)/Corridor.

System Management Plan (CSMP) for Highway 49. This TCR/CSMP encompasses Amador, Calaveras, Tuolumne and Mariposa counties in District 10.

- Participated in the *Day of the Farm Worker* on August 23, 2009. There were approximately 2,000 attendees at the event. Participation in this event is a step towards the District's goal to engage underrepresented groups including, farm workers, in transportation planning activities.

Title VI Training

- Completed the Title VI online training (Planning staff members).
- Reported the ARRA helped meet the State goal for \$1 billion obligation. Local Assistance provided training and workshops to cities, counties, consultants, and Caltrans employees on the new DBE Race Conscious Program, economic stimulus, and how to evaluate good faith efforts on contracts through a PowerPoint presentation. Held quarterly progress meetings with MPOs, RTPAs, local agencies, cities, and counties on project funding and environmental. Following are some of the activities performed:
 - AARA Workshop
 - DBE training, Economic Stimulus Teleconference
 - Evaluating DBE Good Faith Efforts of Bidders (Web Conference)
 - Federal-Aid Course IV (Design to Construction)
 - Federal-Aid Course V (Project Completion)
 - Federal-Aid Course III (Right of Way), HPP training
 - Race Conscious DBE Program Implementation training (Headquarters)
 - UC Berkeley - New DBE training

Limited English Proficiency

- Provided a Spanish translation of the CTP 2035 and Sonora Safe Highway Coalition brochures.

District 10 - Central Region - Division of Construction

- Utilized several methods to inform the public of transportation projects, such as radio, newspapers and Web sites. Advertisements were placed in *newspapers of record* that subsequently provided the opportunity for public review and comment regarding specific construction projects.
- Attended public meetings held to inform the public of transportation construction projects.

- Attended City Council meetings to update the Council on the status of construction projects.

Title VI Training

- Conducted Title VI training as part of the Resident Engineers Academies. This year, five employees attended these Academies.
- Title VI training is conducted as part of the Construction Boot Camp. Eleven employees attended this Academy.

District 10 - Central Region - Environmental Division

- Participated in various public outreach activities. Please refer to Attachment E.

District 10 - Central Region - Division of Right of Way

- Reported there were 529 negotiations reported for the Central Region and 244 negotiations completed for District 10.

Title VI Training

- Attended Sexual Harassment Prevention/EEO Overview training which includes training on Title VI.
- During the second week of the Right of Way Academy, Title VI training was delivered.

District 11 - San Diego

District 11 - Division of Administration - Office of Equal Opportunity

- Assisted Office of Business and Economic Opportunity, Title VI Program staff members with the coordination of the District 11 Title VI Compliance Review, securing rooms to conduct interviews, coordinating the interviews and responding to the Title VI Survey Questionnaire. The District was touted for seven best practices in the Final Assessment Report.
- Implemented the following two recommendations made by the Title VI compliance review team:
 - The LEP Guidelines and Procedures were posted on the EEO Web site (Intranet) to respond to customers who are unable to communicate effectively in English because their primary language is not English.

- Title VI informational materials were relocated and posted in the lobby of the District 11 office complex to provide timely information to the public.

Title VI Training

- Provided a refresher Title VI course to the District Title VI Team and to approximately 25 additional employees that work with Title VI issues prior to the Title VI compliance review. The same refresher course was provided to the District's Executive Team.
- Promoted the Title VI online training to District employees.
- Attended approximately three Statewide Title VI quarterly meetings conducted either via VTC or telephone conference (District Title VI Team).

Limited English Proficiency

- Posted LEP guidelines and procedures on the EEO Web site (Intranet) to respond to customers that speak another language other than English as their first language.
- Posted Title VI informational materials in the lobby of the District 11 office complex to provide timely information to the public.
- Updated the Language Assistance Resource List. This is done on an annual basis. The list also notes those individuals that are certified and it is made available to District managers, supervisors, the Office of Public Information and the District office front desk staff. Its purpose is to assist the District in assuring that LEP persons have equal access to services that are normally provided in English and conform to Executive Order 13166 - *Improving Access to Services for Persons with Limited Proficiency (LEP)*, August 2000.

Self-Monitoring

- Continued a relationship with other Title VI Program representatives to enhance communications, raise the Program profile and share best practices. Additionally the District Title VI Team participated in approximately three Headquarters VTC meetings.

District 11 - Division of Administration - Public Information Office

- Participated in various public outreach activities. Please refer to Attachment E.

- Provided information regarding the planning, the design, the construction, the maintenance and the operation of the state transportation system to members of the public, media, legislative offices and community groups. The Public Information Office also worked with elected officials to address constituent concerns and resolve issues involving the District/Caltrans.
- Evaluated communities to determine their needs by going out to the communities and identifying issues to help in gathering information on the needs of the communities. The Public Information Office used demographic information (U.S. Census, San Diego Association of Governments (SANDAG) Regional Census Data Center, and planning /community groups) to adequately determine the needs that may arise. The Public Information Office also used demographic information provided by District Environmental and Program Project Management staff members.
- Identified the needs of low-income communities by field visits, talks with residents and business owners and apartment managers, and solicits feedback from local agencies servicing those areas.
- Responded to inquiries by personal contact, via telephone, email, through the Web site and the California Public Records Request Act. Public outreach efforts made by Public Information Office are targeted to reach the maximum numbers of all impacted populations. The Public Information Office attempted to provide timely accurate responses to all public, media and legislative inquiries regardless of the source of inquiry.
- Responded to an average of three hundred phone calls, letters, emails and walk-in inquiries each week.
- Provided additional informational meetings and placed advance notices in smaller community newspapers. The Public Information Office utilized Web site, media and delivery of flyers to residents and businesses to provide advance notice.
- Participated in and/or coordinated four public meetings to provide the public with information and to provide opportunities for public comment on for the Interstate 15 Managed Lanes; the SR 11/Otay Mesa East Port of Entry; SR 98 and SR 76 East. The Public Information Office ensured that meeting facilities were ADA compliant and provided advance notification in the form of newspaper advertisements, news releases, and notification on the District Web site.
- Responded to 84 requests for information pursuant to the California Public Records Act (CPRA, Government Code Sections 6250-6276).

- Coordinated media events, including groundbreaking and milestone ceremonies for Interstate 5 Lomas Santa Fe Project 11-2358U4; Interstate 15 Managed Lanes Middle Segment Unit 5 11-080944; Other Media Events included the 2009 San Diego Regional Transportation Update, Highway Workers' Memorial Day, SR 905 Phase 1B Project 11-288804 Groundbreaking, Mountain of Trash Anti-Litter Event, SR 11/Otay Mesa POE Presidential Permit Celebration, the San Diego-Coronado Bridge 40th Anniversary.
- Maintained the District Web site posting current news releases, project fact sheets, construction notices, 2009 major construction map and invitations to public events. The Public Information Office created specific web pages for the Interstate 15 Express Lanes projects construction updates, the *Take Care Getting There* on SR 67 Public Awareness Campaign and the San Diego-Coronado Bridge 40th Anniversary.
- Conducted Public Awareness Safety Campaigns for SR 67, SR 76 and Slow for the Cone Zone. Outreach methods included distributing safety posters and informational materials to area businesses and schools, arranged for showings of movie theater slides and television/video ads, placed safety campaign ads on YouTube and made safety campaign materials available on the District 11 public Web site.
- Staffed informational booths at the Mexport Cross-Border Trade Show in Otay Mesa, at the United States Marine Corps *100 Days of Summer* Highway Safety Event at Camp Pendleton and at the Mothers Against Drunk Drivers Walk in San Diego at Liberty Station in Point Loma.
- Assisted Santee Public Library to coordinate a speaking engagement for the SR 52 Sunnyside Gateway Project Manager to provide the public with information about the project.
- Provided current information to the public, media, local, State and federal agencies, and District personnel by telephone, Web site, news releases, and email, fax, radio, print, and television interviews.
- Provided a Media Officer for Monday morning construction updates on local television station KUSI (September 2008 through June 2009).
- Produced and distributed 160 news releases and media advisories, and 15 construction bulletins and newspaper ads between October 1, 2008 and August 25, 2009.
- Provided information regarding the planning, the design, the construction, the maintenance and the operation of the State transportation system as part

of the District's Speakers Bureau, which was developed by the Public Information Office.

- Coordinated a field trip to Caltrans Transportation Management Center (TMC) for children ages 11-14 who are participants in the First Lego League Robotics Competition to show examples of how Caltrans makes transportation efficient. Children were given a tour of the TMC and presentations with actual field elements to show how traffic signals and ramp meters are used to efficiently manage traffic.

Limited English Proficiency

- Made some public documents available on the District's Web site, at public presentations and through CPRA process.
- Maintained an updated list of area media contacts including English and Spanish language media. The Public Information Office has access to more than 100 media outlets. The Public Information Office also maintained listings of community contacts, legislative contacts, and local chambers of commerce.
- Placed advance notices in the newspaper of record for public meetings and hearings required by law. Advertisements were posted in newspapers and included Spanish language newspapers in areas with significant Spanish speaking populations. Advertisements included contact information to request foreign language, American Sign Language interpreters or special arrangements. The Public Information Office verified that public meeting locations were ADA compliant.
- Continued to assist persons requesting other languages to speak with one of the District's language volunteers or by using Language Line Services.
- Assisted in coordinating Spanish language media interviews with the District Director and/or Senior and above Caltrans representatives at media events, public meetings and upon request from Spanish language print and television media outlets.
- Produced approximately 25 Project Fact Sheets. The Public Information Office provided Spanish language translation fact sheets for SR 11 Otay Mesa East POE and the SR 98 Widening projects at public meetings, and on the District 11 public Web site. No other languages were identified or requested.
- Provided Spanish language interpreters at public meetings.

- Provided the following translation services:
 - SR 76/ Mission Road to I-15 - The newspaper ad was translated into Spanish and placed in the Hispanos Unidos newspaper. Fact sheets were translated into Spanish and were available at the public meeting. District staff provided translation services at the public scoping meeting. The Stenographer also accepted comments in Spanish.
 - SR 11/Otay Mesa POE - The newspaper ad was translated into Spanish and placed in the Hispanos Unidos newspaper, and fact sheets were translated into Spanish and were available at the public meeting. District staff provided translation services at the public scoping meeting. The Stenographer also accepted comments in Spanish.
 - I-15/Mira Mesa DAR - District staff provided translation services at the public hearing. The stenographer also accepted comments in Spanish.
 - I-805/Carroll Canyon Road - District staff provided translation services at the public hearing. The Stenographer also accepted comments in Spanish.

District 11 - Division of Construction

- Participated in monthly Small Business Council (SBC) meetings, which are held in the District to promote outreach and utilization of DBEs and encourage better partnerships with all interested construction related businesses, service providers, and suppliers.
- Assisted SBC members/contractors by investigating issues of concern, such as, possible subcontracting, DBE or DVBE violations, and investigation of the validity of truck owner-operator status.
- Continued to monitor and record contractor's proposed UDBE participation, contract goals, and actual attainment. Statistics of proposed participation and actual goals attained are kept in a database and presented at monthly SBC meetings in the form of spreadsheets. Information was also provided to assist with the nominations for the Contractor of the Year Award presented by the District 11 SBC.
- Provided ongoing guidance and information to Resident Engineers and staff with regard to past and current UDBE program, reviewed DBE substitutions, and when appropriate, recommended action for noncompliance.
- Continued to provide DBE utilization and subcontractor information for use in the ongoing disparity study.

- Continued to provide information to contractors and field staff at pre-construction meetings (Labor Compliance Officer).
- Assisted with the Annual Business Procurement Fair, sponsored by Caltrans, SBC, and the San Diego Public Agency Consortium (SDPAC).
- Participated in the District's Annual Prime Contractor of the Year Award and Architectural and Engineering (A&E) Contractor of the Year Award ceremony, which recognized the contractors' ongoing commitment to utilization of DBEs and small businesses.
- Participated in three Mock Contract Workshops, primarily to promote participation/bidding by small businesses, UDBEs and DVBEs.
- Participated in mandatory pre-bid conferences as effort to increase DBE participation on construction projects.
- Participated in quarterly Title VI Interdisciplinary Team meetings.
- Participated in a forum for truck drivers/truck owner-operators and investigated concerns with regard to use of DBE businesses.
- Continued to translate forms and letters to Spanish and offer Spanish-speaking interpreters when required. Ensured that Spanish language posters were displayed at construction worksites.

Title VI Training

- Participated in the Title VI online training.

Self-Monitoring

- Ensured contractors properly displayed the required EEO/discrimination posters at the jobsite for their employees to review (Labor Compliance).
- Ensured that contractors provided employee data for the FHWA annual EEO external report. Construction will withhold funds from a contractor if they do not comply.
- Monitored Title VI online training to ensure supervisors and managers strived to have all of their employees participate in training (Training Officer).

District 11 - Division of Design

- Addressed Title VI considerations through stakeholder involvement mechanisms by striving to ensure that all efforts are made to identify all persons affected by a project and provide them an opportunity to participate in the decision-making process.
- Addressed Title VI considerations by providing technical assistance, training, and guidance to the District's Design staff members involved in project development as covered in the PDPM. In addition, Headquarters provided assistance to the Districts through the Design Reviewers, Design Coordinators, Cooperative Agreement Coordinators and others.
- Continued to provide assistance on integrating the Context Sensitive Solution (CSS) process of stakeholder involvement into all design activities. Some of the ongoing efforts of the CSS process ensure the project development process promotes early and interactive stakeholder input. The District includes community members on many Project Development Teams and in Value-Analysis Studies. Another example of community outreach is the I-5 South Multimodal Corridor Study project development team which held a joint public meeting on August 25, 2009, to present transportation alternatives with the City of Chula Vista and SANDAG where Spanish translation service will be available.
- Continued to translate public notices, construction policy bulletins, fact sheets, newspaper advertisements, press releases, and media advisories from English to Spanish in District 11. No other languages were requested.

Title VI Training

- Provided training for compliance with ADA requirements through OJT classes. In addition, six Project Engineers participated in the Project Engineer Academy, six employees participated in Diversity, three employees participated in Reasonable Accommodation, six employees participated in Disability Awareness, and 16 employees participated in Sexual Harassment training for FFY 2009.

Self-Monitoring

- Conducted Title VI self-monitoring activities by using the standard operating procedures described in the *Project Development Procedures Manual* to assist the Division achieve uniformity when notifying the public or conducting public meetings. Conducted public meetings for various District 11 projects.

District 11 - Division of Environmental Planning

- Participated in various public outreach activities. Please refer to Attachment E.
- Participated in a public scoping meeting to announce the preparation of a Draft Environmental Impact Report/Environmental Impact Statement (EIR/EIS) for the SR 76/South Mission Rd to I-15 Highway Improvements Project.
- Participated in a public scoping to announce the preparation of a Draft EIR/EIS for the SR 11/Otay Mesa East Port of Entry Project (POE). Participated in a public hearing to receive public input and comments on the Draft EIR/EA for the I-15/Mira Mesa Blvd Direct Access Ramp Project (DAR).
- Participated in a public hearing to receive public input and comments on the Draft IS/EA for the I-805/Carroll Canyon Road Extension and HOV Project.
- Finalized EIR/EIS for the SR 76/Melrose Drive to South Mission Rd Highway Improvements Project, and the Record of Decision was approved. The District received a request for a copy of the Final EIR/EIS in an alternate format for the sight-impaired. The Final EIR/EIS was reproduced in a large-print format for the individual.

Title VI Training

- Reported 29 employees or 53 percent of the Division of Environmental Planning completed the Title VI online training during the reporting period.

Limited English Proficiency

- Completed the following translation services:
 - SR 76/ Mission Road to I-15 - The newspaper ad was translated into Spanish and placed in the *Hispanos Unidos* newspaper. Fact sheets were translated into Spanish and were available at the public meeting. District staff provided translation services at the public scoping meeting. The Stenographer also accepted comments in Spanish.
 - SR 11/Otay Mesa POE - The newspaper ad was translated into Spanish and placed in the *Hispanos Unidos* newspaper, and fact sheets were translated into Spanish and were available at the public meeting. District staff members provided translation services at the public scoping meeting. The Stenographer accepted comments in Spanish.

- I-15/Mira Mesa DAR - District staff provided translation services at the public hearing. The Stenographer accepted comments in Spanish.
- I-805/Carroll Canyon Road - District staff provided translation services at the public hearing. The Stenographer accepted comments in Spanish.

District 11 - Program/Project Management - Consulting Services Unit

- Participated in various public outreach activities. Please refer to Attachment E.

District 11 - Division of Right of Way

- Reported there were 96 negotiations (first written offers) made during the reporting period. The negotiator's diaries did not show any signs of disparity of treatment between minorities and non-minorities.
- Reported there were no reported concerns raised by minorities, women, elderly, disabled or low-income citizens concerning their options in the negotiation phase. There were approximately 10 percent minorities, women, elderly, disabled or low-income citizens represented in the first written offers.
- Continued discussions with Acquisition Agents, review of parcel diaries and field reviews.
- Held four public hearings or public scoping meetings during the reporting period concerning locations of projects. The Environmental Division conducts the Title VI studies and community outreach to identify those community representatives to become involved in the location and environmental phase. In general, the Division of Right of Way follows the Executive Order on Environmental Justice, as standard operating procedure. They identify these communities via analysis of Census data. Meetings are held with local agency representatives and planning departments to ensure that impacts to their citizens are addressed. They review local agency plans, e.g., community plans and assessment of compatibility of our project with local plans. They notify the public that access and accommodation is provided to those who require it to attend public hearings or meetings.
- Completed ten relocations in FFY 2009.
- Reported in the Relocation Assistance Program (RAP), all group types raised some concerns over similar topics: for the elderly and/or disabled, the issues were mainly centered on ability to access the replacement properties; for all other groups, the issues were about the ability to find affordable, comparable replacement property. All these concerns were addressed mainly through replacement advisory services provided by Relocation staff. For nonresidential displacees, the issues revolved around finding replacement sites within affordable ranges and the cost of re-establishing their businesses. Most of these

issues were addressed through advisory services and the provision of move, move-related, and re-establishment payments as allowed by the relocation program regulations.

- Provided two certified Spanish bilingual agents who provided assistance to the RAP and acquisition staff with LEP displacees.
- Reported RAP pamphlets were available in Spanish to clients as needed as well as in many other languages located on the Office of Business and Economic Opportunity, Title VI Program Web site.
- Reported the following activities took place during this reporting period:
 - *Appraisals:* The Title VI informational brochure survey and complaint forms were sent with each *Notice of Decision to Appraise* letter. Having the appraiser note it in the parcel diary monitored the sending of these items. In their review of each appraisal, the supervisor confirmed that the appropriate materials were sent to the grantor and for adherence to the Title VI policies.
 - *Acquisition:* The Acquisition Agent verifies Title VI information given by the appraiser, both in the parcel diary and verbally with the grantor/lessee. If needed, new Title VI information is given.
 - *Property Management:* Every application has a notice of nondiscrimination and each new tenant is given a Title VI survey letter.

Title VI Training

- Attended and provided Ethics training and routine manual training including Title VI.
- Continued to discuss Title VI issues with agents periodically in team meetings (Senior Right of Way Agents).
- Provided informal training to Right of Way employees to implement the *Right of Way Manual* change to include the *Language Identification Flashcard* for all public contacts where English proficiency may be an issue.

District 11 - Transportation Planning Office

- Continued to administer various transportation planning grants such as:
 - Environmental Justice Grant Program - Completed two Environmental Justice Grant Program projects with the North County Transit District and the San Diego Association of Governments. The Environmental Justice Grant Program is intended to promote the involvement of low-

income and minority communities, and Native American Tribal Governments, in the planning for transportation projects to prevent or mitigate disproportionate, negative impacts while improving their mobility, access, safety, and opportunities for affordable housing and economic development.

- Community-Based Transportation Planning Grant Program - The Community-Based Transportation Planning Grant Program funds coordinated transportation and land use planning projects that encourage community involvement and partnership. District 11 Division of Planning completed five projects involving five various local agencies under this grant program.
- Statewide Transit Planning Studies Grant Program - Grants awarded by the Federal Transit Administration (FTA) through Caltrans to MPOs and RTPAs for the purpose of addressing transit planning issues of Statewide or regional significance for planning studies that are intended to improve transit services and to facilitate congestion relief by offering an alternative to the single occupant vehicle. One project funded by this grant completed Phase I.
- Transit Professional Development Program - The objective of the Transit Professional Development Program is to provide student internships in transit planning at public transportation agencies. The intent is to foster the education of university and community college students with an interest in the field of transit planning. Internships are for students only. This is an ongoing partnership with SANDAG, MTS and SDSU.
- California Transportation Plan (CTP) - is a Statewide, long range transportation plan that will guide transportation decisions and investments in the 21st century. The CTP provides a policy framework for meeting Statewide transportation needs. It defines goals, policies, and strategies to achieve our collective vision for California's transportation future. The plan envisions a sustainable system that improves mobility and enhances our quality of life. Key to this vision is considering *the 3 E's* - a prosperous economy, quality environments, and social equity - in all transportation decisions.
- Achieving the vision will take considerable effort. All transportation providers and system users are encouraged to be partners in helping to make the CTP a reality. Communities must plan and use their land wisely, transportation providers must manage the system efficiently, and users must choose services carefully. The current focus is to review and update the CTP for a 2035 planning horizon by incorporating elements of previous plans and integrating new recommendations. Ongoing community outreach through an interactive Web site as well as

workshops and focus groups throughout the State will be important elements of the Plan's development. By collaborating with us, the public can influence the content of the final plan and, ultimately, decisions about investing transportation dollars.

- U.S.- Mexico Border Governors Conference - This annual conference brings together the governors of the ten U.S.-Mexico border region States (Arizona, Baja California, California, Chihuahua, New Mexico, Nuevo Leon, Sonora, Tamaulipas and Texas) and their key staff members. The conference is divided into seven worktables (Agriculture and Livestock, Border Security, Economic Development, Education, Emergency and Civil Protection, Energy, Environment, Health, Logistics and International Crossings, Science and Technology, Tourism, Water and Wildlife). Caltrans is part of the Logistics and International Crossings worktable. Each worktable is to provide three-to-four recommendations for the Joint Governors Declarations (JD). JDs are developed and provide framework for the implementation of the worktable recommendations. Additionally, the conference allows for the development of personal relationships, identification of cross-border issues and opportunities within the border region and promotes initiatives aimed to improve the quality of life for the populace of this region. The meeting takes place annually. Worktables meet as needed. During the reporting period, the worktables met six times.
- U.S.- Mexico Joint Working Committee (JWC) - The JWC consist of transportation and planning representatives from the ten Border States. The formal duty of the JWC is to analyze, develop, and coordinate border transportation plans and programs reflecting the needs of both countries. The JWC meets semi-annually.
- California-Baja California Border Liaison Mechanism (BLM) - This group is co-chaired by the U.S. and the Mexican Consulates of San Diego and Tijuana. The BLM meets on request to address social, economic and transportation issues of the California-Baja California border region. Caltrans attends these meetings per the Consulates' request. Invitees include representatives from both sides of the border such as economic development organizations, social service organizations, federal, State and municipal government representatives. The BLM is based upon request.
- SANDAG's Committee on Bi-National Regional Opportunities (COBRO) - SANDAG states that COBRO "will serve as a working group to the SANDAG Borders Committee to facilitate a better understanding of the bi-national border-related issues and needs of the California-Baja California region." This group provides advice on both short and long-term bi-national related activities, issues and actions,

recommendations regarding bi-national border-related planning and development, and identifies ways to assist and coordinate with officials and staff representatives of academia, business, community organizations and the Mexican government. COBRO meets monthly. Committee meetings are held on an as needed basis.

- SANDAG's Border Committee - The Border Committee provides oversight for planning activities that impact any of the borders of the San Diego region (Orange County to the northwest, Riverside County to the northeast, Imperial County to the east and Mexico to the south). The Borders Committee advises the SANDAG Board of Directors on major interregional planning policy level matters. Recommendations of the committee are forwarded to SANDAG's Board of Directors for action. The Border Committee meets monthly.

Title VI Training

- Continued to pass along federally-mandated training information from Headquarters to transit agencies and other grant recipients.

Limited English Proficiency

- Continued to provide information on various workshops and community meetings as requested in languages, other than English.

Self-Monitoring

Continued to ensure agencies receiving State and federal grants submit certifications and assurances as a way of monitoring compliance to federal mandates. Grants recipients are required to comply with federal requirements for them to keep their eligibility for federal and State grants.

District 12 – Irvine

District 12 - Division of Administration - Office of Equal Employment Opportunity

- Attended five events where small businesses, DVBES, and disadvantaged/minority business enterprise vendors were in attendance.
- Participated in Statewide Title VI Interdisciplinary Team/Liaison teleconferences with the Office of Business and Economic Opportunity, Title VI Program.

Title VI Training

- Attended Title VI training via teleconference. Other training was provided by participating in monthly video teleconferences and Southern Region quarterly district EEO meetings (EEO and District employees).

District 12 - Division of Administration - Public Information Office

- Participated in various public outreach activities. Please refer to Attachment E.
- Conducted 22 outreach meetings to inform the public of construction projects. The notices sent out included the following paragraph: *Before the public meeting, individuals who require special accommodation (American Sign Language Interpreter, accessible seating, language other than English, or documentation in alternate formats, etc.) are requested to contact the District 12 Public Information.* Spanish and sign language interpreters were present at these meetings if they were requested. Minorities, women, elderly, disabled and low-income populations were present at the meetings.
- Attended public hearings in the cities of San Juan Capistrano and Anaheim to provide the public with information regarding Caltrans upcoming projects. Notices were distributed in the community in Spanish and English and translators were at each public hearing.
- Participated in community outreach event in the community of Long Beach regarding the I-405/I-605/SR 22 West County Connector Project. The community is primarily Spanish-speaking. Translators were on hand to provide information in Spanish and collateral material was provided in English and Spanish. Participated in a community outreach event in the community of Laguna Beach regarding the SR 1 Roadway Rehabilitation project.
- Attended 22 pre-construction meetings to ensure contractors were cognizant of sensitive community issues within the contract's scope of work.

District 12 - Division of Environmental Planning

- Participated in various public outreach activities. Please refer to Attachment E.
- Conducted nine outreach events and workshops during the reporting period.

District 12 - Division of Planning

- Conducted a workshop on January 21, 2009, for potential grantees for Environmental Justice grant funding, using FY 2009-10 funds. Fourteen people attended, representing ten local jurisdictions (Regional Planning).

- Concluded a two-year Environmental Justice grant on February 28, 2009. The grant, awarded to the Riverside County Transportation Commission but administered by District 12, produced a *Toolkit for Underrepresented Communities*, dealing with goods movement impacts (Regional Planning).

District 12 - Project Delivery - Office of Construction

- Participated in various public outreach activities. Please refer to Attachment E.
- Held partnering meetings in an effort to increase the candidate pool and diversity of contractors bidding on District 12 contracts. A total of 35 new contracts were awarded during FY 2009.
- Played a major role in implementing the Calmentor Program in conjunction with Districts 7 and 8, during FY 2009. The mission of the Calmentor Program is to increase the pool of small business participation in transportation projects. The Calmentor Program assists DBEs, DVBes and other small businesses. The goals and objectives of the program are to:
 - Establish a mentoring program that pairs small businesses with large firms.
 - Enhance small business operations to achieve their growth potential.
 - Create more small business opportunities and provide more meaningful participation on transportation projects.
 - Establish an entry point for small firms who desire to do business with Caltrans and other public agencies.
- Held the first mandatory pre-bid meeting on June 30, 2009. The purpose of the meeting was to provide small businesses the opportunity to meet and interact with prospective bidders and increase small business participation in the performance of construction contracts.
- Hosted a Public Participation meeting on March 27, 2009, to advise and update contractors and other concerned parties regarding the DBE Race Conscious Program changes.

Title VI Training

- Continued to participate in Title VI training at the Resident Engineer Academy, Labor Compliance for Resident Engineers and Inspectors class and Labor Compliance Basic class.

Limited English Proficiency

- Recruited District employees who speak foreign languages to serve as volunteer interpreters/translators on an as-needed basis. In addition to volunteers, District 12 Labor Compliance also has a staff person receiving bilingual pay for translating duties required during labor case investigations. In addition, telephonic LEP services are provided by employees who volunteered to do translation and/or interpretation in Spanish and Vietnamese. Volunteers were used in a variety of tasks, such as:
 - Translating Caltrans documents from English to Spanish.
 - Responding to telephone calls regarding translation from English to Spanish and other foreign languages.

District 12 - Project Delivery - Office of Design

- Participated in various public outreach activities. Please refer to Attachment E.
- Held and/or participated in project related public outreach meetings and forums for both the State-sponsored and locally funded projects during FFY 2009.

Self-Monitoring

- Conducted project development team meetings and participated in monthly Design Status meetings to monitor project progress for on-time project delivery.

V. FFY 2010 Goals/Planned Activities

The following goals/planned activities are reported for various Headquarters divisions, program areas and Districts 1-12, for FFY 2010:

A. Office of Business and Economic Opportunity, Title VI Program

- Continue to evaluate and revise the *Title VI Compliance Review Instrument*, and *Caltrans Title VI Annual Element Update* report format.
- Conduct 28 Title VI compliance reviews. The plan is to conduct 20 reviews of Caltrans districts, divisions, program areas, and eight subrecipients (six on-site reviews and two desk audits).
- Continue to promote and monitor the Title VI online training module and encourage the remaining 50 percent of Caltrans employees to take the training.

- Continue to input completed Title VI training on Caltrans employees training history.
- Finalize *Local Agency Selection Criteria* for Title VI compliance reviews.
- Continue to revise and update the *Caltrans Title VI Program Plan*.
- Continue to update and maintain the Office of Business and Economic Opportunity, Title VI Program and LEP Web site.
- Develop Title VI guidance questions and answers (Q and A) to be posted on the Title VI Program web page.
- Continue to provide Title VI information for public dissemination, where appropriate, in languages other than English.
- Continue to monitor the LEP telephone translation services contract.
- Continue to provide training and promote awareness of Title VI requirements, policies and procedures.
- Finalize the *Caltrans Limited English Proficiency Plan*.
- Develop a LEP brochure for the public.
- Continue to work with Division of Human Resources to provide the Title VI Program with staffing composition of managers and supervisors; and names of new supervisors and managers with dates of hire/appointment by district or division. This process replaces the staffing composition request in the *Title VI Compliance Review Questionnaire* which read, *Provide a staffing composition listing by position, race and gender for senior level and above classifications and include an organizational chart*.
- Provide Title VI training to Caltrans staff on an as needed basis.
- Continue to report on Historically Black Colleges and other Minority Institutions of Higher Education.

B. Division of Construction

- Continue to address any construction-related Title VI issues.
- Continue to provide support to District construction staff who must comply with Title VI and the Caltrans Title VI policy.

- Work with the Office of Business and Economic Opportunity, Title VI Program staff members to coordinate Title VI new employee and refresher training.
- Continue to make changes to the Division of Construction external Web site, adding a link to Title VI information.
- Continue updating the Division of Construction internal Web site, informing staff members of the Division LEP volunteers and Title VI information.

C. Division of Design

- Continue to incorporate Title VI principles into the Division of Design documents by including the Division's PAA in the review process for all new policies developed within the Division for possible Title VI and related statute issues, including Environmental Justice and LEP.
- Include a module for Title VI in all Design Senior Seminars.
- Continue to review new Division of Design training courses for possible inclusion of Title VI and related statute issues, including Environmental Justice and LEP.
- Continue to sponsor and manage CSS training classes as requested.
- Sponsor one, five-day Project Engineer Academy (March 2010).
- Sponsor two, two-day Design Senior Seminars (October 2009 and February 2010).

D. Division of Engineering Services

- Provide Title VI training to the new Title VI PAA.
- Work with the Title VI representatives from each of the eight subdivisions to ensure that all DES employees have a basic understanding of Title VI and that all employees have completed the new Title VI online training.

E. Division of Local Assistance

- Continue to review Local Programs Procedures (LPPs) for Title VI compliance.
- Continue to track projects in LP2000 for projects that require relocation and/or socio-economic studies to be performed for possible Title VI compliance review and reporting.

- Continue to address questions from Districts and local agencies.
- Conduct three Title VI compliance reviews of subrecipients.

F. Division of Mass Transportation

- Continue to increase Title VI awareness among internal and external partners and staff through annual funding workshops.
- Continue to attend Title VI Interdisciplinary Team/Liaison meetings and available training.
- Continue to utilize public participation surveys at public meetings and workshops.
- Continue to monitor subrecipient contracts to ensure nondiscrimination language is included in contract provisions and ensure that staff and subrecipients comply with Title VI requirements through monitoring activities.
- Continue to look for opportunities to work with community based organizations in order to provide minority, low-income, disabled, and elderly populations increased access to funding programs.
- Update State Management Plans to include current Title VI requirements.
- Refer LEP callers to Language Line Services to ensure the Division staff members are providing equitable services to individuals who require telephone interpreter assistance.
- Update notification on agendas and meeting announcements to include accessible formats.

G. Division of Procurement and Contracts

- Continue to update the Title VI training plan that includes revising the Title VI Client Services Request Sheet that was designed to guide DPAC staff when assisting internal and external Title VI customers.
- Implement the use of public participation surveys for all public contact and outreach events.
- Continue to identify and utilize bilingual staff for possible volunteer interpreter services in DPAC offices Statewide.
- Continue to require all staff to complete the Title VI online training module.

- Conduct the following Title VI training classes beginning in November 2009:
 - How to Utilize the LEP and Client Services Request Sheet
 - Identifying and Reporting Title VI Complaints
 - View Title VI films titled: *Language Assistance for Limited-English Proficient (LEP) Persons* and *Environmental Justice in Transportation for California Tribes*

H. Division of Rail

Marketing Branch

- Participate in the following events: National Train Day, Allensworth – African American participation with Railroads and Planata – Awareness of the San Joaquin Route and Operation Lifesaver.

I. Division of Research and Innovation

- Continue to serve as resource to the Division. The Division's Title VI Liaison and the Administrative Support Branch Chief will advise DRI staff of the Discrimination Complaint Investigation process to include ongoing training on identifying and reporting Title VI and VII complaints of discrimination.
- Continue to maintain a list of DRI staff that is fluent in alternate languages. This includes surveying the staff and outlining and updating procedures for staff to follow on a case-by-case basis.
- Continue to encourage DRI employees to take the Title VI online training module located on the Office of Business and Economic Opportunity, Title VI Program web page.
- Continue to ensure research reports are available, upon request, in languages other than English, in Braille, large print, and audiocassette or computer disk for individuals with sensory disabilities.
- Continue to ensure compliance with Title VI, such as, Title VI boilerplate language included in all contracts, ensure that the universities contractors' methods of recruiting students to participate on highway research projects are in compliance with Title VI and related statutes.
- Meet with the Office of Business and Economic Opportunity, Title VI Program staff to initiate training and follow-up on an as needed basis to review the progress of the Division's accomplishments and goals.

- Research and develop procedures to include Title VI boilerplate language in all marketing information dispersed by DRI within the Division and external customers.

J. Division of Right of Way and Land Surveys

- Provide fair and equitable treatment to all members of the public.
- Continue to develop preventative measures to assure excellent, nondiscriminatory services to the general public.
- Educate and train staff for compliance with Title VI.
- Continue support and use of the new forms and exhibits incorporated in the revision of Chapter 2 of the *Right of Way Manual* last FY.
- Train more than 22 new Right of Way Agents during the Right of Way Academy sessions in FY 2009-10.
- Continue to support the Title VI components taught in the training course, *The Basics of Caltrans Property Management*.
- Continue to translate *Right of Way Manual* forms, exhibits and letters into Spanish as needed.

K. Division of Transportation Planning

Office of Advanced System Planning

- Continue to promote public participation in the adoption of final District CSMPs and TCRs.
- Continue Corridor and Interregional studies stakeholder meetings.

Office of Community Planning

- Build upon existing Caltrans outreach efforts toward reaching traditionally underserved groups by sending emails to community-based organizations that support minority and low-income populations. For example, the Environmental Justice: Context-Sensitive Planning Grants Program promotes the direct involvement of low-income, minority, and Native American communities. Many of these groups have Web sites, email lists, and meetings that could be used to solicit input on the CTP or FSTIP.

- Transportation Planning Grant Program: Provide information and education to prospective applicants for the six FY 2009-10 Transportation Planning Grant Programs via mail, email, and Internet (including posting of tools and educational videos for each of the six grant programs).

Office of Goods Movement

- Continue to identify underserved populations for outreach activities associated with its products and services.

Office of State Planning

- Continue to implement the adopted PPP for Statewide planning in outreach during the development of the full update of the CTP 2035 concluding in fall of 2010.
- Continue to promote wide use of CTP 2035 web portal and marketing materials to solicit public input to the CTP 2035 through the fall of 2010.
- Identify Spanish-speaking translators for the six workshops demonstrate Caltrans commitment to explaining how the CTP 2035 is relevant to minorities and low-income populations, including translations for Spanish-the largest block of underrepresented in the State.
- Continue to promote public involvement opportunities to minority and low-income populations by engaging members at community gathering places, advertising in ethnic media, providing outreach materials at meetings, and communicating through trusted community leaders.
- Consider incentives for traditionally underrepresented to overcome hurdles that keep traditionally underserved populations from attending workshops and focus groups including: limited transportation access, childcare necessities, work schedules and language barriers.
- Continue to provide guidance to the districts pertaining to Title VI requirements.

L. Districts 1 - 12

District 1 - Eureka

District 1 - Division of Administration - Equal Employment Opportunity

- Continue to attend quarterly Title VI Interdisciplinary Team/Liaison meetings in which Title VI updates, related statutes, and issues are discussed.

- Continue to attend dry runs of public meetings, open houses and events to ensure that documents are in compliance with Title VI. Train staff on procedures to ensure participation in Title VI surveys and make sure brochures and information is available to attendees.
- Continue to strive for Title VI uniformity of practices and principals in all program areas functions and operations.
- Continue to participate in any Title VI training and meetings to better enhance my understanding of Title VI and implement in all program areas as needed.

District 1 - Division of Planning

- Continue planning partnership and grant management activities associated with Community Based Transportation Planning (CBTP) and Environmental Justice grants awarded to Community Based Organizations (CBOs).
- Continue to provide feedback to RTPAs in the development of OWP activities to ensure that underserved communities and Native American Tribes are afforded the opportunity to participate in the transportation planning process.
- Continue to initiate consultations with Native American Tribes regarding transportation projects on Tribal land.
- Continue to conduct outreach meetings to provide opportunity for members of the community, local businesses, local agencies, Tribes and general public to participate in planning transportation projects in the District.

District 1 - North Region - Division of Construction

- Continue to incorporate Contract Change Orders for contracts after award for mitigation efforts within the construction phase of a project.

District 1 - North Region - Division of Environmental Planning

- Continue to provide Title VI training for North Region Environmental staff members.
- Continue to look for opportunities to work with existing community organizations in order to involve minority, low-income, disabled and elderly populations in the environmental process.
- Continue to utilize GIS in conjunction with site visits and other data collection techniques to identify potential Environmental Justice impacts.

- Continue to analyze techniques for collecting information on public meeting attendees in order to evaluate how well outreach techniques are working.

District 2 - Redding

District 2 - Division of Administration - Equal Employment Opportunity

- Continue to participate in Title VI Interdisciplinary Team meetings.
- Continue to attend Executive Review meetings for reminder of Title VI reporting responsibilities.
- Develop a consistent reporting process for all Divisions.

District 2 - Division of Planning and Local Assistance

- Hold a Tribal Summit. This would involve the Tribal leadership and Caltrans District 2 leadership in a forum discussing transportation concerns.
- Increase the Hispanic population attending outreach events, if future studies are pursued on SR 99.

District 2 - Division of Program/Project Management

- Assign a staff person to attend public meetings. The Project Managers in Division of Program/Project Management have found it somewhat difficult to conduct meetings and track the necessary information to ensure that Title VI reports are complete and accurate. The Division plans to assign a staff person to attend public meeting and gather the necessary Title VI information.

District 2 - North Region Division of Construction

- Continue to incorporate Contract Change Orders for contracts after award for mitigation efforts within the construction phase of a project.

District 2 - North Region Division of Environmental Analysis

- Continue to provide Title VI training for North Region Environmental staff members.
- Continue to look for opportunities to work with existing community organizations in order to involve minority, low-income, disabled and elderly populations in the environmental process.
- Continue to utilize GIS in conjunction with site visits and other data collection techniques to identify potential Environmental Justice impacts.

- Continue to analyze techniques for collecting information on public meeting attendees in order to evaluate how well outreach techniques are working.

District 2 - North Region Division of Right of Way

- Continue training in Title VI along with close monitoring of Title VI involvement. The Title VI Liaison will be playing a more active role in the Title VI Program to help identify needs and solve them in a timely manner.

District 3 - Marysville

District 3 - Division of Planning and Local Assistance

- Continue to collaborate in land use planning issues to incorporate Title VI considerations.
- Attend future Unmet Transit Needs meetings and workshops as they are held.
- Continue to collaborate with District staff on Tribal and Native American issues.
- Continue monitoring District and local transportation planning to ensure Tribal issues are considered.
- Attend Caltrans Native American Advisory Committee meetings.
- Attend Caltrans Native American Liaison meetings.
- Identify potential Title VI communities and potential needs as a part of the Project Development Team process.

District 3 - North Region Division of Construction

- Continue to incorporate CCOs for contracts after award for mitigation efforts within the construction phase of a project.

District 3 - North Region Division of Environmental Planning

- Continue to provide Title VI training for North Region Environmental staff members.
- Continue to look for opportunities to work with existing community organizations in order to involve minority, low-income, disabled and elderly populations in the environmental process.
- Continue to utilize GIS in conjunction with site visits and other data collection techniques to identify potential Environmental Justice impacts.

- Continue to analyze techniques for collecting information on public meeting attendees in order to evaluate how well outreach techniques are working.

District 4 - Oakland

District 4 - Division of Administration - Equal Employment Opportunity

- Continue to provide Title VI training for groups by special request, and for those employees without computer access.
- Continue to provide new employees with Title VI Overview training at NEO classes.
- Continue to update the Title VI Compliance Review matrix in order to ensure compliance, and to document quarterly updates requested by the Office of Business and Economic Opportunity, Title VI Program.
- Collect and analyze completed public participation surveys and visual tally surveys in order to provide the Office of Business and Economic Opportunity, Title VI Program with data.

District 4 - Division of Construction

- Continue to address and appropriately handle construction-related Title VI issues.

District 4 - Division of Design

- Continue to require Division of Design staff members to complete the Title VI training annually.

District 4 - Division of Environmental Planning and Engineering

- Continue to require Division employees to complete the annual Title VI training.
- Continue to have employees participate in training opportunities like the Community Impact Assessment Workshop.
- Continue to participate in public outreach efforts, focusing on ensuring ADA accessible meeting locations and availability of court reporters and alternative language translators.
- Improve communication between Caltrans and community members, and look for new ways to get minority, low-income, disabled, and elderly populations involved in the environmental process.

District 4 - Division of Operations

- Continue to promote, endorse, and require training for all managers, supervisors, and staff members in the requirements of the Caltrans Title VI Program.
- Comply with the *Title 23 - Code of Federal Regulations*, and provide an ongoing review and implementation of the policies and procedures to ensure compliance with federal guidelines and mandates.
- Strive to achieve a workforce that is consistent and enhances the Caltrans Title VI Program requirements, which includes the following areas or activities, meetings with the public and local agencies, training and upward mobility for employees, the selection of vendors, consultant services, products and purchases.
- Report any Title VI complaints and take corrective action as appropriate.

District 4 - Division of Right of Way

- Continue to participate in public hearings.

District 4 - Division of Transportation Planning and Local Assistance

- Continue to address Title VI-related issues in all Project Initiation Documents.
- Continue to consider Title VI-related issues in review of various planning documents.
- Require all staff to complete Title VI online training.

District 5 - San Luis Obispo

District 5 - Division of Administration - Equal Employment Opportunity

- Increase participation with other functional groups to provide Title VI Q and A sessions.
- Encourage all District employees to participate in Title VI online training.
- Ensure that all staff members are up-to-date on Title VI training and are aware of and abide by the Caltrans Title VI Program objectives.

District 5 - Central Region Division of Construction

- Continue to participate in pre-construction meetings and community meetings.
- Continue to provide Title VI training through the various Resident Engineer Academies and Construction Boot Camps.
- Continue to participate in the Title VI online training located on the Office of Business and Economic Opportunity, Title VI Program web page.

District 6 - Fresno

District 6 - Division of Administration - Equal Employment Opportunity

- Coordinate and provide training promoting awareness of Title VI requirements, policies and procedures.
- Continue to participate in Title VI Interdisciplinary Team/Liaison meetings conducted by the Office of Business and Economic Opportunity, Title VI Program.
- Participate in trainings and meetings to enhance understanding of Title VI.
- Incorporate a Title VI overview into the NEO.
- Continue to provide LEP and Title VI public information in languages other than English at public meetings and outreach events.

District 6 - Division of Transportation Planning

- Utilize existing and new opportunities for conducting Environmental Justice and Title VI coordination and outreach goals.
- Continue to work with the San Joaquin Valley Healthy Lifestyle advocates. The work will support and coordinate with the goal of the California Department of Public Health Plan to *Ensure State level leadership and coordination that reaches into communities across the State*. The Central California Regional Obesity Prevention Program (CCROPP) takes the lead to encourage physical activities in the San Joaquin Valley. District 6 will work with CCROPP to plan for land use and infrastructure improvements that support these efforts in San Joaquin Valley Environmental Justice/Title VI communities.

- Continue to work with the Colonia's Strategies organizations to promote the Caltrans Transportation Planning Grants and encourage integration of Title VI/Environmental Justice efforts into all transportation planning functions.
- Work with the six federally recognized Tribes requesting the inclusion of SRs onto their IRRs Inventory Program listings. These six Tribes are Table Mountain Rancheria Tribe, Picayune Rancheria of Chukchansi Indians Tribe, Cold Springs Rancheria Tribe, Big Sandy Rancheria Tribe, Santa Rosa Rancheria Tachi Yokuts Tribe and Tule River Indian Tribe.
- Conduct Tribal consultation work with the Tribal Governments in efforts to develop the Corridor System Management Plans for SR 41 and SR 58.
- Continue work with IBI Group, consultant for the Caltrans and FHWA-funded Tribal Transportation Needs Assessment Project, and the seven federally recognized Tribes within the District (Native American Liaison).
- Monitor the public participation and outreach efforts of existing Caltrans Transportation Planning Grant funded projects and promote Environmental Justice/Title VI outreach efforts within the scope of work of new grant applications.
- Continue to seek new opportunities for conducting outreach to Environmental Justice/Title VI communities.
- Continue to work with Environmental Justice and Community-Based Transportation Planning Grant funded project managers and the grant recipients to accomplish project tasks and further the success of the transportation planning projects (Environmental Justice Coordination staff members and the Native American Liaison).

District 6 - Central Region Division of Construction

- Continue to participate in pre-construction meetings and community meetings.
- Continue to provide Title VI training through the various Construction Academies and Boot Camps.
- Continue to participate in the Title VI online training provided by Caltrans.

District 6 - Central Region Division of Right of Way

- Continue to distribute the proper literature at the beginning of the appraisal process.

- Continue to perform Right of Way duties consistently while treating all people with respect by treating everyone the same.

District 6 - Central Region Project Development - Design

- Continue to incorporate Title VI requirements into Design documents.
- Utilize training resource web page to assist employees in compliance with and carry out Departmental policies and federal regulations, pertaining to Title VI in their day-to-day activities.
- Continue to consider and incorporate CSS considerations into Design documents.
- Continue to send staff to five-day Project Engineer Academies.

District 7 - Los Angeles

District 7 - Division of External Affairs - Equal Employment Opportunity

- Continue to update the Intranet Web site for District 7 EEO Unit. All Title VI forms will be updated and will be available to download.
- Continue to develop better communication and interaction with Division Title VI representatives (EEO/Title VI Liaison).
- Coordinate and schedule quarterly meetings with all Division Title VI representatives and the District Title VI Liaison.
- Continue to provide Title VI training for managers, supervisors and rank and file employees. Encourage Title VI online training on an annual basis.
- Continue to attend pre-construction meetings and provide Title VI information to contractors.
- Monitor all Title VI activities to ensure District 7 is in compliance.

District 7 - Division of Construction

- Continue to address construction-related Title VI issues and provide support to Resident Engineers who must comply with Title VI and Caltrans Title VI policy.
- Attend Headquarters Labor Compliance sponsored Labor Compliance All Staff training/meeting in October 2009. District 7 Labor Compliance staff members will be attending this training. EEO, federal and State wage laws and monitoring and enforcement will be discussed.

- Post Title VI Introduction on the District's Construction web page.
- Present Title VI at the 2010 Resident Engineers off-site meeting.
- Continue to attend public meeting and inform public and answer questions the public may have of a project.

District 7 - Division of Design

- Continue to address Title VI considerations in the development of transportation improvement projects.

District 7 - Division of Planning and Local Assistance

- Identify constituents and continually evaluate and correct the PPP.
- Ensure that route concept reports (RCRs) reflect elements of public participation including discussion of Environmental Justice issues.
- Coordinate with individuals, institutions, and organizations in the affected communities to educate the public and to enhance public participation.
- Incorporate CBTP Title VI/Environmental Justice activities into the *Program Level Action Plan (PLAP)*.
- Create and administer a regional advocacy coalition process to promote the Office of Project Development's proposed project study reports.
- Engage the emerging population groups (Boomers, Echo-Boomers, and immigrants) and their communities within the District on transportation issues.
- Improve the level of contact and assistance with communities within the District to improve pedestrian access and safety.
- Improve the size and accuracy of the District's database of community-based organizations for outreach on future planning and project development.
- Increase the number of information meetings in low-income and minority communities on highway projects.
- Improve the number and level of contacts between minority communities adjacent to port facilities on goods movement projects.
- Increase the number of speaking engagements within low-income and minority communities.

- Coordinate CBTP efforts in Title VI/Environmental Justice with other Divisions.
- Circulate and create specialized materials that reflect the concerns and sensitivities of particular populations as they relate to transportation issues.

District 7 - Division of Right of Way

- Continue to treat all people uniformly regardless of their background, ethnicity, religion or race. Right of Way required to perform all of our right of way duties in compliance with the Uniform Relocation Assistance and Real Properties Acquisition Policies Act of 1970 (as amended), which eliminates any possibility of discrimination against anyone.

District 8 - San Bernardino

District 8 - Division of Administration - Equal Employment Opportunity

- Conduct *Brown Bag* lunch sessions for employees to view informative Title VI videos, *Environmental Justice and Transportation for California Tribes*, and *Language Assistance for Limited English Proficient (LEP) Persons: Your responsibility under the Dymally-Alatorre Bilingual Services Act*. The lunch sessions will be conducted on an ongoing basis by the District Title VI Liaison.
- Facilitate quarterly meetings on an ongoing basis with the District's Title VI program areas (Construction, Planning, Local Assistance, Environmental and Right of Way) contact persons (District Title VI Liaison).
- Continue to attend pre-constructions meetings on an ongoing basis (District Title VI Liaison).
- Continue to conduct Title VI training presentations to staff members in the District (District Title VI Liaison).
- Continue to advertise and request District 8 employees complete Title VI online training (District Title VI Liaison).
- Continue to attend pre-construction meetings to conduct Title VI training to contractors/subcontractors to enhance understanding and adherence to Title VI guidelines (District Title VI Liaison).
- Continue to participate in public meetings/public outreach events to conduct Title VI awareness training for the public, continuing focus on under-represented groups (District Title VI Liaison).

- Update the *I Speak* cards (17) and distribute to public contact staff in the District.
- Continue to service the local community and schools on an ongoing basis to provide information about Caltrans and/or the State of California and its employment opportunities while continuing to focus on Title VI criteria - Recruitment Officer.
- Continue to attend and initiate outreach events to the small business and DBE communities to enhance participation on procurement items and construction contracts - Recruitment Officer.
- Host a Contractor Connection and Procurement Fair in October 2009.
- Continue Public Awareness Campaigns to accommodate other language such as, Spanish and provide sign language interpreters at public meetings as needed - Public Affairs.
- Utilize Spanish and any other needed language media in order to advertise and buy Public Service Announcements - Public Affairs.
- Continue with methods of communication such as construction alert flyers, radio and newspaper advertisements, electronic mail and webpage information - Public Affairs.
- Continue to ensure all contracts and subcontract agreements contain Title VI contract provisions.

District 8 - Division of Construction

- Implement tracking of liaison activities with respect to construction projects. Tracking information will include: date of meeting/activity, project number/description, and purpose of meeting, method of outreach, target audience, and number of attendees.
- Continue to include a labor compliance, DBE, and/or Title VI component at RE meetings.
- Continue to hold quarterly outreach/small business workshops to include minority groups, elderly, and disabled persons as part of the ongoing planned activities from last years reporting. Construction Division will assume an active role in these meetings.

- Increase contractor employee interviews. Employee interviews include EEO portion and questions to identify any potential EEO issues. Appropriate action will be taken when an issue has been identified (District Labor Compliance Unit).
- Increase source document reviews of contractors to ensure compliance with labor code and Special Provisions as well as DBE and DVBE participation (District Labor Compliance Unit).

District 8 - Division of Environmental Planning

- Continue to ensure methods of public outreach consider and provide for involvement of minority, disabled and low-income populations in the decision making process.
- Continue to incorporate Title VI principles into the District's Environmental Documents.
- Continue enrolling and sending the Environmental Planning Division's new and established staff members to Title VI training and other related courses whenever offered.

District 8 - Division of Planning

Office of Community Planning

- Continue ongoing meetings/workshops arranged for the School by Design, Downtown Revitalization Specific Plan Amendment and Orange Blossom Trail grants to introduce stakeholders to the projects and to request feedback.

Office of Corridor System Management Plans (CSMP)

- Continue ongoing CSMP meetings with partners/stakeholders as the Division progress through the phases of the process.

Office of Goods Movement

- Continue to participate in stakeholders meetings as part of a Goods Movement Environmental Justice Grant related to the above MCGMAP. This Environmental Justice Grant will identify the most affected communities as a result of goods movement activities.

Office of Indian Affairs

- Continue to conduct various Tribal workshops and outreach to various Tribes on reservations to discuss Environmental Justice programs, and Tribal transportation issues.
- Coordinate with Headquarters on a new grant to do transportation related needs assessment for each of the reservations in District 8.

Office of Regional Planning

- Continue to provide the general public transit information by maintaining a transit kiosk in the lobby of the State building. Brochures are available in Spanish as well as English.
- Incorporate transit information on the Web site for use by the public as well as employees.
- Provide an additional opportunity for stakeholders to participate in a two-day training at the District offices entitled, *Designing Streets for Pedestrian Safety*, sponsored by Caltrans and FHWA to be held next June 2010, if funding is available.

District 8 - Division of Right of Way

- Provide fair and equitable treatment of all members of the public.
- Continue to develop preventative measures to ensure excellent, nondiscriminatory services to the general public.
- Educate and train staff for compliance with Title VI. Continue informal training and review of documents including reviewing/monitoring of diary entries for Title VI issues.
- Mandate all employees to participate in the Title VI yearly online training modules provided by Headquarters.
- Train new Right of Way Agents on the courses provided in the mandated Right of Way Academy classes.

District 9 - Bishop

District 9 - Division of Program Project Management (includes Local Assistance and Project Coordination)

- Continue to try and keep the Native American population and representative government bodies engaged in the transportation planning process and project development processes.
- Continue to hold public meetings to keep communities informed of projects.
- Continue to provide ongoing communications, notification and training to local agencies regarding Title VI requirements (Local Assistance).

District 10 - Stockton

District 10 - Division of Administration - Equal Employment Opportunity Office

- Conduct ongoing Title VI and Related Statutes training to promote awareness of Title VI requirements, policies and procedures.
- Continue to be a resource as Title VI Liaison to all program areas of District 10.
- Add Title VI training to the upcoming District 10 NEO training.

District 10 - Division of Administration - Small Business

- Hold the 2009 Procurement Fair in the month of February or March 2010. The goal for the next Procurement Fair is to include more outside and local agency purchasing officials to provide new business opportunities and establish repeat customers for small, DBE and DVBES participating in the Procurement Fair.
- Continue with the development of the District 10 Mentor-Protégé for Construction Program by pairing mentors and the protégés and refining the program to meet the needs of the District and assisting in the development of the participating small businesses.
- Hold mandatory pre-bid events. District 10 will begin holding the mandatory pre-bid events for three district projects, which will provide networking opportunities for primes and small, DBE businesses (subcontractors).

District 10 - Division of Planning and Local Assistance

- Continue IRR project with Tribes from previous FFY.
- Invite local Tribal representatives to participate in the November 2009 - California Indian Heritage Month Celebration.
- Continue in the development and strengthening of the Division's Title VI and Environmental Justice Programs.
- Continue to coordinate with the Title VI/Environmental Justice team that consists of a staff person from each unit in the District, the District EEO/Title VI and the Native American Liaisons.
- Continue oversight on compliance responsibilities with RTPAs and local agencies.
- Continue to participate with communities through community functions throughout the District.
- Engage underrepresented communities early and throughout the transportation planning process.
- Identify and engage more Tribal Governments on transportation projects.
- Continue Title VI/Environmental Justice training as needed within the Planning Division.
- Implement the Public Engagement Plan (PEP) if the Division receives funding to move forward. The Division contracted with the consultant, MIG, to develop a PEP for the SR 49 TCR and for the SR 12 Major Investment Study that is being developed by Districts 3, 4 and 10.
- Continue efforts on the Title VI Work Plan based on the recommendations of the Title VI compliance review.
- Engage youth in the planning process and programs, such as CTP 2035, CSMP development, Blueprint planning, etc.

District 10 - Central Region - Division of Construction

- Participate in pre-construction meetings and community meetings.
- Participate in Title VI training through the various Resident Engineer Academies and Construction Boot Camps.

- Encourage all Construction staff to participate in Title VI online training.

District 11 - San Diego

District 11 - Division of Administration - Office of Equal Opportunity

- Continue the partnership and communication with the Headquarters Title VI Program staff. This includes attending the VTC meetings.
- Encourage and deliver Title VI training with the assistance of the Headquarters Title VI Program staff members.
- Provide Title VI training to external customers/clients on an as needed basis.
- Participate in public outreach meetings, as needed, to provide information and/or address Title VI issues.

District 11 - Division of Administration - Public Information Office

- Meet quarterly with District 11 Title VI representatives for the purpose of networking, sharing best practices, developing common goals, identifying the District's achievements, and self-monitoring.
- Gather demographic data at public meetings through use of public participation surveys (English and Spanish) or by visual tally.
- Continue to evaluate community needs and to meet with Planning, Project Management and Environmental staff to assess Title VI issues and develop outreach strategies.
- Continue with Language Line Services to provide telephone interpreter services.
- Continue to explore and employ creative outreach methods (movie slides, YouTube ads) to maximize efficacy of outreach to communities throughout the District.
- Continue efforts to develop and maintain relationships with community groups, media outlets, and outside agencies.
- Propose to hold public hearings in FY 2010 to receive public input and comments on draft environmental documents for the following projects:
 - SR 76/Mission Road to I-15 Highway Improvements Project
 - SR 11/Otay Mesa East POE
 - I-5/SR 56 Interchange Improvements Project
 - I-5 North Coast Corridor Project

- I-5/Genesee Avenue Interchange Improvements Project
- I-805 Managed Lanes North
- I-805 Managed lanes South
- Propose to hold public scoping meetings to announce the preparation of draft environmental documents for the following projects:
 - SR 94/HOV Project
 - 32nd Avenue Port Avenue
- Propose to do community outreach events for the following Projects:
 - 10th Avenue Port Project
 - I-5 North Coast Corridor Project
 - SR 163/Friars Road Interchange Improvements Project

District 11 - Division of Construction

- Participate in monthly SBC meetings, which are held in the District to promote outreach and utilization of DBEs and encourage better partnerships with all interested construction related businesses, service providers, and suppliers.
- Assist SBC members (contractors) by investigating issues of concern with regard to discrimination.
- Continue ongoing monitoring of contractor's proposed UDBE participation, contract goals, and actual attainment. Take action on any UDBE violations.
- Assist with any required statistics required by the Office of Business and Economic Opportunity or FHWA to ensure compliance with the Title VI Program.

District 11 - Division of Design

- Continue to address Title VI consideration for affected stakeholders by inviting them to be involved in the decision making process of their project.
- Continue to provide training, technical assistance, and guidance to Design staff for understanding and compliance with Title VI statutes.
- Continue to be innovative in the design of California's transportation system to maximize performance and accessibility to the public.

- Continue to build and maintain relationships with impacted communities through community outreach efforts.

District 11 - Division of Environmental Planning

- Propose to hold public hearings in FY 2010 to receive public input and comments on draft environmental documents for the following projects:
 - SR 76/Mission Road to I-15 Highway Improvements Project
 - SR 11/Otay Mesa East POE
 - I-5/SR 56 Interchange Improvements Project
 - I-5 North Coast Corridor Project
 - I-5/Genesee Avenue Interchange Improvements Project
 - I-805 Managed Lanes North
 - I-805 Managed lanes South
- Propose to hold public scoping meetings to announce the preparation of draft environmental documents for the following projects:
 - SR 94/HOV Project
 - 32nd Avenue Port Avenue
- Propose to do community outreach events for the following projects:
 - 10th Avenue Port Project
 - I-5 North Coast Corridor Project
 - SR 163/Friars Road Interchange Improvements Project

District 11 - Division of Planning

- Participate in the following activities:
 - Planning Grants Program cycle activities
 - California Transportation Plan public outreach, February/March 2010
 - SANDAG's Border Committee

District 11 - Division of Right of Way

- Continue to ensure appropriate materials are provided to the grantor and tenant as required.
- Provide ongoing training to Right of Way staff members on Title VI requirements and ethics, as needed.
- Address concerns raised regarding Relocation Assistance.

- Provide bilingual services and/or materials as needed.

District 12 - Irvine

District 12 - Division of Administration - Office of Equal Employment Opportunity

- Include Title VI in EEO Overview training (ongoing).
- Ensure District employees are familiar with the LEP policy and translators/interpreters (ongoing).

District 12 - Division of Planning

- Continue to target Environmental Justice communities for outreach at District 12 grant-writing workshops, when the next grant cycle begins.

District 12 - Project Delivery - Office of Construction

- Continue to provide written direction to Resident Engineers to ensure compliance with the new DBE race conscious contract requirements.
- Hold more community meetings to inform the public of transportation construction projects.
- Increase and promote Title VI training opportunities.

District 12 - Project Delivery - Office of Design

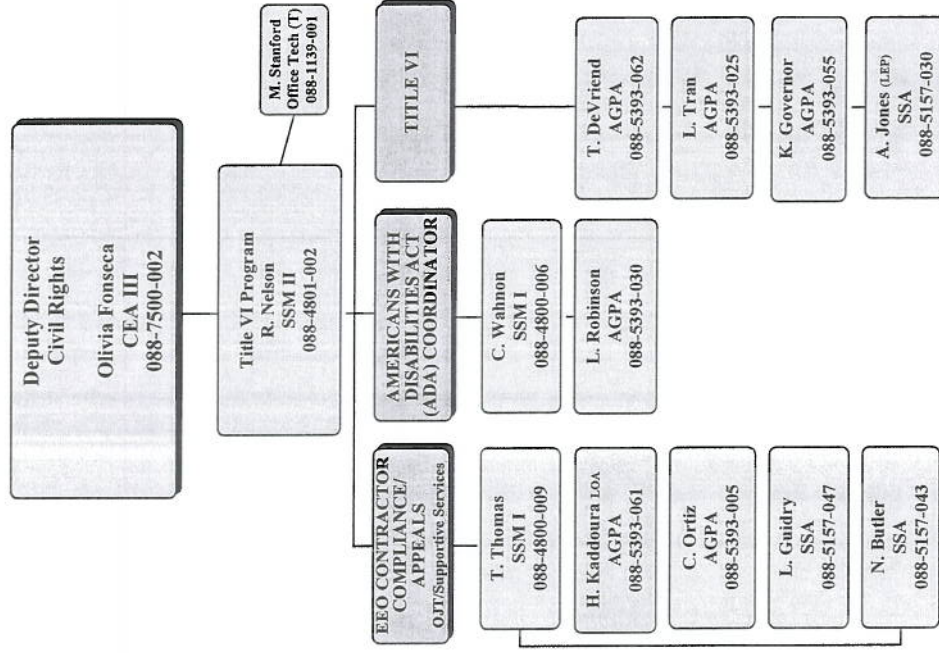
- Continue working with stakeholders and project team to ensure that all projects are in full compliance with applicable federal and State rules, regulations, policies and standards throughout the project development process.

Attachments A - E

ATTACHMENT A – TITLE VI PROGRAM
ORGANIZATIONAL CHART



DEPARTMENT OF
TRANSPORTATION
CIVIL RIGHTS –
External Equal Opportunity
Title VI Program
September 2009



ATTACHMENT B - TITLE VI LIAISONS
(INTERDISCIPLINARY TEAM/PAAS/DISTRICTS) ROSTERS

California Department of Transportation -Title VI Interdisciplinary Team (T6-IT)

| NAME | TITLE | DIVISION | PHONE NO. | EMAIL ADDRESS |
|-------------------|----------------------------------------|-------------------------------|----------------|--------------------------------------------------------------------------------|
| Rita A. Nelson | Title VI Coordinator | Civil Rights | (916) 324-8399 | rita_a_nelson@dot.ca.gov |
| Angela Shell | Branch Chief, Labor Compliance | Construction | (916) 654-3501 | angela_shell@dot.ca.gov |
| Pam Suszko | Senior Transportation Engineer | Design | (916) 653-6296 | pam_suszko@dot.ca.gov |
| Heather Ellis | Associate Governmental Program Analyst | Engineering Services | (916) 227-0697 | heather_ellis@dot.ca.gov |
| Peter Bond | Sr. Environmental Planner | Environmental Analysis | (916) 653-8307 | peter_bond@dot.ca.gov |
| Sue Morandi | Associate Governmental Program Analyst | Legal | (916) 654-2630 | sue_morandi@dot.ca.gov |
| Eugene Shy | Sr Transportation Engineer | Local Assistance | (916) 651-6552 | eugene_shy@dot.ca.gov |
| Sherry Liberty | Chief, Personnel & Field Support | Maintenance | (916) 651-2002 | sherry_liberty@dot.ca.gov |
| Lynette Bell | Staff Services Manager I | Research & Innovation | (916) 654-7654 | lynette_bell@dot.ca.gov |
| Michele Newmarch | Staff Services Manager I | Procurement and Contracts | (916) 227-6012 | michele_newmarch@dot.ca.gov |
| Clarissa Jones | Associate Governmental Program Analyst | Project Management | (916) 654-3566 | clarissa_jones@dot.ca.gov |
| Rene Fletcher | Sr Right of Way Agent | Right of Way and Land Surveys | (916) 654-7269 | rene_fletcher@dot.ca.gov |
| Michelle Robinson | Chief, Administration Support Branch | Transportation Planning | (916) 651-6889 | michelle_robinson@dot.ca.gov |
| Christy S. Gordon | Chief, Administrative Services | Traffic Operations | (916) 653-4642 | christy_s_gordon@dot.ca.gov |

Revised: 11/12/09

Title VI Program Area Administrators

| NAME | TITLE | DIVISION | PHONE NO. | EMAIL ADDRESS | DIVISION CHIEF |
|--------------------------------------------------------------|----------------------------------------|-------------------------|----------------|----------------------------------------------------------------------------|----------------------------------------|
| Philip Crimmins | Program Area Administrator | Aeronautics | (916) 654-6223 | philip_crimmins@dot.ca.gov | Gary Cathey (916) 654-5183 |
| Rita A. Nelson | Title VI Coordinator | Civil Rights | (916) 324-8399 | rita_a_nelson@dot.ca.gov | Olivia Fonseca (916) 324-0990 |
| Angela Shell | Branch Chief, Labor Compliance | Construction | (530) 634-7637 | angela_shell@dot.ca.gov | Mark Leja (916) 654-2157 |
| Pam Suszko | Senior Transportation Engineer | Design | (916) 653-6296 | pam_suszko@dot.ca.gov | Terry Abbott (916) 654-3858 |
| Heather Ellis cc: Barbara Martinez | Associate Governmental Program Analyst | Engineering Services | (916) 227-8185 | heather_ellis@dot.ca.gov | Bob Pieplow (916) 227-8800 |
| Peter Bond | Sr. Environmental Planner | Environmental Analysis | (916) 653-8307 | peter_bond@dot.ca.gov | Jay Norvell (916) 653-7136 |
| Patrice Carroll | Civil Rights Coordinator | Local Assistance | (916) 653-9251 | patrice_carroll@dot.ca.gov | Denix Ambiah (916) 653-1776 |
| Sherry Liberty | Chief, Personnel & Field Support | Maintenance | (916) 651-2002 | sherry_liberty@dot.ca.gov | Steve Takigawa (916) 654-5849 |
| Kimberly Gayle cc: Lisa Bell | Office Chief, FTA Grants Program | Mass Transportation | (916) 654-8074 | kimberly_gayle@dot.ca.gov | Jane Perez (Interim) (916) 654-8144 |
| Kemuel Pruitt cc: Erlinda Ibarbie and Michele Newmarch | Program Area Administrator | Procurement & Contracts | (916) 227-6047 | kemuel_pruitt@dot.ca.gov | Bill Fackenthal (916) 227-6100 |
| Clarissa Jones | Associate Governmental Program Analyst | Project Management | (916) 653-3075 | clarissa_jones@dot.ca.gov | Karla Sutliff (916) 654-2494 |
| Mary Rodriguez | Staff Services Manager I | Rail | (916) 651-8478 | mary_rodriguez@dot.ca.gov | William D. Bonte (916) 654-3797 |
| Glenna Stewart cc: Lynette Bell | Associate Governmental Program Analyst | Research & Innovation | (916) 654-7482 | glenna_stewart@dot.ca.gov | Larry Orcutt (916) 654-8877 |

| NAME | TITLE | DIVISION | PHONE NO. | EMAIL ADDRESS | DIVISION CHIEF |
|----------------------------------------------------------------|--------------------------------------------|-----------------------------|----------------|------------------------------------------------------------------------------------|------------------------------------------------|
| Rene Fletcher | Senior Right of Way Agent | Right of Way & Land Surveys | (916) 654-7269 | rene_fletcher@dot.ca.gov | Tony Taveres (916) 654-5075 |
| Roberta Littlefield cc: Christy S. Gordon | cc: Associate Governmental Program Analyst | Traffic Operations | (916) 654-5953 | roberta_littlefield@dot.ca.gov | Robert Copp (916) 654-2352 |
| Michelle Robinson cc: Mitchell Baker and Marlon Flournoy | Chief, Administration Support Branch | Transportation Planning | (916) 654-5353 | michelle_robinson@dot.ca.gov | Sharon Scherzinger (Interim) (916) 653-1818 |

District Title VI Liaisons

| NAME | DISTRICT | PHONE/FAX | TITLE | E-MAIL ADDRESS | LOCATION |
|-----------------------|----------|----------------------------------|---------------------------------------------|------------------------------------------------------------------------------|----------------------------------------------------------|
| Emma Cleveland | 1 | (707) 445-5318 (707) 441-5871 | EEO Officer/Title VI Liaison | emma_cleveland@dot.ca.gov | 1656 Union Street Eureka, CA 95501 |
| Mark E. Robertson | 2 | (530) 225-3055 (530) 225-3244 | EEO Officer/Title VI Liaison | mark_e_robertson@dot.ca.gov | 4300 Caterpillar Road Redding, CA 96003 |
| Marlo P. Tinney | 3 | (916) 274-0610 (916) 274-0648 | Sr. Transportation Planner/Title VI Liaison | marlo_p_tinney@dot.ca.gov | 2800 Gateway Oaks Drive, MS 19 Sacramento, CA 95833 |
| Kimberly Ponder | 4 | (510) 286-5871 (510) 286-5872 | EEO Manager/Title VI Liaison | kimberly_ponder@dot.ca.gov | 111 Grand Avenue, MS 6A Oakland, CA 94613 |
| Gillian McCallum | 5 | (805) 549-3037 (805) 549-3307 | EEO Officer/Title VI Liaison | gillian_mccallum@dot.ca.gov | 50 Higuera Street San Luis Obispo, CA 93401 |
| Patti Van Loon | 6 | (559) 444-2522 (559) 488-4332 | EEO Manager/Title VI Liaison | patti_van_loon@dot.ca.gov | 1352 West Olive Ave Fresno, CA 93728 |
| Sylvia Delgado | 7 | (213) 897-8244 (213) 897-8512 | EEO Officer/Title VI Liaison | sylvia_delgado@dot.ca.gov | 100 S. Main Street, 12th Floor Los Angeles, CA 90012 |
| Michelle Profant | 8 | (909) 383-6396 (909) 383-7211 | EEO Officer/Title VI Liaison | michelle_profant@dot.ca.gov | 464 West 4th Street, MS 1249 San Bernardino, CA 92401 |
| Deb Lowgren | 9 | (760) 872-0752 (760) 872-5201 | EEO Officer/Title VI Liaison | deborah_lowgren@dot.ca.gov | 500 S. Main Street Bishop, CA 93514 |
| Lauren Pulido, Acting | 10 | (209) 948-7968 (209) 948-7227 | EEO Officer/Title VI Liaison Manager | lauren_pulido@dot.ca.gov | 1976 E. Charter Way Stockton, CA 95205 |
| Gloria Koch | 11 | (619) 688-4249 (619) 688-3290 | EEO Officer/Title VI Liaison | gloria_koch@dot.ca.gov | 4050 Taylor Street, MS 251 San Diego, CA 92110 |

ATTACHMENT C - TITLE VI POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

OFFICE OF THE DIRECTOR

1120 N STREET

P. O. BOX 942873

SACRAMENTO, CA 94273-0001

PHONE (916) 654-5266

FAX (916) 654-6608

TTY (916) 653-4086

*Flex your power!
Be energy efficient!*

August 25, 2009

**TITLE VI
POLICY STATEMENT**

The California State Department of Transportation under Title VI of the Civil Rights Act of 1964 and related statutes, ensures that no person in the State of California shall, on the grounds of race, color, national origin, sex, disability, or age, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity it administers.

A handwritten signature in black ink that reads "Randell H. Iwasaki".

RANDELL H. IWASAKI

Director


ATTACHMENT D - TITLE VI PUBLIC PARTICIPATION
DATA COLLECTION FORMS

Memorandum

*Flex your power!
Be energy efficient!*

To: Please See Attached List

Date: March 10, 2009


From: RITA A. NELSON
Chief, Title VI Program
Civil Rights

Subject: Public Participation Data Collection

During the Title VI Interdisciplinary Team/Liaison meeting, held on January 14, 2009, there was a discussion on documenting public participation. The Federal Highway Administration (FHWA) representatives present at the meeting indicated there is a need for Caltrans to focus its time and energy in getting more workshop and meeting participants to complete a voluntary public participation survey at public events. FHWA suggested two methods to get participants to complete the survey which may be helpful to you in collecting, analyzing and reporting the data in accordance with 23 Code of Federal Regulation §200.9, (b) (4) and (b) (10).

The first method is to have a greeter welcome participants to the event. When participants feel comfortable in the meeting setting, they are more apt to offer information about themselves and thus be more inclined to complete a survey. The second method is to make a general announcement at the beginning of the event welcoming the group and explaining the purpose of the event and the importance of completing the public participation survey. You might also explain how the information will be used. The following is a sample script:

Hello, my name is _____. I represent Caltrans _____. Caltrans is currently assessing alternatives to improve traffic congestion on Route 99. I would like to explain the purpose of the Caltrans Public Participation Survey. The information is being collected in order to comply with Title VI of the Civil Rights Act of 1964, Nondiscrimination in Federally Assisted Programs. As a recipient of federal financial assistance, Caltrans is required to collect and analyze data on race, color, national origin, sex, age and disability. The data you provide will enable Caltrans to ensure that residents and communities impacted by this project have been included in the decision making process. The information will not be used for any other purpose. These survey questions should only take a few moments of your time. Please check the appropriate boxes which best describe you. Submittal of this information is voluntary. Please begin the survey. Thank you. Wait five minutes then make an announcement to pass the information to you.

Please See Attached List – Public Participation Data Collection
March 10, 2009
Page 2

If you find the methods mentioned above are not working for Headquarters/district programs, attached is the Public Participation Visual Tally to be used as an indirect method when at least 50 percent of the participants do not complete the survey. Caltrans employees who are responsible for collecting the data during the event will use their best judgment in physically counting participants in regards to race, disability, age, etc. FHWA has assured the Department that the Visual Tally is an acceptable means to collect data when Caltrans cannot obtain data using voluntary data collection methods.

Attached is the Caltrans Public Participation Survey template which was discussed at the meeting, held on January 14, 2009. It includes the recommended questions pertaining to Title VI for your use. The income groups listed are based on existing poverty thresholds. Depending on the meeting or workshop format, you may customize the survey or implement the survey form in a different manner to meet your specific needs. See *Civil Rights, Title VI Program [guidelines & appendices]*, pages 40 - 45, for additional information.

If you have any questions regarding data collection, please do not hesitate to contact me at (916) 324-8399 or email: rita_a._nelson@dot.ca.gov.

Attachments

To: Title VI Interdisciplinary Team Members/Program Area Administrators (PAAs)

Phillip Crimmins, Division of Aeronautics
Angela Shell, Division of Construction
Pam Suszko, Division of Design
Barbara Martinez, Division of Engineering Services
Peter Bond, Division of Environmental Analysis
Susan Morandi, Division of Legal
Patrice Carroll, Division of Local Assistance
Eugene Shy, Division of Local Assistance
Sherry Liberty, Division of Maintenance
Tracey Frost, Division of Mass Transportation
Kemuel Pruitt, Division of Procurement and Contracts
Erlinda Ibarbie, Division of Procurement and Contracts
Michele Newmarch, Division of Procurement and Contracts
LeAnn Bromley, Division of Research and Innovation
Debbie Keelan, Division of Research and Innovation
Clarissa Jones, Division of Project Management
Mary Rodriguez, Division of Rail
Xiomara Balladares, Division of Right of Way and Land Surveys
Victor Fortenberry, Division of Traffic Operations
Christy S. Gordon, Division of Traffic Operations
Carl Payne, Division of Transportation Planning
Marlon Flournoy, Division of Transportation Planning

District Title VI Liaisons

Emma Cleveland, District 1
Mark E. Robertson, District 2
Merry Grisak, District 3
Colleen Mayo, District 3
Kimberly Ponder, District 4
Ruby Louie, District 4
Gillian McCallum, District 5
Patti Van Loon, District 6
Sylvia Delgado, District 7
Michelle Profant, District 8
Deb Lowgren, District 9
Kristen Eddings, District 10
Lauren Pulido, District 10
Gloria Koch, District 11
Elizabeth Philippon, District 12

c: Olivia Fonseca, Deputy Director, Civil Rights
Randell Iwasaki, Chief Deputy Director
R. Gregg Albright, Deputy Director, Planning and Modal Programs
Susan Hogg, Deputy Director, Administration
Kari Gutierrez, Acting Deputy Director, Information Technology
Richard D. Land, Deputy Director, Project Delivery
Gary Cathey, Chief, Division of Aeronautics
Mark Leja, Chief, Division of Construction
Terry Abbott, Chief, Division of Design
Robert Pieplow, Chief, Division of Engineering Services
Jay Norvell, Chief, Division of Environmental Analysis
Earl Seaberg, Acting Chief, Division of Local Assistance
Steve Takigawa, Chief, Division of Maintenance
Sharon Scherzinger, Chief, Mass Transportation
Megan Rettke, Acting Chief, Division of Procurement and Contracts
Larry Orcutt, Chief, Division of Research and Innovation
David Youmans, Acting Chief, Division of Project Management
Lam Nguyen, Acting Division of Rail
Bimla G. Rhinehart, Chief, Division of Right of Way and Land Surveys
Joan Sollenberger, Chief, Division of Transportation Planning
Robert Copp, Chief, Division of Traffic Operations
Premjit Rai, Chief, Office of Equal Employment Opportunity

Charles Fielder, District Director, District 1
John Bulinski, District Director, District 2
Jody Jones, District Director, District 3
Bijan Sartipi, District Director, District 4
Rich Krumholz, District Director, District 5
Malcom Dougherty, District Director, District 6
Doug Failing, District Director, District 7
Raymond Wolfe, District Director, District 8
Thomas Hallenbeck, District Director, District 9
Tony Tavares, Acting District Director, District 10
Pedro Orso-Delgado, District Director, District 11
Cindy Quon, District Director, District 12

Lance Yokota, Civil Rights Manager, FHWA
Derrin Jourdan, Civil Rights Officer, FTA

Caltrans Public Participation Survey

The following information is being collected by the California Department of Transportation (Caltrans) in order to comply with Title VI of the Civil Rights Act of 1964, *Nondiscrimination in Federally Assisted Programs*. Please take a few moments to complete the following questions. The data that you provide will enable Caltrans to identify impacted residents and communities affected by the Federal-Aid Highway Program. Please check the appropriate boxes with an "X" which best describe you and return the survey to the meeting coordinator. Submittal of this information is voluntary.

Sex

☐ Female ☐ Male

Race

☐ Asian/Pacific Islander ☐ African American
☐ American Indian/Alaskan Native ☐ Hispanic
☐ White (not Hispanic) ☐ Other _____

Disability

☐ Yes ☐ No

Age

☐ Under 40
☐ Over 40

Income

☐ Less than \$21,201
☐ Over \$21,200

Language

What language is primarily spoken in your household? _____

Public Participation Visual Tally

Date of Event: _____ Location: _____

Purpose: _____

| | Total |
|---------------------------------|-------|
| Gender | |
| Female | |
| Male | |
| Race | |
| Asian/Pacific Islander | |
| American Indian/ Alaskan Native | |
| African American | |
| Hispanic | |
| White (not Hispanic) | |
| Other | |
| Disability | |
| Yes | |
| No | |
| Age | |
| Under 40 | |
| Over 40 | |
| Income ¹ | |
| Under \$21,201 | |
| Over \$21,200 | |

¹ Record the total count of income provided on the voluntary public participation form.

Encuesta de la Participación Pública de Caltrans

La siguiente información está juntada por el Departamento de Transporte de California (Caltrans), a fin de cumplir con el Título VI del Acta de los Derechos Civiles de 1964, para no tener discriminación en programas de asistencia federal. Por favor tome un momento para completar las siguientes preguntas. Los datos que usted suministra permitirá que Caltrans identifique a los residentes impactados y las comunidades afectadas por el Programa de Carretera de ayuda financiera federal. Por favor marque las cajas apropiadas con una "X" a lo que más le describe y devuelve la encuesta al coordinador de la junta. La presentación de esta información es voluntaria.

Sexo

☐ Femenino ☐ Masculino

Raza

☐ Asiático/Isleño Pacífico ☐ Africano Americano
☐ Indio Americano/Nativo de Alaska ☐ Hispano
☐ Norteamericano (no Hispano) ☐ Otro _____

Incapacidad

☐ Sí ☐ No

Edad

☐ Menores de 40 años
☐ Más de 40 años

Ingresos

☐ Menos de \$22,051
☐ Más de \$22,050

Idioma

¿Qué idioma se habla principalmente en su hogar? _____

ATTACHMENT E – OUTREACH TO COMMUNITIES – FFY 2009

**Outreach to Communities
FFY 2009**

| District/ Division | Project/ Activity | Lead Agency | Type of Planning Activity | Location of Meeting | Purpose of Meeting | Date | Interpreters or Special Aides Used | Community Profile (e.g. Asian/Pacific Islander, African American, White, etc., Gender, Age, Disability, Income Level) | Demographic Source(s) Used | # of Attendees | Outreach Method |
|--------------------------------|------------------------------------------------------------------------------------|-------------|-------------------------------------------|---------------------------------------------------------|-------------------------------------------------------------------------|----------|------------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------|----------------|------------------------|
| District 1 Advance Planning | Discussion with External Advisory Group | Caltrans | Outreach Meeting | District Office | Introduce scope of study and request feedback | 12/22/08 | N/A | Local special interest groups and public agencies | N/A | 19 | phone/email |
| District 1 Advance Planning | Public outreach meeting | Caltrans | Public Meeting | Mendocino Recreation and Community Center | Present project alternatives and receive public input | 5/7/09 | N/A | General Public | N/A | 100+ | mailers, news release |
| District 1 Advance Planning | Press Release and interview with Times Standard | Caltrans | Outreach activity | District Office | Inform public of study | 5/11/09 | N/A | General Public | N/A | 1 | mass media |
| District 1 Advance Planning | Discussion with local Chamber of Commerce | Caltrans | Community Outreach meeting | Chamber Office | Inform business community of study | 4/9/09 | N/A | Business Community | N/A | 10 | phone/email |
| District 1 Advance Planning | Discussion with Humboldt County Association of Governments (HCAOG) | Caltrans | Local Agency partnership/outreach meeting | Adorni Center | Introduce scope of study | 5/14/09 | N/A | Local agencies, public | N/A | 25 | phone/email |
| District 1 Advance Planning | Consultation on transportation enhancement project for project on Tribal Lands | Caltrans | Tribal Outreach meeting | Hoopa Valley Tribe Roads Department Office in Hoopa, CA | To discuss the scope of the proposed transportation enhancement project | 7/15/09 | N/A | Tribal | N/A | 5 | In person and on phone |
| District 1 Advance Planning | Consultation with Cultural Committee regarding impacts of seismic retrofit project | Caltrans | Tribal Outreach meeting | Yurok Tribal Offices in Klamath, CA | To identify potential archeological sites within the project limits. | 2/27/09 | N/A | Tribal | N/A | 15-20 | In person |

**Outreach to Communities
FFY 2009**

| District/ Division | Project/ Activity | Lead Agency | Type of Planning Activity | Location of Meeting | Purpose of Meeting | Date | Interpreters or Special Aides Used | Community Profile (e.g. Asian/Pacific Islander, African American, White, etc., Gender, Age, Disability, Income Level) | Demographic Source(s) Used | # of Attendees | Outreach Method |
|--------------------------------------|----------------------------------------------------|--------------------|---------------------------|------------------------------|--------------------------------------------------------------------------------------------|----------|------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|----------------|-------------------------------------------------------------------------------------|
| District 1 Advance Planning | Open House | Caltrans | Open House | Upper Lake Elementary School | To discuss transportation project at the intersection of Routes 20 and 29. | 9/30/09 | N/A | Tribal | N/A | | Mail, newspaper |
| District 1 Advance Planning | Roundtable Discussion with External Advisory Group | Caltrans | Informational meeting | District Office | Introduce scope of study and request feedback. | 9/17/09 | N/A | Local special interest groups & partners | N/A | TBD | phone, email |
| District 1 Advance Planning | Presentation to Community District | Caltrans | Informational meeting | District Office | To update community and Board of Directors on the Feasibility Study | 9/17/09 | N/A | General Public | N/A | TBD | Scheduled BOD Meeting |
| District 1 Advance Planning | Discussion with Tribe | Trinidad Rancheria | Tribal Outreach meeting | Trinidad Rancheria | To discuss results of public meeting | | N/A | Tribal | N/A | 20 | in person, newspaper |
| District 1 Environmental Planning | Outreach for Eureka-Arcata Corridor Improvement | Caltrans | Public Open House | Eureka | Informational Open House with public comment | 12/3/08 | No interpreters/special aides requested or required. | Primarily white, two low-income communities were identified adjacent to the project. | Caltrans retained a consultant to prepare a socio-economic study. Demographic statistics from U.S. Census. | 144 | Internet, mailing, press release to newspapers, local television and radio stations |
| District 1 Project Management | Outreach for Simpson Intersection Project | Caltrans | Public Open House | Fort Bragg | Proposal of two alternatives to improve the intersection of State Route 1 and Simpson Lane | 10/16/08 | No interpreters/special aides requested or required. | Primarily White | Caltrans retained a consultant to prepare a socio-economic study. Demographic statistics from U.S. Census. | 113 | Internet, e-mail, newspaper |
| District 1 Project Management | Albion River/Salmon Creek Bridge Replacement | Caltrans | Informational Open House | Mendocino | Informational Open House | 5/7/09 | No interpreters/special aides requested or required. | Primarily White | Demographic statistics from U. S. Census | 86 | Internet, newspapers, and radio spots |

**Outreach to Communities
FFY 2009**

| District/ Division | Project/ Activity | Lead Agency | Type of Planning Activity | Location of Meeting | Purpose of Meeting | Date | Interpreters or Special Aides Used | Community Profile (e.g. Asian/Pacific Islander, African American, White, etc., Gender, Age, Disability, Income Level) | Demographic Source(s) Used | # of Attendees | Outreach Method |
|----------------------------------|------------------------------------------------------------------------------------------------------|--------------|-------------------------------------------|--------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|---------|------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|------------------------------------------|-------------------------------|--------------------------------------------------|
| District 1 Project Management | Simpson Intersection Project 01-48020 | Caltrans | Public Open House | Fort Bragg | Informational Open House | 7/1/09 | No interpreters/special aides requested or required. | Primarily White | Demographic statistics from U. S. Census | 35 | Internet, newspapers, radio and television spots |
| District 1 System Planning | TE Grant meeting with Hoopa Tribal Roads Dept. Representatives | Caltrans | Grant application meeting | Hoopa Tribe's Roads Dept. Office | To discuss details of the TE application that CT staff prepared in cooperation with Tribal staff | 7/15/09 | N/A | Native American | | 5 | Email invitation, phone |
| District 1 System Planning | Mendocino COG TAC | MCOG | Tech. Advisory Committee - project review | MCOG's Ukiah office | To review agenda items pertaining to transportation projects either proposed or underway. MCOG also reviews future public projects in early-level | 8/19/09 | N/A | General Public including Tribal, low-income and disabled | | | Email invitation, phone, MCOG's website |
| District 1 Regional Planning | Native American Leadership and Outreach Meeting for Lake and Mendocino Counties | Caltrans | Tribal Outreach | Lake and Mendocino (County Blog and Tribal Consortium) | To develop effective relationships between the Tribes and Caltrans | 10/9/09 | NA | Native American | | Information not available yet | Paper Invitation, Email invitation, Phone Call |
| District 1 Regional Planning | Native American Leadership and Outreach Meeting for Humboldt and Del Norte Counties | Caltrans | Tribal outreach | Humboldt Area Foundation, Eureka | To develop effective relationships between the Tribes and Caltrans | 3/8/09 | N/A | Native American | | 23 | Paper Invitation, Email invitation, Phone Call |
| District 1 Regional Planning | Broadway Feasibility Stakeholder Outreach meeting | Caltrans | Community Outreach | Eureka | To involve stakeholders in feasibility study | various | N/A | Handicapped and low-income | | | email |
| District 1 Regional Planning | Predevelopment review. Met with Pinoleville Band of Pomo Indians to discuss future development plans | Caltrans/BIA | Informational meeting | Pinoleville Rancheria, Ukiah | To discuss future development on Rancheria and associated traffic impacts | 8/13/08 | | Native American | | 5 | phone invitation |

**Outreach to Communities
FFY 2009**

| District/ Division | Project/ Activity | Lead Agency | Type of Planning Activity | Location of Meeting | Purpose of Meeting | Date | Interpreters or Special Aides Used | Community Profile (e.g. Asian/Pacific Islander, African American, White, etc., Gender, Age, Disability, income Level) | Demographic Source(s) Used | # of Attendees | Outreach Method |
|---------------------------------|--------------------------------------------------------------------------------------------------------------|----------------------------------------|---------------------------|-----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|------------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|----------------|-----------------------------------|
| District 1 Regional Planning | Outreach Meeting. Met with Round Valley Indians to discuss future development plans and transportation needs | Caltrans/BIA | Informational meeting | Covelo, Round Valley | To discuss future development on Rancheria and associated traffic impacts, as well as other transportation issues | 10/28/2008 (several additional) | | Native American | | 60 | phone invitation |
| District 1 Local Assistance | Local Assistance Webinar | Caltrans | Informational meeting | Webinar | To discuss current Local Assistance issues, APRA updates, and updates on federal aid funding for transportation projects | 3/5/09 (bi-weekly) | N/A | Tribes | | 10 | email |
| District 2 Advance Planning | Facilitation meeting, Bureau of Indian Affairs (BIA) & Redding Rancheria Public Works Department | Caltrans | Long Range | District Office | Identify FHWA & BIA funding sources for the Rancheria's long range transportation planning | 11/13/08 | None | Native American | Field Directory of the California Indian Community | 3 | email, phone calls, and in person |
| District 2 Advance Planning | Quarterly Memorandum of Understanding (MOU) meeting Pit River Tribe and Caltrans | Caltrans | Partnering | Juvenile Tribal Office | MOU meeting Pit River Tribe Govt to Govt mtg. These meetings are to communicate, update on CT's activities, as well as Tribes concerns and update | 9/8/09 | None | None | Field Directory of the California Indian Community | 15+/- | email, phone calls, and in person |
| District 2 Advance Planning | | California Department of Fish and Game | Partnering | Susanville Indian Rancheria | Facilitate on-going communication | 1/14/2009 | None | Native American | Field Directory of the California Indian Community | 8 | email, phone calls, and in person |

**Outreach to Communities
FFY 2009**

| District/ Division | Project/ Activity | Lead Agency | Type of Planning Activity | Location of Meeting | Purpose of Meeting | Date | Interpreters or Special Aides Used | Community Profile (e.g. Asian/Pacific Islander, African American, White, etc., Gender, Age, Disability, Income Level) | Demographic Source(s) Used | # of Attendees | Outreach Method |
|--------------------------------|--------------------------------------------------------------------------------------|-----------------------------|---------------------------|---------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|------------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|----------------|-----------------------------------|
| District 2 Advance Planning | Annual MOU meeting with the Karuk Tribe of California and Caltrans District Director | Caltrans | Partnering | Karuk Tribal Hall Happy Camp | MOU meeting Pit River Tribe Government to Government meeting. This meeting is to communicate, provide an update on Caltrans' activities, as well as listen to the Tribe's concerns and progress. | 2/18/09 | None | Native American | Field Directory of the California Indian Community | 5 | email, phone calls, and in person |
| District 2 Advance Planning | Susanville Indian Rancheria's Earth Day Celebration | Susanville Indian Rancheria | Partnering & Outreach | Susanville | Caltrans was invited to do a display in coordination with Earth Day. Caltrans focused on District Herbicide Reduction practices, considering in tribal gathering locations withing Caltrans right of way and a display on Caltrans' Adopt-A-Highway program | 4/25/09 | None | Native American | Field Directory of the California Indian Community | 200+ | email, phone calls, and in person |
| District 2 Advance Planning | Annual MOU meeting Winnemem Wintu Tribe and Caltrans | Caltrans | Partnering | District Office | MOU meeting Winnemem Wintu Tribe-Government to Government meeting. This meeting is to communicate, provide an update on Caltrans' activities, as well as listen to the Tribe's concerns and progress. | 5/27/09 | None | Native American | Field Directory of the California Indian Community | 2 | email, phone calls, and in person |

**Outreach to Communities
FFY 2009**

| District/ Division | Project/ Activity | Lead Agency | Type of Planning Activity | Location of Meeting | Purpose of Meeting | Date | Interpreters or Special Aides Used | Community Profile (e.g. Asian/Pacific Islander, African American, White, etc., Gender, Age, Disability, Income Level) | Demographic Source(s) Used | # of Attendees | Outreach Method |
|--------------------------------|------------------------------------------------------------------|-------------|---------------------------|----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|-------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| District 2 Advance Planning | Tribal Transportation Academy | Caltrans | Regional Partnering | Redding Rancheria | To introduce North State Tribal Governments and employees to Caltrans processes | 8/24/09 and 08/25/09 | None | Native American | Field Directory of the California Indian Community | 45+/- | email, phone calls, and in person |
| District 2 Advance Planning | Native American Day | Caltrans | Partnering | District Office | To introduce and expose Caltrans staff to California Native American culture and history | 8/28/09 | None | Native American | Field Directory of the California Indian Community | 50+/- | email, phone calls, and in person |
| District 2 Advance Planning | Quarterly MOU meeting Pit River Tribe and Caltrans -Govt to Govt | Caltrans | Partnering | Burney Tribal Office | MOU meeting Pit River Tribe Govt to Govt mtg. These meetings are to communicate, update on CT's activities, as well as Tribes concerns and update | 9/8/09 | None | None | Field Directory of the California Indian Community | 15+/- | email, phone calls, and in person |
| District 2 System Planning | Outreach for the State Route 99 Transportation Concept Report | Caltrans | Public Meeting/ Workshop | Los Molinos, CA | To educate the public about the Transportation Concept Report process; To learn what interests (positive and negative) the public has regarding SR 99; To develop a future plan for State Route 99 | 3/16/09 | Spanish-speaking interpreter was available. This interpreter volunteered to come and lived in the community | White (primarily), Hispanic, African American, limited english proficiency (Spanish primary language), disability, and low-income | U.S. Census Department | 31 | Title VI Outreach Database for direct mailings; Added contacts based on community contacts; Walked through community and community distributed fliers in Spanish and English; Internet website; Agency presentations; Media outreach |

**Outreach to Communities
FFY 2009**

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|----------------------------|----------------------------------------------------------------|-------------|---------------------------|-----------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|-----------------------------|--------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| District 2 System Planning | Outreach for the State Route 99 Transportation Concept Report | Caltrans | Public Meeting/ Workshop | Los Molinos, CA | To present summarized public comments and draft regarding SR 99 to community members. | 5/18/09 | Spanish-speaking interpreter was available. This interpreter volunteered to come and lived in the community. | White (primarily), Hispanic, African American, limited english proficiency (Spanish primary language), disability, and low-income | U.S. Census Department | 20 | Title VI Outreach Database for direct mailings; Added contacts based on community contacts; Walked through community and distributed fliers; Internet website; Agency presentations; Media outreach; |
| District 2 System Planning | Bicycle Transportation Partnership | Caltrans | Non Motorized Outreach | Redding, McConnell Foundation / Susanville, Sage Hen Restaurant | To conduct outreach to those interested in networking and partnering to create a better bicycle transportation community. | August 2008 - February 2009 | None | | Target outreach to the non-motorized community. | 20-50 | Title VI Outreach Database/Postcard Mailings/Phone Calls/Email/Meeting |
| District 2 System Planning | Bicycle Transportation Partnership | Caltrans | Non Motorized Outreach | Redding, McConnell Foundation / Susanville, Sage Hen Restaurant | To conduct outreach to those interested in networking and partnering to create a better bicycle transportation community. | August 2008 - February 2009 | None | | Target outreach to the non-motorized community. | 20-50 | Title VI Outreach Database/Postcard Mailings/Phone Calls/Email/Meeting |
| District 2 System Planning | Outreach for the State Route 299 Transportation Concept Report | Caltrans | Public Workshop | Montgomery Creek, Shasta County | Gathered public comments about SR 299 from community members. | 3/18/09 | None | White (primarily), english primary language, Some: (low-income & disability; black or African American; Hispanic or Latino) | U.S. Census Department | 28 | Title VI Outreach Database for direct mailings; Agency presentations; PIO media outreach |

**Outreach to Communities
FFY 2009**

| District/ Division | Project/ Activity | Lead Agency | Type of Planning Activity | Location of Meeting | Purpose of Meeting | Date | Interpreters or Special Aides Used | Community Profile (e.g. Asian/Pacific Islander, African American, White, etc., Gender, Age, Disability, Income Level) | Demographic Source(s) Used | # of Attendees | Outreach Method |
|---------------------------------------|----------------------------------------------------------------|-------------|-------------------------------|-----------------------|-------------------------------------------------------------------|----------------------|--------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|----------------------------|----------------|------------------------------------------------------------------------------------------|
| District 2 System Planning | Outreach for the State Route 299 Transportation Concept Report | Caltrans | Public Workshop | Alturas, Modoc County | Gathered public comments about SR 299 from community members. | 3/24/09 | None | White (primarily), english primary language, Some: (low income & disability; Hispanic or Latino) | U.S. Census Department | 24 | Title VI Outreach Database for direct mailings; Agency presentations; PIO media outreach |
| District 2 System Planning | Outreach for the State Route 299 Transportation Concept Report | Caltrans | Public Workshop | Burney, Shasta County | Gathered public comments about SR 299 from community members. | 3/30/09 | None | White (primarily), english primary language, Some: (low income & disability; black or African American; Hispanic or Latino) | U.S. Census | 26 | Title VI Outreach Database for direct mailings; Agency presentations; PIO media outreach |
| District 2 Program Project Management | South Redding 6 Lane Open House EA 02-4C401 | Caltrans | Open House | Redding, CA | Discuss Redding 6 Lane and Sound Wall | 05/17/2008 Ongoing | Language translation or other accommodations made available upon request | 14 White, 1 Native | U.S. Census | 15 | Flyers in English & Spanish Advertisement handled by PIO |
| District 2 Program Project Management | Los Molinos Public Meeting EA 02-4C580 | Caltrans | Public Meeting | Los Molinos CA | Discuss ongoing transportation project delivery issues | 05/27/2008 Ongoing | Language translation however, other accommodations made available upon request | 45 White 1 American Indian | U. S. Census | 46 | Flyers in English & Spanish, Radio, Newspaper and TV. |
| District 2 Program Project Management | South Avenue Interchange EA 02-37070 | Caltrans | Public Meeting and Open House | Corning, CA | Public Meeting to discuss improvement of South Avenue Interchange | July 8, 2008 Ongoing | Language translation or other accommodations made available upon request | 16 White | U. S. Census | 16 | Flyers in English & Spanish, Radio, Newspaper and TV. |

**Outreach to Communities
FFY 2009**

| District/ Division | Project/ Activity | Lead Agency | Type of Planning Activity | Location of Meeting | Purpose of Meeting | Date | Interpreters or Special Aides Used | Community Profile (e.g. Asian/Pacific Islander, African American, White, etc., Gender, Age, Disability, Income Level) | Demographic Source(s) Used | # of Attendees | Outreach Method |
|------------------------------------------|-----------------------------------------------------------|-----------------------------------------|----------------------------------|--------------------------------|-----------------------------------------------------------|----------------|----------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|------------------------------|----------------|----------------------------------------------------------------------------|
| District 2 Program Project Management | Antler's Bridge Realignment EA 02-37890 | Caltrans | Door to Door Public Outreach | Lakehead, CA | Announce start date of the realignment of Antler's Bridge | 8/11/2008 | Ongoing | Language translation or other accommodations made available upon request | U. S. Census | 54 | One on One Conversation & Hand-out of Flyers and Maps of Antler's Project. |
| District 2 Program Project Management | Antler's Bridge Realignment EA 02-37890 | Caltrans | Door to Door Public Outreach | Sequoia School - Dale Widner | Announce start date of the realignment of Antler's Bridge | 8/11/2008 | Ongoing | Language translation or other accommodations made available upon request | U. S. Census | 54 | One on One Conversation & Hand-out of Flyers and Maps of Antler's Project. |
| District 2 Program Project Management | Antler's Bridge Realignment EA 02-37890 | Caltrans | Door to Door Public Outreach | Sequoia School - Brett Ditzler | Announce start date of the realignment of Antler's Bridge | 8/11/2008 | Ongoing | Language translation or other accommodations made available upon request | U. S. Census | 54 | One on One Conversation & Hand-out of Flyers and Maps of Antler's Project. |
| District 2 Public Information Office | Weed Ribbon Cutting | Caltrans | Meeting | City of Weed | Celebrate completion of project | 10/23/08 | None | Survey not taken | District 2 Title VI Database | 50 | Flyers and Local news |
| District 4 Public Information Office | Coyote Point Yacht Club 101 Auxiliary Lane Widening | Caltrans | Project Update | San Mateo, CA | Public Input | 10/1/08 | None | White, Elderly (Retired) | Not Applicable | 35 | Yacht Club Point of Contact |
| District 4 Public Information Office | Menlo Park US 101 Widening | Caltrans | Project Update | Menlo Park, CA | Public Input | 12/08 and 1/09 | None | White | Not Applicable | 40 to 50 | Flyering |
| District 4 Public Information Office | San Pablo Dam Road Interchange Project | Caltrans, CCTA, FHWA, City of San Pablo | Initial Environmental Assessment | San Pablo, CA | Public Input | 8/19/09 | Spanish translator available, but not needed | White, Asian, Hispanic | Census Data | 35 to 40 | Public Notice, Media Coverage, Letters mailed to affected residents |

**Outreach to Communities
FFY 2009**

| District/ Division | Project/ Activity | Lead Agency | Type of Planning Activity | Location of Meeting | Purpose of Meeting | Date | Interpreters or Special Aides Used | Community Profile (e.g. Asian/Pacific Islander, African American, White, etc., Gender, Age, Disability, Income Level) | Demographic Source(s) Used | # of Attendees | Outreach Method |
|------------------------------------------|--------------------------------------------------------------------|------------------------------------------------------------------------------------|-----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|---------------|------------------------------------|-----------------------------------------------------------------------------------------------------------------------|--------------------------------------------|----------------|----------------------------------------------------|
| District 4 Public Information Office | Central Project (Sonoma County) | Caltrans and Consultant Group | Update project status | Mobile Home Park Community Room | Public Input | 4/09 and 5/09 | None | White, Elderly (Retired) | Not Applicable | 200 | Newspaper advertisement, Community Ctr. Newsletter |
| District 4 Public Information Office | Bolinas Lagoon Restoration Project | NOAA, National Marine Sanctuary, Marin District, Army Corps of Engineers, Caltrans | Environmental Presentation | Stinson Beach Community Center | Public Input | 7/30/09 | None | Community at Large | Not Applicable | 100 | Newspaper, Notification of Local Water District |
| District 4 Public Information Office | Interstate 80 Paving Project | Caltrans | Public Meeting | Fairfield/ Vacaville, CA | To inform residents of work being done on I-80. | 6/1/08 | None | White, Hispanic | Visual | 4 to 8 | Mailers |
| District 4 Public Information Office | State Route 29 Flyover | Caltrans and NCTPA | Public Scope Meeting | Napa, CA | Solicit feedback from public re. the project and associated issues. | 8/10/09 | None | White | Visual | 10 | Newspaper advertisement, Internet advertisement |
| District 4 Planning and Local Assistance | CBTP FY 06/07 Grant for "Columbus Ave. Revitalization Master Plan" | City of San Francisco supported by Caltrans | Community Based Transportation Planning Grant | Chinatown Community Development Corporation; Friends of Washington Square; the Fisherman's Wharf CBD; the North Beach Chamber of Commerce; Ming Pao daily news; North Beach Merchants Association; A Better Chinatown Tomorrow | Stakeholder meeting | 2/07 - 3/09 | Available upon request | Italian, Chinese, and other Asian groups | SF Renew and community-based organizations | | Bilingual Charrette fliers. |

**Outreach to Communities
FFY 2009**

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|---------------------------------------------|----------------------------------------------------------------------------------------------------|-----------------------------------------------------|-----------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|------------------------------------------------|-----------------------------------------------------------------|------------------------------------------------------------------------------|
| District 4 Planning and Local Assistance | CBTP FY 07/08 Grant for "Canalfront Corridor Improvement Concept Planning" | City of San Rafael supported By District 4 and ABAG | Community Based Transportation Planning Grant | San Rafael | Community focus groups, citizens advisory committee, design charrette | bi-monthly 2008-09 | Spanish and Vietnamese Interpreters used at community meetings. | Latinos from Mexico & Central America and southeast Asian groups | Community activists, i.e. Canal Welcome Center | over 100 at general community meetings about 35 at CAC meetings | Flyers distributed throughout the neighborhood, announcements in newspapers. |
| District 4 Planning and Local Assistance | CBTP FY 07/08 Grant for "Harrison/Oakland Corridor Community Design Plan" | City of Oakland supported by Caltrans | Community Based Transportation Planning Grant | Westlake Coalition, the Harrison St/Oakland Avenue Neighborhood Association, the Piedmont Association Neighborhood Improvement League, the Rose Garden Neighborhood Walk Association, Walk Oakland Bike Oakland | Stakeholder meeting | 2/2008-8/2009 | Available upon request | Asian and Hispanic groups | | | Bilingual Charrette fliers |
| District 4 Planning and Local Assistance | CBTP FY 08/09 Grant for "Improving Safety and Mobility Along Highway 1 in the County of San Mateo" | County of San Mateo supported by Caltrans | Community Based Transportation Planning Grant | El Granada | To receive community input about plans to improve safety, mobility, and connections along Hwy 1 | 6/25-30/09 | Although there was low turnout from the Hispanic community, Spanish interpretation was available | Hispanic/Latino | Community-based organizations | estimated at 85 | Bilingual Charrette fliers |
| District 4 Planning and Local Assistance | Goods Movement and Community Based Planning | West Contra Costa County Health Services | Context-Sensitive Planning for EJ Communities | South East Facility, Richmond Community Schools | Community Outreach | Four meetings throughout the life of the study ending in February 2009 | Spanish Interpretation by City of Oakland Equal Access Unit | Mainly Latino, African American | U.S. Census, Health Department Records | 400 people in 4 meetings | Passout Flyers to the community, neighborhood, Local Churches |

**Outreach to Communities
FFY 2009**

| District/ Division | Project/ Activity | Lead Agency | Type of Planning Activity | Location of Meeting | Purpose of Meeting | Date | Interpreters or Special Aides Used | Community Profile (e.g. Asian/Pacific Islander, African American, White, etc., Gender, Age, Disability, Income Level) | Demographic Source(s) Used | # of Attendees | Outreach Method |
|---------------------------------------------|-----------------------------------------------------------------------------------------------------------------|-------------------------------------|-----------------------------------------------|-----------------------------------------------------------------------------------|--------------------|------------------------------------------------------------------------|-------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------------------|--------------------------|--------------------------------------------------------------|
| District 4 Planning and Local Assistance | West Oakland Community Integration Plan for Transportation with Environmental, Economic and Public Health needs | Oakland/ Alameda County | Context-Sensitive Planning for EJ Communities | West Oakland Community Facility Building | Community Outreach | Four meetings throughout the life of the study ending in February 2009 | None | Mainly Latino, African American | U.S. Census, Health Department Records | 250 people in 4 Meetings | Handout flyers to Community, neighborhood and Local Churches |
| District 4 Planning and Local Assistance | Ashland/Cherryland Livability Initiative | Ashland/ Cherryland, Alameda County | Context-Sensitive Planning for EJ Communities | Alameda County conference Room and Community Buildings | Community Outreach | Six meetings throughout the life of the study ending in Feb 2009 | Spanish Interpretation by City of Oakland Equal Access Unit | Mainly Latino, African American | U.S. Census, Health Department Records | 500 people in 6 meetings | Agencies meeting, community neighborhood meeting |
| District 4 Planning and Local Assistance | Bayview Hunters Point Community Clean Air Program | City and County of San Francisco | Context-Sensitive Planning for EJ Communities | Schools, City conference Room, community buildings in San Francisco. | Community Outreach | Four meetings throughout the life of the study ending in Feb 2009 | None | Low-income community Hispanic, African American | U.S. Census, Health Department Records | 300 people in 4 meetings | Agencies meeting, community neighborhood meeting |
| District 4 Planning and Local Assistance | Fair Oaks Access and Improvement Study for Community Mobility | Redwood City, San Mateo County | Context-Sensitive Planning for EJ Communities | Schools, City conference Room, community Buildings and churches in San Francisco. | Community Outreach | Six meetings throughout the life of the study ending in Feb 2009 | Asynchronous Spanish translators used | Mainly Hispanic community | U.S. Census, Health Department Records | 300 people in 6 meetings | Agencies meeting, community and Neighborhood meeting |

**Outreach to Communities
FFY 2009**

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|---------------------------------------------|-------------------------------------------------------|--------------------------------------------------------------|-----------------------------------------------|------------------------------------------------------------------------------------|--------------------|---------------------------------------------------|------------------------------------|-----------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|---------------------------------|------------------------------------------------------|
| District 4 Planning and Local Assistance | Development Without Displacement | Association of Bay Area Government (ABAG) In City of Oakland | Context-Sensitive Planning for EJ Communities | ABAG Conference Room, Community Board Room, City and County Agency Conference Room | Community Outreach | Six meetings so far since start of study (6/1/08) | None | Mainly White, Spanish and African American low income residents | U.S. Census, Health Department Records | 500 people in 6 Meetings | Agencies meeting, community and Neighborhood meeting |
| District 4 Planning and Local Assistance | Eastridge Transit Center Improvement and Access Plan | VTA | Context-Sensitive Planning for EJ Communities | VTA Conference Room, City and County Conference Buildings | Community Outreach | Had one meeting since start of study (4/01/2008) | None | Mainly white, Spanish and African-American low income residents | U.S. Census, Health Department Records | 10 people VTA-in Office meeting | Agencies meeting, community and Neighborhood meeting |
| District 4 Planning and Local Assistance | Safe Journeys Planning | MTC-NIJC | Context-Sensitive Planning for EJ Communities | NIJC Conference Room, Other Indian Reservation Agency | Community Outreach | Three meetings since start of study (8/12/08) | None | Tribal community residents | U.S. Census, Health Department Records | 500 people in 3 meetings | Agencies meeting, community and Neighborhood meeting |
| District 4 Planning and Local Assistance | Tenderloin Traffic Calming and Circulation Plan | San Francisco County Transportation Authority | Context-Sensitive Planning for EJ Communities | San Francisco | Community Outreach | 3/5/09 | None | Economically-disadvantaged communities in the Tenderloin area | SFCTA website, Tenderloin - Little Saigon Study | 23 | Flyers, emails |
| District 4 Planning and Local Assistance | Bayview/Hunter Point Neighborhood Transportation Plan | San Francisco County Transportation Authority | Context-Sensitive Planning for EJ Communities | San Francisco | Community Outreach | 3/5/09 | None | Economically-disadvantaged communities in the Bayview/Hunter's Point area | SFCTA website | 23 | Flyers, emails |

**Outreach to Communities
FFY 2009**

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|--------------------------|------------------------------------------------------------------|-----------------------------------|---------------------------|---------------------------------------|--------------------------------------------------------------------|-----------|------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------|----------------|-----------------------------------------------------------------|
| District 6 Design | Project Development Team Meetings & ongoing project coordination | Caltrans | Meeting | District 6 | Discuss ongoing transportation project delivery issues | Ongoing | Not Applicable | All impacted constituents | Not Applicable | Varies | meetings, phone calls, VTC |
| District 6 Design | Training | Caltrans | Training | District 6 | Training for Caltrans personnel | Ongoing | Not Applicable | Staff | Not Applicable | Varies | in person, VTC |
| District 6 Environmental | EA: 47100, MAD-99, PM 7.1/7.9 | Caltrans | Public Hearing | Madera South High School, Madera CA | Public hearing to discuss Avenue 12 Interchange Project | 6/18/09 | Yes- Spanish Interpretation | White Hispanic, low-income | | 12 | |
| District 6 Environmental | EA:47150, TUL-99, PM 39.6/49.3 | Caltrans | Information Meeting | Goshen Elementary, Goshen CA | Information meeting to discuss Betty Drive Interchange Project | 5/19/09 | Yes- Spanish Interpretation | Hispanic low-income | | 10 | Internet English and Spanish Translation- Newspaper Ad/Mailings |
| District 6 Environmental | EA: 44262, FRE-99, PM 30.331.6 | Caltrans | Public Hearing (Informal) | Rio Vista Middle School, Fresno CA | Public hearing to discuss Island 6-Lane Project | 6/24/09 | Yes- Spanish Interpretation Court Reporter | White, Hispanic | | 24 | Internet English and Spanish Translation- Newspaper Ad/Mailings |
| District 6 Environmental | EA: 48460, KER-58 | Local Agency- City of Bakersfield | Public Meeting | Bakersfield, CA | Public meeting to discuss Centennial Corridor 8-Lane project | 10/2/08 | Yes- Spanish Interpretation Power Point Presentation | White, Hispanic, low income | | 30 | Internet English and Spanish Translation- Newspaper Ad/Mailings |
| District 6 Environmental | Various Projects | Caltrans/ Various Local Agency | Consultation with Tribes | Tribal Offices/ proposed project site | Discuss potential cultural resource concerns with Tribal community | as needed | None requested | Tribal | | 1 to 10 | Phone, e-mail, formal letters |
| District 6 Environmental | Quarterly Tribal Updates | Sierra National Forest | TEA Cultural Studies | North Fork Rancheria | Provide Updates to the Tribes | 1/30/2009 | None requested | Native American | | 10 | Meeting |

**Outreach to Communities
FFY 2009**

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|-----------------------------|-------------------------------------------------------------------------------------|----------------------------------------|----------------------------------------------------------------|------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|------------|------------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------|----------------------------------------------------|-----------------|
| District 6 Environmental | Quarterly Tribal Updates | Sequoia National Forest | TEA Cultural Studies | Sequoia NF, SO Porterville | Provide Updates to the Tribes | 12/22/2008 | None requested | Native American | | 20 | Meeting |
| District 6 Planning | E. J. & Public Participation | Fresno COG | Coordination of Healthy Lifestyle and E. J. Task Force efforts | C.S.U. Fresno's Cen CA Regional Obesity Prevention Program, Fresno, CA | Coordination of Fresno COG E. J. Task Force/Cen CA Regional Obesity Prevention Program (CCROPP) | 10/1/2008 | NA | Latino | NA | 4 | N/A |
| District 6 Planning | Tribal Consultation & Public Participation | U. S. Forest Service | Caltrans tribal outreach efforts | Sierra Mono Museum, North, CA | CT staff offered info on Traffic Ops, Transportation Planning Grants, TEA Cultural Resources Data Project | 10/3/2008 | NA | Native American Tribal Government representation | NA | 30 | N/A |
| District 6 Planning | Tribal Consultation and public participation, System Planning and Regional Planning | Caltrans | Caltrans outreach to Santa Rosa Tachi Rancheria Tribe | Santa Rosa Rancheria Tribal office | Outreach for the purpose of CSMPs, Regional Blueprint, Metro Rural Loop | 10/8/2008 | NA | Santa Rosa Tachi staff and Tribal members | NA | 13 including 2 Tachi staff and four Tribal members | N/A |
| District 6 Planning | E. J. & Public Participation | City of Visalia | Lincoln Oval Park - Community Meeting #1 | City of Visalia | Planned Community to identify improvements needed. | 11/1/2008 | NA | Hispanic, African American, Caucasian, Asian | NA | 42 | N/A |
| District 6 Planning | E. J. & Public Participation | Fresno Center for New Americans (FCNA) | FCNA outreach to organizations & government | Fresno Center for New Americans | To engage with the FCNA Community | 11/21/2008 | | Latinos, African Americans and Southeast Asians | NA | 200 | N/A |
| District 6 Planning | Caltrans Transportation Planning Grants & CTP outreach | Central Valley Air Quality Coalition | Transportation Planning Grants outreach | Central Valley Air Quality Coalition Office, Fresno, CA | E. J. Coordinator provided info on CT Transportation Planning Grants & CTP Update | 12/19/2008 | NA | Latino & Southeast Asians | NA | 12 | N/A |

**Outreach to Communities
FFY 2009**

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|---------------------|-----------------------------------------------------------------|----------------------|--------------------------------------------------------|--------------------------------|-----------------------------------------------------------------------|-----------|------------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------|----------------|-----------------|
| District 6 Planning | Tribal Consultation, System Planning and Public Participation | Caltrans | Native American outreach for SR 99 CSMP | Fresno, CA | Follow-up to questions from the Saliman Nation | 1/5/2009 | NA | Native American | NA | 2 | N/A |
| District 6 Planning | Community Based Transportation Planning & Environmental Justice | Caltrans | Caltrans Transportation Planning Grants & CTP outreach | Fresno, CA | Outreach to the Executive Director for Community Housing Council | 1/7/2009 | NA | Housing advocacy for low-income community based organization | NA | 2 | N/A |
| District 6 Planning | Community Based Transportation Planning & Environmental Justice | Caltrans | Transportation Planning Grants outreach | Fresno, CA | Outreach to the Executive Director for CA Coalition for Rural Housing | 1/7/2009 | NA | Housing advocacy for rural low-income community based organization | NA | 2 | N/A |
| District 6 Planning | Community Based Transportation Planning & Environmental Justice | Caltrans | Transportation Planning Grants outreach | Fresno, CA | Outreach-Tulare Co Resources Mgmt Agency & Health Department | 1/8/2009 | NA | Targeting rural low-income communities in Tulare County | NA | 2 | N/A |
| District 6 Planning | Community Based Transportation Planning & Environmental Justice | Caltrans | Transportation Planning Grants outreach | Fresno, CA | Outreach to Fresno County Health Department | 1/9/2009 | NA | Targeting rural low-income communities in Fresno County | NA | 2 | N/A |
| District 6 Planning | Community Based Transportation Planning & Environmental Justice | Caltrans | Transportation Planning Grants outreach | Fresno, CA | Outreach to Madera County Health Department | 1/9/2009 | NA | Targeting rural low-income communities in Madera County | NA | 2 | N/A |
| District 6 Planning | Tribal Consultation and Public Participation | U. S. Forest Service | Transportation Planning Grants/E. J. | US Forest Service, Porterville | Transportation Planning Grants information | 1/14/2009 | NA | Tribal Government | N/A | 23 | N/A |

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|---------------------|-------------------------------------------------|---------------------------------------------|-------------------------------------------------------------------------------------------------|----------------------------------------------------------------|-------------------------------------------------------------------------------------------|-----------|--------------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------|----------------|-----------------|
| District 6 Planning | E. J. & Public Participation | City of Visalia | Environmental Justice Grant project | Wittman Village Community Center | Lincoln Oval Park Community Meeting #2 | 1/15/2009 | CSET translated for Spanish speaking | Low-income, Latino Community members | NA | | N/A |
| District 6 Planning | E. J. & Community Based Planning | Caltrans | Caltrans Transportation Planning Grants Outreach | City of Delano | Provided grants information to Kern County Central CA Regional Obesity Prevention Program | 1/20/2009 | NA | Kern Co Health Dept & City of Delano staff | NA | 5 | N/A |
| District 6 Planning | Tribal Consultation & Public Participation | Caltrans | Caltrans Grants Outreach, Indian Res Rds Inventory, Tribal Trans Needs Assessment Project, CSMP | McCarthy Ranch, Tule River Indian Reservation, Porterville, CA | Outreach to tribal governments | 1/27/2009 | NA | Picayune Rancheria of Chukchansi Indians, Tule River, Cold Spring, Table Mtn Rancheria, North Fork Rancheria Tribes | NA | 30 | N/A |
| District 6 Planning | E. J. & Community Based Transportation Planning | Tulare County Redevelopment Agency | Caltrans Transportation Planning Grants Outreach | Visalia, CA | CT/Tulare County to define target communities in Tulare Co | 2/2/2009 | NA | NA | NA | 6 | N/A |
| District 6 Planning | E. J. & Community Based Transportation Planning | Caltrans & U.S. Housing & Urban Development | Caltrans Transportation Planning Grants Outreach | U. S. HUD office, Fresno, CA | CT Grants Workshop for Affordable Housing Advocates | 2/11/2009 | NA | Affordable housing advocates primarily Latino low-income communities | NA | 25 | N/A |
| District 6 Planning | E. J. & Public Participation | Caltrans | Caltrans Transportation Planning Grants Outreach | Allensworth Community Center in Tulare County | Outreach efforts with Allensworth Community, Tulare county | 2/19/2009 | NA | Low-income African American community | NA | 12 | N/A |
| District 6 Planning | E. J. & Public Participation | Caltrans | Caltrans Transportation Planning Grants Outreach | Earlhart Memorial Building, Earlhart, Tulare County | Outreach efforts with Earlhart Community in Tulare county | 2/19/2009 | NA | Low-income Latino community | NA | 17 | N/A |

**Outreach to Communities
FFY 2009**

| District/ Division | Project/ Activity | Lead Agency | Type of Planning Activity | Location of Meeting | Purpose of Meeting | Date | Interpreters or Special Aides Used | Community Profile (e.g. Asian/Pacific Islander, African American, White, etc., Gender, Age, Disability, Income Level) | Demographic Source(s) Used | # of Attendees | Outreach Method |
|---------------------|----------------------------------------------------------------------|-----------------------------------------------------------------------|----------------------------------------------------------------------------|----------------------------------------------------------------|----------------------------------------------------------------------------------------|-----------|------------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------|----------------|-----------------|
| District 6 Planning | E. J. & Public Participation | City of Visalia | E. J. Grant - Lincoln Oval Park Community Meeting #3 | Visalia Convention Ctr, Visalia, CA | Review Project Alternatives 1 & 2 | 2/26/2009 | NA | Hispanic, African American, White, Asian | NA | 66 | N/A |
| District 6 Planning | E. J., Tribal Consultation, Regional Planning & Public Participation | Kern County Council of Governments & Tubatulabal of Kern Valley Tribe | E. J. Grant - Central CA Tribal Collaboration Trans Planning Project | Kern COG, Bakersfield, CA | Kick-off meeting - Central Valley Tribal Collaboration Transportation Planning Project | 3/3/2009 | NA | Tubatulabal of Kern Valley Tribe | NA | 8 | N/A |
| District 6 Planning | E. J. & Public Participation | City of Madera | Outreach for Caltrans Trans Planning Grants | Conference call | Caltrans response to City of Madera's request for grants information | 3/5/2009 | NA | NA | NA | 5 | N/A |
| District 6 Planning | E. J. & Public Participation | City of Visalia | E. J. Grant - Lincoln Oval Park | CT District Office, Fresno, CA | Traffic operations review of Traffic Analysis | 3/9/2009 | NA | Project consultants, Caltrans and City of Visalia | NA | 15 | N/A |
| District 6 Planning | E. J. & Public Participation | City of Visalia | E. J. Grant - Lincoln Oval Park | Parks & Recreation Comm & N. Visalia Neighborhood Advisory Com | Summary Update on Status of the Study & Needs Assessment Proj | 3/17/2009 | NA | Latino, Southeast Asian & African American communities | NA | 50 | N/A |
| District 6 Planning | Tribal Consultation, E. J. & Public Participation | Picayune Rancheria of Chukchansi Indians Tribe | E. J. Grant - Picayune Rancheria of Chukchansi Indians Development Project | Picayune Rancheria, Coarsegold, CA | Kick-off meeting for E. J. Grant Project | 3/18/2009 | NA | Picayune Rancheria of Chukchansi Indians Tribe | NA | 3 | N/A |

**Outreach to Communities
FFY 2009**

| District/ Division | Project/ Activity | Lead Agency | Type of Planning Activity | Location of Meeting | Purpose of Meeting | Date | Interpreters or Special Aides Used | Community Profile (e.g. Asian/Pacific Islander, African American, White, etc., Gender, Age, Disability, Income Level) | Demographic Source(s) Used | # of Attendees | Outreach Method |
|---------------------|---------------------------------------------------|------------------------------------------------------------------------|-----------------------------------------------------------------------------------|---------------------|-------------------------------------------------------------|-----------|------------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| District 6 Planning | Tribal Consultation, E. J. & Public Participation | Kern County Council of Governments & Tubatulabals of Kern Valley Tribe | E. J. Grant - Central Valley Tribal Collaboration Transportation Planning Project | Fresno, CA | Workshop #1 of 3 | 4/21/2009 | NA | Tribal governments & communities | NA | 27 - Tubatulabals, Cold Springs, Píayune, Big Sandy, Choinummi, Maidu, Wilton Miwok, Chumash, Lone Pine, Kitanemuk & Yowlumne Tribes | N/A |
| District 6 Planning | Tribal Consultation, E. J. & Public Participation | Caltrans | Tribal Consultation, E. J. & Public Participation | North Fork, CA | Outreach to North Fork Mono Tribe Chairman | 4/28/2009 | NA | Tribal Community | NA | 2 | N/A |
| District 6 Planning | Tribal Consultation, E. J. & Public Participation | Caltrans | Tribal Consultation, E. J. & Public Participation | North fork, CA | Outreach to North Fork Rancheria Tribe Tribal Administrator | 4/28/2009 | NA | Tribal Government | NA | 2 | N/A |
| District 6 Planning | Community Based Planning | Caltrans | Comments on Draft Smart Mobility Frameworks | N/A | Comments made to address E. J. issues within draft report. | 4/29/2009 | NA | NA | NA | N/A | N/A |
| District 6 Planning | Tribal Consultation, E. J. & Public Participation | Kern County Council of Governments & Tubatulabals of Kern Valley Tribe | E. J. Grant - Central Valley Tribal Collaboration Transportation Planning Project | Madera, CA | Workshop #2 of 3 | 5/14/2009 | NA | Tribal Governments & Communities | NA | 38-Tubatulabals, Cold Springs, Píayune, Big Sandy, Choinummi, Maidu, Wilton Miwok, Chumash, Lone Pine, Kitanemuk & Yowlumne, Tejon, Wuksachi, North Fork Rancheria, Dunlap Mono, Tule River Tribes | N/A |

**Outreach to Communities
FFY 2009**

| District/ Division | Project/ Activity | Lead Agency | Type of Planning Activity | Location of Meeting | Purpose of Meeting | Date | Interpreters or Special Aides Used | Community Profile (e.g. Asian/Pacific Islander, African American, White, etc., Gender, Age, Disability, Income Level) | Demographic Source(s) Used | # of Attendees | Outreach Method |
|---------------------|-------------------------------------------------------------|-----------------------------------------------|-------------------------------------------------------------------------------|----------------------------------------|---------------------------------------------------------------------|-----------|------------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------|-------------------------------------------|-----------------|
| District 6 Planning | Tribal Consultation, IGR/CEQA Review & Public Participation | Piayune Rancheria of Chukchansi Indians Tribe | Gas Station, mini-mart & tribal offices development | Caltrans District Office, Fresno, CA | Traffic operations review of potential Tribal development project | 5/14/2009 | NA | Native American Tribal government | NA | 3 tribal staff | N/A |
| District 6 Planning | E. J. & Public Participation | City of Visalia | E. J. Grant-Lincoln Oval Park | Visalia, CA | City of Visalia City Council & Planning Commission Joint meeting | 5/18/2009 | Spanish | Latino, Asian & African American community members | NA | 41 - 8 African American, 7 Latino 1 Asian | N/A |
| District 6 Planning | E. J. & Public Participation | City of Orange Cove | E. J. Grant - City of Orange Cove | Orange Cove, CA | Steering Committee meeting | 5/21/2009 | NA | Latino | NA | 10 | N/A |
| District 6 Planning | E. J. & Public Participation | City of Lindsay | E. J. Planning grant project meeting | City of Lindsay | Kick-off meeting for E. J. Grant funded project | 5/26/2009 | NA | Low income Hispanic community | NA | 10 | N/A |
| District 6 Planning | E. J. & Public Participation | Central Valley Air Quality coalition | Air Quality & Climate Change | Fresno, CA | Attended Climate Gap presentation by Rachel Morello-Frosch (author) | 6/5/2009 | NA | Latino | NA | 10 | N/A |
| District 6 Planning | Tribal Consultation, E. J. & Public Participation | Caltrans & FHWA | FHWA & Caltrans funded Tribal Transportation Needs Assessment Project (TTNAP) | Cold Springs Rancheria, Tollhouse, CA | Kick-off meeting for TTNAP | 6/29/2009 | NA | Native American tribal government | NA | 6 | N/A |
| District 6 Planning | Tribal Consultation, E. J. & Public Participation | Caltrans & FHWA | FHWA & Caltrans funded Tribal Transportation Needs Assessment Project | Big Sandy Rancheria Tribe, Auberry, CA | Kick-off meeting for TTNAP | 6/29/2009 | NA | Native American tribal government | NA | 8 | N/A |

**Outreach to Communities
FFY 2009**

| District/ Division | Project/ Activity | Lead Agency | Type of Planning Activity | Location of Meeting | Purpose of Meeting | Date | Interpreters or Special Aides Used | Community Profile (e.g. Asian/Pacific Islander, African American, White, etc., Gender, Age, Disability, Income Level) | Demographic Source(s) Used | # of Attendees | Outreach Method |
|---------------------|---------------------------------------------------|-----------------------------------------------------------------------|-----------------------------------------------------------------------------------|----------------------------------------------------------|----------------------------|-----------|------------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| District 6 Planning | Tribal Consultation, E. J. & Public Participation | Kern County Council of Governments & Tubatulabal of Kern Valley Tribe | E. J. Grant - Central Valley Tribal Collaboration Transportation Planning Project | Santa Rosa Tachi Rancheria, Lemoore, CA | Workshop #3 of 3 | 6/30/2009 | NA | Tribal governments & communities | NA | 80-Tubatulabals, Cold Springs, Picayune, Big Sandy, Choinummi, Maidu, Wilton Miwok, Chumash, Lone Pine, Kitanemuk & Yowlumne, Tejon, Wuksachi, North Fork Rancheria, Dunlap Mono, Tule River Tribes | N/A |
| District 6 Planning | Tribal Consultation, E. J. & Public Participation | Caltrans & FHWA | FHWA & Caltrans funded Tribal Transportation Needs Assessment Project | Table Mountain Rancheria Tribe, Frijoles, CA | Kick-off meeting for TTNAP | 7/1/2009 | NA | Native American tribal government | NA | 5 | N/A |
| District 6 Planning | Tribal Consultation, E. J. & Public Participation | Caltrans & FHWA | FHWA & Caltrans funded Tribal Transportation Needs Assessment Project | Picayune Rancheria Tribe, Coarsegold, CA | Kick-off meeting for TTNAP | 7/1/2009 | NA | Native American tribal government | NA | 6 | N/A |
| District 6 Planning | Tribal Consultation, E. J. & Public Participation | Caltrans & FHWA | FHWA & Caltrans funded Tribal Transportation Needs Assessment Project | North Fork Rancheria Tribe Tribal Office, North fork, CA | Kick-off meeting for TTNAP | 7/1/2009 | NA | Native American tribal government | NA | 4 | N/A |

**Outreach to Communities
FFY 2009**

| District/ Division | Project/ Activity | Lead Agency | Type of Planning Activity | Location of Meeting | Purpose of Meeting | Date | Interpreters or Special Aides Used | Community Profile (e.g. Asian/Pacific Islander, African American, White, etc., Gender, Age, Disability, Income Level) | Demographic Source(s) Used | # of Attendees | Outreach Method |
|---------------------|---------------------------------------------------|------------------------------------------------|-----------------------------------------------------------------------|-----------------------------------------------|-----------------------------------------------------------------------------------------------|-----------|------------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------|----------------|-----------------|
| District 6 Planning | Tribal Consultation, E. J. & Public Participation | Caltrans & FHWA | FHWA & Caltrans funded Tribal Transportation Needs Assessment Project | Santa Rosa Tachi Rancheria Tribe, Lemoore, CA | Kick-off meeting for TTNAP | 7/2/2009 | NA | Native American tribal government | NA | 9 | N/A |
| District 6 Planning | Tribal Consultation, E. J. & Public Participation | Caltrans & FHWA | FHWA & Caltrans funded Tribal Transportation Needs Assessment Project | Tule River Reservation Tribe, Porterville, CA | Kick-off meeting for TTNAP | 7/2/2009 | NA | Native American tribal government | NA | 6 | N/A |
| District 6 Planning | E. J. & Public Participation | City of Farmersville | E. J. Grant Farmersville Economic Revitalization: Roads to the Future | Farmersville, CA | Kick-off meeting for grant project | 7/7/2009 | NA | Latino | NA | 6 | N/A |
| District 6 Planning | Tribal Consultation & IGR/CEQA Review | Picayune Rancheria of Chukchansi Indians Tribe | Preliminary review of potential Tribal development project | Caltrans, Fresno, CA | Gas Station, mini-mart & tribal offices | 7/27/2009 | NA | Native American tribal government | NA | 8 | N/A |
| District 6 Planning | E. J. & Public Participation | Central CA Regional Obesity Prevention Program | Land Use Planning | Trinity Lutheran Church, Fresno, CA | Land Use in Spanish class | 8/12/2009 | Class entirely in Spanish | Latino women | NA | 30 | N/A |
| District 6 Planning | Tribal Consultation & Public Participation | U. S. Forest Service | Tribal Consultation, System Planning & Public Participation | Santa Rosa Tachi Rancheria, Lemoore, CA | Caltrans provided info on SR 58 CSMP & Trans Sys Analysis & Evaluations for SR 178, 201 & 204 | 8/19/2009 | NA | Tule River, Dunlap Mono, Chornumi, Santa Rosa Tachi, Wukchumni, Wuktsachi | N/A | 30 | N/A |

**Outreach to Communities
FFY 2009**

| District/ Division | Project/ Activity | Lead Agency | Type of Planning Activity | Location of Meeting | Purpose of Meeting | Date | Interpreters or Special Aides Used | Community Profile (e.g. Asian/Pacific Islander, African American, White, etc., Gender, Age, Disability, Income Level) | Demographic Source(s) Used | # of Attendees | Outreach Method |
|---------------------|---------------------------------------------------|------------------------------------------------|--------------------------------------------------------|-----------------------------------------|----------------------------------------------------------------------------------------|------------------------|------------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------|----------------|-----------------|
| District 6 Planning | Tribal Consultation, E. J. & Public Participation | Kern COG & Tubatulabal of Kern Valley | E. J. Grant | Clovis, CA | Outreach for the purpose of Central Valley Tribal Collaboration Trans Planning Project | 8/24/2009 | NA | Traditional Choinummi Tribe | NA | 4 | N/A |
| District 6 Planning | Tribal Consultation, E. J. & Public Participation | Kern COG & Tubatulabal of Kern Valley | E. J. Grant | Clovis, CA | Outreach for the purpose of Central Valley Tribal Collaboration Trans Planning Project | 8/25/2009 | NA | Choinummi Tribe Project | NA | 6 | N/A |
| District 6 Planning | Tribal Consultation, E. J. & Public Participation | Kern COG & Tubatulabal of Kern Valley | E. J. Grant | Visalia, CA | Outreach for the purpose of Central Valley Tribal Collaboration Trans Planning Project | 8/26/2009 | NA | Wukchumni Tribal Council | NA | 15 | N/A |
| District 6 Planning | E.J. & Public Participation | City of Orange Cove | E. J. Grant-Orange Cove Community Transportation Plan | City Hall, Orange Cove, CA | Project consultant preliminary design concept | 8/26/2009 | NA | Latino | NA | 9 | N/A |
| District 6 Planning | Tribal Consultation & Public participation | Caltrans & FHWA | Tribal Transportation Needs Assessment Project (TTNAP) | Table Mountain Rancheria, Friant, CA | Meeting with Tribal Government Department heads | 8/26/2009 | NA | Native American tribal government staff | NA | 4 | N/A |
| District 6 Planning | Caltrans Transportation Planning Grants outreach | Caltrans | Transportation Planning Grants outreach | Fresno, CA | Fresno West Economic Development Corporation | December 16 & 23, 2008 | NA | African American | NA | 2 | N/A |
| District 6 Planning | Health Impact Assessment Training | Central CA Regional Obesity Prevention Program | Land Use & Transportation Impacts on Health class | California Endowment office, Fresno, CA | Outreach to E. J. communities | December 4 & 5, 2008 | NA | Latino | NA | 25 | N/A |

**Outreach to Communities
FFY 2009**

| District/ Division | Project/ Activity | Lead Agency | Type of Planning Activity | Location of Meeting | Purpose of Meeting | Date | Interpreters or Special Aides Used | Community Profile (e.g. Asian/Pacific Islander, African American, White, etc., Gender, Age, Disability, Income Level) | Demographic Source(s) Used | # of Attendees | Outreach Method |
|---------------------------------------|-------------------------------------------------|-------------|--------------------------------------------------|----------------------|--------------------------------------------------------------------------------------|--------------------------------|------------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------|----------------|-----------------|
| District 6 Planning | E. J. & Community Based Transportation Planning | Caltrans | Caltrans Transportation Planning Grants Outreach | Fresno, CA | Grants information to Chinatown Revitalization Inc. | January 29, & February 5, 2009 | NA | Asian American | NA | 2 | N/A |
| District 6 Planning | E. J. & Community Based Transportation Planning | Caltrans | Caltrans Transportation Planning Grants Outreach | Fresno, CA | Grants information to Chinatown Revitalization Inc. | January 29, & February 5, 2009 | NA | Asian American | NA | 2 | N/A |
| District 6 PPM | Outreach | Caltrans | | Fresno Fairgrounds | Caltrans Business Procurement Fair | 5/9/09 | N/A | Small Business, Disabled Veterans, Minority and Woman owned business | | | Flier |
| District 6 Program Project Management | Outreach | Caltrans | | TBD | Architectural and Engineering Matchmaking and Networking Fair | Jan-10 | N/A | Small Business, Disabled Veterans, Minority and Woman owned business | | | Flier |
| District 6 Program Project Management | Outreach | Caltrans | | TBD | Caltrans Business Procurement Fair | Apr-10 | N/A | Small Business, Disabled Veterans, Minority and Woman owned business | | | Flier |
| District 6 Small Business | A&E Networking Event/CalMentor | Caltrans | Public Outreach | Clovis Veterans Hall | Networking event to kick-off CalMentor program and match small business with primes. | 10/28/2008 | None | Asian 25 African American 8 White 304 Native American 3 Hispanic 20 | | 360 | |

**Outreach to Communities
FFY 2009**

| District/ Division | Project/ Activity | Lead Agency | Type of Planning Activity | Location of Meeting | Purpose of Meeting | Date | Interpreters or Special Aides Used | Community Profile (e.g. Asian/Pacific Islander, African American, White, etc., Gender, Age, Disability, Income Level) | Demographic Source(s) Used | # of Attendees | Outreach Method |
|------------------------------|--------------------------------------------------------------|----------------------------------------|---------------------------|-----------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|------------|------------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------|----------------|----------------------------------------------------------|
| District 6 Small Business | San Joaquin Valley Small Business Council | Caltrans | Public Outreach | Manchester- Caltrans Office | Council Meeting (Fresno, Stockton, Bak) | 11/14/2008 | None | Asian 1 African American 3 White 12 Native American 1 Hispanic 1 | | 18 | Regular Scheduled meeting |
| District 6 Small Business | How to Start a Small Business | City of Fresno EDD | Public Outreach | Sunnyside Regional Branch Library | Informational Presentation on Small Business Certification with the State and how to do business with the State specifically Caltrans | 11/18/2008 | None | Asian 2 African American 2 White 8 Native American 1 Hispanic 8 | | 21 | Fresno County Library recruitment Flyer Website |
| District 6 Small Business | EDC Bear Breakfast Forum | Fresno Economic Development Corp | Public Outreach | Holiday Inn - Downtown Fresno | Provide an opportunity to interact with local chambers, various city officials, and public utilities. | 1/15/2009 | None | Only Guests Totals unknown | | 300 | City of Fresno Transportation Authority |
| District 6 Small Business | San Joaquin Valley Small Business Council | Caltrans | Public Outreach | Bakersfield- Marriott Hotel | Council Meeting (Open to public at SJV Business & Expo Event) | 1/29/2008 | None | Asian 1 African American 3 White 12 Native American 1 Hispanic 1 | | 18 | Kern Minority Contractors Association Outreach |
| District 6 Small Business | DBE Regional Conference & Business Development Expo | Kern Minority Contractor Assc. | Public Outreach | Bakersfield- Petroleum Club | Public Outreach/ Certification workshop | 1/29/2009 | None | Asian 3 African American 10 White 12 Native American 1 Hispanic 3 | | 29 | Kern Minority Contractors Association Outreach |

**Outreach to Communities
FFY 2009**

| District/ Division | Project/ Activity | Lead Agency | Type of Planning Activity | Location of Meeting | Purpose of Meeting | Date | Interpreters or Special Aides Used | Community Profile (e.g. Asian/Pacific Islander, African American, White, etc., Gender, Age, Disability, Income Level) | Demographic Source(s) Used | # of Attendees | Outreach Method |
|------------------------------|-----------------------------------------------|---------------------------------|---------------------------|----------------------------------|-------------------------------------------------------------|-----------|------------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------|----------------|--------------------------------------------------------------|
| District 6 Small Business | San Joaquin Valley Regional Conference | Kern Minority Contractor Assoc. | Public Outreach | Bakersfield- Marriott Hotel | Public Outreach/ Certification workshop | 1/30/2009 | None | Asian 3 African American 13 White 12 Native American 1 Hispanic 3 | | 32 | Kern Minority Contractors Association Outreach |
| District 6 Small Business | Senior/ A&E Kickoff meeting | Caltrans | Public Outreach | Manchester- Caltrans Office | Initial meeting of the Calmentor program/steering committee | 3/3/2009 | None | Asian 2 African American 1 White 27 Native American 1 Hispanic 5 | | 36 | DGS SBE/DVBE Certification Website DBE Certification Website |
| District 6 Small Business | Small Business Development Day | City of Fresno EDD | Public Outreach | Fresno Exhibit Hall | a day of training sessions and workshops for small business | 3/5/2009 | None | Asian 9 African American 15 White 100 Native American 1 Hispanic 39 | | 165 | DGS SBE/DVBE Certification Website DBE Certification Website |
| District 6 Small Business | San Joaquin Valley Small Business Council | Caltrans | Public Outreach | Stockton- Caltrans Office | Council Meeting (Fresno, Stockton, Bak) | 3/26/2009 | None | Asian 1 African American 3 White 12 Native American 1 Hispanic 1 | | 18 | Regular Scheduled meeting |
| District 6 Small Business | Bakersfield Fresno County DVBE Fresno Chapter | DVBE Bakersfield Fresno Chapter | Public Outreach | Kings Canyon Technology - Clovis | DVBE Outreach | 4/15/2009 | None | Asian 0 African American 0 White 13 Native American 1 Hispanic 1 | | 15 | SBDC outreach |

**Outreach to Communities
FFY 2009**

| District/ Division | Project/ Activity | Lead Agency | Type of Planning Activity | Location of Meeting | Purpose of Meeting | Date | Interpreters or Special Aides Used | Community Profile (e.g. Asian/Pacific Islander, African American, White, etc., Gender, Age, Disability, Income Level) | Demographic Source(s) Used | # of Attendees | Outreach Method |
|------------------------------|------------------------------------------------------------------------------------------------------|----------------|---------------------------|-------------------------------------------------------------------------------|-----------------------------------------------------------|-----------|------------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------|----------------|--------------------------------------------------------------------------|
| District 6 Small Business | District 6 Procurement Fair | Caltrans | Public Outreach | Fresno Fair Grounds | Outreach/Procurement for Certified Small Businesses | 5/7/2009 | None | Asian 5 African American 10 White 211 Native American 1 Hispanic 20 | | 247 | DGS SBE/DVBE Certification Website DBE Certification Website |
| District 6 Small Business | San Joaquin Valley Small Business Council | Caltrans | Public Outreach | Manchester- Caltrans Office | Council Meeting (Fresno, Stockton, Bak) | 5/28/2009 | None | Asian 1 African American 3 White 12 Native American 1 Hispanic 1 | | 18 | Regular Scheduled meeting |
| District 6 Small Business | Training session/workshops for City of Fresno Partnered Event Networking/Matchm aking | City of Fresno | Public Outreach | Clovis Veterans Hall | Workshops for attending sellers | 6/10/2009 | None | Asian 2 African American 1 White 23 Native American 1 Hispanic 10 | | 37 | DGS SBE/DVBE Certification Website DBE Certification Website |
| District 6 Small Business | Construction Mandatory Pre Bid Meeting | Caltrans | Public Outreach | Farm Bureau, Fresno | 06-432104 | 6/25/2009 | None | Asian 2 African American 4 White 27 Native American 1 Hispanic 5 | | 39 | DGS SBE/DVBE Certification Website DBE Certification Website |
| District 6 Small Business | Government Certification Workshop | SBA/SCORE | Public Outreach | SBA/SCORE Office, Fresno | Certification Workshop | 6/26/2009 | None | Asian 1 African American 1 White 5 Native American 1 Hispanic 3 | | 11 | SBDC outreach |
| District 6 Small Business | CCCCP Navigating Caltrans Westies | SBDC | Public Outreach | Central California Small Business Center Development Center | Caltrans Website Presentation | 6/30/2009 | None | Asian 0 African American 0 White 6 Native American 1 Hispanic 2 | | 9 | SBDC outreach |

**Outreach to Communities
FFY 2009**

| District/ Division | Project/ Activity | Lead Agency | Type of Planning Activity | Location of Meeting | Purpose of Meeting | Date | Interpreters or Special Aides Used | Community Profile (e.g. Asian/Pacific Islander, African American, White, etc., Gender, Age, Disability, Income Level) | Demographic Source(s) Used | # of Attendees | Outreach Method |
|--------------------|-------------------------------------------------------|-------------|---------------------------|---------------------|--------------------|------------|------------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------|----------------|-----------------|
| District 7 EEO | Install Loop detectors and axle sensors | Caltrans | pre-construction | Norwalk | Title VI | 11/12/2008 | | Mixed | | 20 | |
| District 7 EEO | | Caltrans | pre-construction | District Office | Title VI | 11/20/2008 | | Mixed | | 20 | |
| District 7 EEO | Upgrade traffic signals | Caltrans | pre-construction | Norwalk | Title VI | 12/2/2008 | | Mixed | | 20 | |
| District 7 EEO | Improve drainage system | Caltrans | pre-construction | Rancho Dominguez | Title VI | 2/4/2009 | | Mixed | | 20 | |
| District 7 EEO | Repair spall, replace joint seals, and joint assembly | Caltrans | pre-construction | Downey | Title VI | 2/10/2009 | | Mixed | | 20 | |
| District 7 EEO | Clean and Treat Bridge Deck and Repair Joint Seals | Caltrans | pre-construction | Downey | Title VI | 2/10/2009 | | Mixed | | 20 | |
| District 7 EEO | Reconstruct and Install Cable Railing | Caltrans | pre-construction | Monterey Park | Title VI | 3/11/2009 | | Mixed | | 20 | |
| District 7 EEO | Install MBGR on NB route 5 to Lakewood off-ramp | Caltrans | pre-construction | Downey | Title VI | 3/19/2009 | | Mixed | | 20 | |
| District 7 EEO | Spread Mulch and Establish Existing Planting | Caltrans | pre-construction | Downey | Title VI | 3/25/2009 | | Mixed | | 20 | |
| District 7 EEO | Construct Curb Ramps | Caltrans | pre-construction | Downey | Title VI | 3/27/2009 | | Mixed | | 20 | |

**Outreach to Communities
FFY 2009**

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|--------------------|-------------------------------------------------------------------------------------------------|-------------|---------------------------|---------------------|--------------------|-----------|------------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------|----------------|-----------------|
| District 7 EEO | Title VI Training for Executive/District Staff - 54 Staff Members by Rita Nelson/Sylvia Delgado | Caltrans | pre-construction | District Office | Title VI | 4/6/2009 | | Mixed | | 20 | |
| District 7 EEO | Bridge deck rehabilitation Route 5 between Valley View and Slauson | Caltrans | pre-construction | Downey | Title VI | 4/8/2009 | | Mixed | | 20 | |
| District 7 EEO | Apply Slurry Seal | Caltrans | pre-construction | Sylmar | Title VI | 4/21/2009 | | Mixed | | 20 | |
| District 7 EEO | MICROSURFACING EXITING ROADWAY | Caltrans | pre-construction | Downey | Title VI | 4/29/2009 | | Mixed | | 20 | |
| District 7 EEO | Overlay Existing Pavement with Rubberized HMA | Caltrans | pre-construction | Downey | Title VI | 5/12/2009 | | Mixed | | 20 | |
| District 7 EEO | Landscaping and constructing slope paving on Route 710 | Caltrans | pre-construction | South Bay | Title VI | 5/12/2009 | | Mixed | | 20 | |
| District 7 EEO | Modify Traffic Signal, restripe Lanes and install curb ramps | Caltrans | pre-construction | Norwalk | Title VI | 5/20/2009 | | Mixed | | 20 | |

**Outreach to Communities
FFY 2009**

| District/ Division | Project/ Activity | Lead Agency | Type of Planning Activity | Location of Meeting | Purpose of Meeting | Date | Interpreters or Special Aides Used | Community Profile (e.g. Asian/Pacific Islander, African American, White, etc., Gender, Age, Disability, Income Level) | Demographic Source(s) Used | # of Attendees | Outreach Method |
|---------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|---------------------------|---------------------|-----------------------|-------------------|------------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------|----------------|-----------------|
| District 7 | EEO Constructing Curb Ramp, Repair Partial Ramp Termini, Repair Partial Concrete Gutter, Relocate Electrical Pull Box, Drill and Bond Dowel and Tie Bar Basket and Replace Inductive Loop Detectors | Caltrans | pre-construction | South Bay | Title VI | 6/2/2009 | | Mixed | | 20 | |
| District 7 | EEO modify traffic signals at the intersections | Caltrans | pre-construction | Norwalk | Title VI | 6/3/2009 | | Mixed | | 20 | |
| District 7 | EEO Construct soundwall and widen structures with CIP RCB girders | Caltrans | pre-construction | Sylmar | Title VI | 7/21/2009 | | Mixed | | 20 | |
| District 7 Administration | Los Angeles County Fair | City of Pomona | Community Outreach | Pomona | highway worker safety | 9/3/08 to 9/28/08 | | Mixed | | 60,000 | |
| District 7 Administration | Street Skills | Caltrans | Community Outreach | Ventura | Driver Safety | 10/6/08 | | | | 350 | |
| District 7 Administration | Rideshare Fairs | Caltrans | Community Outreach | Pasadena | | 10/7/08 | | Mixed | | 800 -1000 | |
| District 7 Administration | Rideshare Fairs | Caltrans | Community Outreach | Pomona | | 10/7/08 | | Mixed | | 800-1000 | |
| District 7 Administration | Street Skills | Caltrans | Community Outreach | LA County | Driver Safety | 10/8/08 | | Mixed | | 800-1000 | |
| District 7 Administration | Street Skills | Caltrans | Community Outreach | LA County | Driver Safety | 10/9/08 | | Mixed | | 800-1000 | |

**Outreach to Communities
FFY 2009**

| District/ Division | Project/ Activity | Lead Agency | Type of Planning Activity | Location of Meeting | Purpose of Meeting | Date | Interpreters or Special Aides Used | Community Profile (e.g. Asian/Pacific Islander, African American, White, etc., Gender, Age, Disability, Income Level) | Demographic Source(s) Used | # of Attendees | Outreach Method |
|---------------------------|----------------------------------------|----------------------|---------------------------|----------------------|----------------------------------------------------------------------------------------------------------------------------------------|----------|------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------|----------------|-----------------------------------------------------------------------------|
| District 7 Administration | Street Skills | Caltrans | Community Outreach | Lakewood High School | Driver Safety | 10/10/08 | | Mixed | | 1000 + | |
| District 7 Administration | Depot Day | Caltrans | Community Outreach | | | 10/11/08 | | Mixed | | 300 | |
| District 7 Administration | Gateway Rideshare Fair | Caltrans | Community Outreach | | | 10/30/08 | | Mixed | | 1000 | |
| District 7 Administration | Long Beach Veterans Day Parade | Caltrans | Community Outreach | Long Beach | | 11/8/08 | | Mixed | | 2000 | |
| District 7 Administration | Presentation to Long Beach Lion's Club | Caltrans | Community Outreach | Long Beach | | 1/9/09 | | Mixed | | 30 | |
| District 7 Administration | City of Cudahy Safety Fair | Caltrans | Community Outreach | City of Cudahy | | 2/25/09 | | Mixed | | 600 | |
| District 7 Administration | LAPD Safety Fair | LAPD | Community Outreach | LA | | 5/30/09 | | Mixed | | 500 -800 | |
| District 7 Administration | Tour De Cure. | Diabetes Association | Community Outreach | Long Beach | | 5/31/09 | | Mixed | | 1500 | |
| District 7 Administration | Presentation to La Canada Kiwanis Club | La Canada | Community Outreach | LA Canada | | 6/16/09 | | Mixed | | 20 | |
| District 7 Construction | Construction Mandatory Prebid Meeting | Caltrans | Mandatory Prebid Meeting | Los Angeles | To increase the pool of DBE, DVBE and small business contractors through such meetings by helping them network with Prime contractors. | 7/2/09 | No interpreters/special aides requested or required. | | Database from the Office of Civil Rights and Department of General Services were used. | 70 | Participants recruited electronically by email and web-based advertisement. |

**Outreach to Communities
FFY 2009**

| District/ Division | Project/ Activity | Lead Agency | Type of Planning Activity | Location of Meeting | Purpose of Meeting | Date | Interpreters or Special Aides Used | Community Profile (e.g. Asian/Pacific Islander, African American, White, etc., Gender, Age, Disability, Income Level) | Demographic Source(s) Used | # of Attendees | Outreach Method |
|-------------------------|----------------------------------------|-------------|----------------------------------------------|----------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|-----------|---------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------|----------------|-----------------------------------------------------------------------------|
| District 7 Construction | Construction, Mandatory Prebid Meeting | Caltrans | Mandatory Prebid Meeting | Los Angeles | To increase the pool of DBE, DVBE and small business contractors through such meetings by helping them network with Prime contractors. | 2/2/09 | No interpreters/special aides requested or required. | | Database from the Office of Civil Rights and Department of General Services were used. | 100 | Participants recruited electronically by email and web-based advertisement. |
| District 7 Construction | 07-168004 Project Status | Caltrans | Community Outreach | Sylmar | Update community with project status and address any concerns they have. | 7/7/09 | Large aerial photo of project with colored identification of various proposed improvements per project plans. | Mixed | | Around 10 | Participants recruited electronically by email and web-based advertisement. |
| District 8 Construction | Project (I-215) Outreach | Caltrans | Info sharing with commuters/ business owners | Caltrans, District 8 | To provide project information | 2/19/2009 | N/A | Various; including but not limited to Latino, African America, Asian, Low Income, Caucasian | | 25-50 | Pamphlets, flyers, representative comments |
| District 8 Construction | Project (I-15) Outreach | Caltrans | Info sharing with commuters/ business owners | Victoria Gardens Cultural Center, Rancho Cucamonga | To provide project information | 2/24/2009 | N/A | Various; including but not limited to Latino, African America, Asian, Low Income, Caucasian | | 10-15 | Pamphlets, flyers, representative comments |
| District 8 Construction | Project Outreach (SR-189) | Caltrans | Info sharing with business owners | Union Bank, Blue Jay | To provide project information | 3/11/2009 | N/A | Various; including but not limited to Latino, African America, Asian, Low Income, Caucasian | | 10-15 | Pamphlets, flyers, representative comments |

**Outreach to Communities
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|-------------------------|---------------------------------|-------------|----------------------------------------------|----------------------------------------------------|---------------------------------------------|-----------|------------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------|----------------|----------------------------------------------------|
| District 8 Construction | Project (I-15) Outreach | Caltrans | Info sharing with business owners | Victoria Gardens Cultural Center, Rancho Cucamonga | To provide project information | 3/12/2009 | N/A | Various; including but not limited to Latino, African America, Asian, Low Income, Caucasian | | 10-15 | Pamphlets, flyers, representative comments |
| District 8 Construction | Project (I-15) Outreach | Caltrans | Info sharing with commuters | Chaffey High School, Ontario | To provide project information | 3/12/2009 | Spanish and American Sign Language | Various; including but not limited to Latino, African America, Asian, Low Income, Caucasian | | 8-10 | Pamphlets, flyers, representative comments |
| District 8 Construction | Visual Impact Mitigation (SR-2) | Caltrans | Community Workshop | Wrightwood Community Center, Wrightwood | To develop an environmental mitigation plan | 3/12/2009 | N/A | Caucasian | | 20 | Flyers, project plans, and representative comments |
| District 8 Construction | Project (I-15) Outreach | Caltrans | Info sharing with commuters/ business owners | Victoria Gardens Cultural Center, Rancho Cucamonga | To provide project information | 3/17/2009 | N/A | Various; including but not limited to Latino, African America, Asian, Low Income, Caucasian | | 8-10 | Pamphlets, flyers, representative comments |
| District 8 Construction | Project Outreach (SR-18) | Caltrans | Info sharing commuters | Big Bear City Hall | To provide project information | 3/19/2009 | N/A | Various; including but not limited to Latino, African America, Asian, Low Income, Caucasian | | 25-50 | Pamphlets, flyers, representative comments |
| District 8 Construction | Project Outreach (I-10) | Caltrans | Info sharing commuters/ business owners | Beaumont Civic Center, Beaumont | To provide project information | 3/26/2009 | N/A | Various; including but not limited to Latino, African America, Asian, Low Income, Caucasian | | 25-50 | Pamphlets, flyers, representative comments |

**Outreach to Communities
FFY 2009**

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|-------------------------|------------------------------------------|-------------|----------------------------------------------|---------------------------------------|--------------------------------|-----------|------------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------|----------------|--------------------------------------------|
| District 8 Construction | Project Outreach (SR-18) | Caltrans | Info sharing business owners | Bear Valley Event Center, Big Bear | To provide project information | 5/19/2009 | N/A | Various; including but not limited to Latino, African America, Asian, Low Income, Caucasian | | 25-30 | Pamphlets, flyers, representative comments |
| District 8 Construction | Project (I-215) Outreach | Caltrans | Info sharing commuters/ business owners | Caltrans, District 8 | To provide project information | 5/21/2009 | N/A | Various; including but not limited to Latino, African America, Asian, Low Income, Caucasian | | 25-50 | Pamphlets, flyers, representative comments |
| District 8 Construction | Project Outreach (18, 38, 173, 189, 330) | Caltrans | Info sharing with commuters/ business owners | Lake Arrowhead Resort, Lake Arrowhead | To provide project information | 5/27/2009 | N/A | Various; including but not limited to Latino, African America, Asian, Low Income, Caucasian | | 30-40 | Pamphlets, flyers, representative comments |
| District 8 Construction | Project Outreach (18, 38, 173, 189, 330) | Caltrans | Info sharing with commuters/ business owners | Hootman Center, Running Springs | To provide project information | 5/28/2009 | N/A | Various; including but not limited to Latino, African America, Asian, Low Income, Caucasian | | 10-20 | Pamphlets, flyers, representative comments |
| District 8 Construction | Project Outreach (18, 38, 173, 189, 330) | Caltrans | Info sharing with commuters/ business owners | San Moritz Lodge, Crestline | To provide project information | 6/3/2009 | N/A | Various; including but not limited to Latino, African America, Asian, Low Income, Caucasian | | 10-20 | Pamphlets, flyers, representative comments |

**Outreach to Communities
FFY 2009**

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|---------------------------|----------------------------------------------------------------------|-------------|----------------------------------------------|-----------------------|-------------------------------------------------|-----------|------------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------|----------------|--------------------------------------------|
| District 8 Construction | Project Outreach (18, 38, 173, 189, 330) | Caltrans | Info sharing with commuters/ business owners | Big Bear City Hall | To provide project information | 6/9/2009 | N/A | Various; including but not limited to Latino, African America, Asian, Low Income, Caucasian | | 10-20 | Pamphlets, flyers, representative comments |
| District 8 Construction | Project Outreach (SR-18) | Caltrans | Info sharing business owners | Big Bear Civic Center | To provide project information | 6/16/2009 | N/A | Various; including but not limited to Latino, African America, Asian, Low Income, Caucasian | | 40-60 | Pamphlets, flyers, representative comments |
| District 8 Construction | Project (I-215) Outreach | Caltrans | Info sharing commuters/ business owners | Caltrans, District 8 | To provide project information | 6/18/2009 | N/A | Various; including but not limited to Latino, African America, Asian, Low Income, Caucasian | | 25-50 | Pamphlets, flyers, representative comments |
| District 8 Small Business | Small Business Liaison Workshop & Northern Region Calmentor Workshop | Caltrans | Small Business | San Bernardino | Workshop and Training | 01/23/09 | | Varied: majority white, hispanic and African American | Sign-in sheet | 500 | email |
| District 8 Small Business | Procurement Fair and CalMentor Workshop in Sacramento | Caltrans | Teleconference | San Bernardino | Small Business Program Updates | 2/10/09 | | Varied: majority white, hispanic and African American | Sign-in sheet | 14 | email |
| District 8 Small Business | District 8 Industry Outreach Meeting | Caltrans | Outreach | San Bernardino | Construction Industry Outreach with Contractors | 2/27/09 | | Mainly white with some Hispanic | Sign-in sheet | 50 | E-mail and flyers |

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|---------------------------|-----------------------------------------------------------------------------------------------|----------------------------------------|---------------------------|---------------------|----------------------------------------------------------------------------------|---------|------------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------|----------------|-----------------------------|
| District 8 Small Business | Procurement Fair - District 7 and Los Angeles Urban League | Caltrans | Outreach | Los Angeles | Meet with small business vendors for the purpose of acquiring goods and services | 3/13/09 | | Varied: majority white, hispanic and African American | Sign-in sheet | 150 | E-mail, flyers, advertising |
| District 8 Small Business | Southern California Regional Small Business Advisory Council | Caltrans | Outreach | Los Angeles | Meet with contractors to identify issues regarding construction | 3/24/09 | | Varied: majority white, hispanic and African American | Sign-in sheet | 75 | E-mail |
| District 8 Small Business | Public Information Meeting - DBE Race Conscious/Race Neutral Goals | Caltrans | Outreach | San Bernardino | Meet with Small Businesses to discuss changes to DBE Program | 3/27/09 | | Varied: majority white, hispanic and African American | Sign-in sheet | 68 | Email, fax |
| District 8 Small Business | Workshop with Inland Empire Small Business Development Center regarding Certification Process | Caltrans | Workshop | Riverside | Partnered with I.E.S.B.D.C to improve communication regarding certifications | 4/28/09 | | Varied: majority white, hispanic and African American | verbal | 4 | Phone call |
| District 8 Small Business | Public Utilities Commission Small Business Expo | California Public Utilities Commission | Workshop and match making | San Bernardino | Workshop with Small Business/ Matchmaking session to acquire goods and services | 4/30/09 | | Varied: majority white, hispanic and African American | verbal | 1000 | Phone call |
| District 8 Small Business | District 8 Industry Outreach Meeting | Caltrans | Outreach | San Bernardino | Construction Industry Outreach with Contractors | 5/8/09 | | Varied: majority white, hispanic and African American | sign-in sheet | 50 | email and flyers |
| District 8 Small Business | Southern California Regional Advisory Council | Caltrans | Outreach | Los Angeles | Meet with contractors to identify issues regarding construction | 5/19/09 | | Varied: majority white, hispanic and African American | sign-in sheet | 75 | email |

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|----------------------------------|----------------------------------------------------------|---------------------------------------------|------------------------------------------|----------------------------------------------|-------------------------------------------------------------------------------------------------------|-----------|------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|----------------|--------------------------------|
| District 8 Small Business | Met with Inland Empire Small Business Development Center | Caltrans | Meeting | Riverside | Continued Communication for Improvement | 6/16/09 | | Varied: white, hispanic and african american | verbal | 5 | phone call |
| District 8 Small Business | Supplier Diversity Event/Inland Empire MBEC-CHARO | MBEC-CHARO | Event | Ontario | Information Sharing on DBE Race Conscious/Race Neutral Goals | 6/19/09 | | Mainly Hispanic | verbal | 50 | phone call |
| District 8 Small Business | Southern Regional Small Business Advisory Council | Caltrans | Outreach | Los Angeles | Meet with contractors to identify issues regarding construction | 7/21/09 | | Varied: white, hispanic and african american | Sign-in Sheet | 75 | email, phone call |
| District 8 Community Planning | Community Planning Grant, Schools by Design | Coachella Valley Association of Governments | Meeting with steering committee members | UCR, Palm Desert Campus | Update of Schools By Design Project, Children and Parent Surveys Results, SRTS, and Workshop Planning | 11/5/08 | Discuss survey analysis/UCR presentation | CVAG staff, health dept, school trans consultant Asian, Anglo, African American, and Hispanic | Reps from cities, schools, agencies, steering committee members | 24 | E-mailed invitations |
| District 8 Community Planning | Community Planning Grant, Schools by Design | Coachella Valley Association of Governments | Meeting with steering committee members | UCR, Palm Desert Campus | Update of Schools By Design Project, MOU Draft Final | 1/28/09 | Discuss survey analysis/UCR presentation | cvag staff, health dept, school trans consultant, Anglo and Hispanic | Reps from cities, schools, agencies, steering committee members | 12 | E-mailed invitations |
| District 8 Community Planning | Downtown Revitalization Specific Plan Amendment | Caltrans/City of Corona | Project Team Meeting | City of Corona Redevelopment Conference room | Discuss project overview and grant requirements | 3/11/2009 | None required | None required | None required | 14 | No outreach used at this time. |
| District 8 Community Planning | Downtown Revitalization Specific Plan Amendment | Caltrans/City of Corona | Project Team Meeting Planning Activities | Redevelopment Conf. Room | Discuss project overview and grant requirements | 4/22/2009 | None required | None required | None required | 14 | No outreach used at this time. |

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| District/ Division | Project/ Activity | Lead Agency | Type of Planning Activity | Location of Meeting | Purpose of Meeting | Date | Interpreters or Special Aides Used | Community Profile (e.g. Asian/Pacific Islander, African American, White, etc., Gender, Age, Disability, Income Level) | Demographic Source(s) Used | # of Attendees | Outreach Method |
|---------------------------|--------------------------------------------|-------------|-----------------------------------|-----------------------------|--------------------------------------------------------------------------------------------|---------|------------------------------------|-----------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|----------------|-----------------------------|
| District 8 CSMP | Office of Corridor System Management Plans | Caltrans | Corridor Study Related to Prop 1B | Caltrans District 8 | To discuss existing congestion experienced in the corridor and the corridor study process. | 4/16/09 | N/A | Predominantly Hispanic and Anglo | Mapping, GIS, Freeway Performance Measurement Systems | 21 | Phone and e-mail |
| District 8 CSMP | Office of Corridor System Management Plans | Caltrans | Corridor Study Related to Prop 1B | Caltrans District 8 | To discuss existing congestion experienced in the corridor and the corridor study process. | 4/20/09 | N/A | Predominantly Hispanic and Anglo | Mapping, GIS, Freeway Performance Measurement Systems | 32 | Phone and e-mail |
| District 8 Goods Movement | Meeting | Caltrans | Meeting | Santa Rosa Reservation | Needs Assessment Study | 1/14/09 | N/A | Tribal Representatives | Mailing List | 3 | E-Mail & Mailed Invitations |
| District 8 Goods Movement | Meeting | Caltrans | Meeting | Woodland | Tribal Issues | 1/21/09 | N/A | Tribal Representatives | Mailing List | 25 | E-Mail & Mailed Invitations |
| District 8 Goods Movement | Meeting | Caltrans | Meeting | Santa Rosa Reservation | Signage for Reservation | 1/29/09 | N/A | Tribal Representatives | Mailing List | 4 | E-Mail & Mailed Invitations |
| District 8 Goods Movement | Meeting | Caltrans | Meeting | Cahuilla Reservation | Needs Assessment Study | 2/2/09 | N/A | Tribal Representatives | Mailing List | 10 | E-Mail & Mailed Invitations |
| District 8 Goods Movement | Meeting | Caltrans | Meeting | Agua Caliente Reservation | IRR Bridge Information | 2/12/09 | N/A | Tribal Representatives | Mailing List | 9 | E-Mail & Mailed Invitations |
| District 8 Goods Movement | Meeting | Caltrans | Meeting | CRIT | Colorado River Bridge Replacement | 2/17/09 | N/A | Tribal Representatives | Mailing List | 10 | E-Mail & Mailed Invitations |
| District 8 Goods Movement | Meeting | Caltrans | Meeting | Rincon Reservation | Tribal Interagency Working Group | 2/18/09 | N/A | Tribal Representatives | Mailing List | 30 | E-Mail & Mailed Invitations |
| District 8 Goods Movement | Meeting | Caltrans | Meeting | Cahuilla Reservation | Cattle Crossing Signs | 2/23/09 | N/A | Tribal Representatives | Mailing List | 2 | E-Mail & Mailed Invitations |
| District 8 Goods Movement | Meeting | Caltrans | Meeting | Torres Martinez Reservation | IRR Package | 3/10/09 | N/A | Tribal Representatives | Mailing List | 2 | E-Mail & Mailed Invitations |

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|----------------------------|-------------------|-------------|---------------------------|-----------------------------------|----------------------------------|----------|------------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------|----------------|-----------------------------|
| District 8 Goods Movement | Meeting | Caltrans | Meeting | Morongo & 29 Palms Reservations | Needs Assessment Study | 3/18/09 | N/A | Tribal Representatives | Mailing List | 6 | E-Mail & Mailed Invitations |
| District 8 Goods Movement | Meeting | Caltrans | Meeting | Fort Mojave Reservation | Needs Assessment Study | 3/19/09 | N/A | Tribal Representatives | Mailing List | 8 | E-Mail & Mailed Invitations |
| District 8 Goods Movement | Meeting | Caltrans | Meeting | HQ Native American Liaison Branch | Video Conference Tribal Issues | 4/17/09 | N/A | Tribal Representatives | Mailing List | 15 | E-Mail & Mailed Invitations |
| District 8 Goods Movement | Meeting | Caltrans | Meeting | Woodland | Tribal Issues | 4/21/09 | N/A | Tribal Representatives | Mailing List | 14 | E-Mail & Mailed Invitations |
| District 8 Goods Movement | Meeting | Caltrans | Meeting | Ramona Reservation | Small Business Development | 4/29/09 | N/A | Tribal Representatives | Mailing List | 4 | E-Mail & Mailed Invitations |
| District 8 Goods Movement | Meeting | Caltrans | Workshop | Morongo Reservation | Long Range Transp. Planning | 5/8/09 | N/A | Tribal Representatives | Mailing List | 15 | E-Mail & Mailed Invitations |
| District 8 Goods Movement | Meeting | Caltrans | Workshop | Pauma Reservation | Tribal Interagency Working Group | 5/13/09 | N/A | Tribal Representatives | Mailing List | 20 | E-Mail & Mailed Invitations |
| District 8 Goods Movement | Meeting | Caltrans | Meeting | Cahuilla Reservation | SR-371 Road Maintenance Issues | 5/15/09 | N/A | Tribal Representatives | Mailing List | 6 | E-Mail & Mailed Invitations |
| District 8 Goods Movement | Meeting | Caltrans | Workshop | Redding Office | Tribal Transp. Planning Workshop | 5/20/09 | N/A | Tribal Representatives | Mailing List | 35 | E-Mail & Mailed Invitations |
| District 8 Goods Movement | Meeting | Caltrans | Meeting | San Bernardino | Chemehuevi Ferryboat Project | 6/5/09 | N/A | Tribal Representatives | Mailing List | 6 | E-Mail & Mailed Invitations |
| District 8 Tribal Outreach | Meeting | Caltrans | Workshop | Viejas Reservation | Long Range Transp. Planning | 10/8/08 | N/A | So. Calif. Tribal Representatives | Sign in Sheet | 15 | E-Mail & Mailed Invitations |
| District 8 Tribal Outreach | Meeting | Caltrans | Workshop | Barona Reservation | Technical Working Group | 10/15/08 | N/A | Barona Reservation | Sign in Sheet | 30 | E-Mail & Mailed Invitations |
| District 8 Tribal Outreach | Quarterly Meeting | Caltrans | Meeting | Woodland | Discuss Tribal Issues | 10/29/08 | N/A | Tribal Representatives | Mailing List | 15 | E-Mail & Mailed Invitations |
| District 8 Tribal Outreach | Meeting | BIA | Meeting | Rincon Reservation | Indian Reservation Roads Program | 10/4/08 | N/A | Tribal Representatives | Mailing List | 15 | E-Mail & Mailed Invitations |

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|------------------------------|--------------------------------------------------|--------------------------------|----------------------------|-----------------------------|------------------------|-------------------------|-------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------|----------------|-------------------------------------------------------------------|
| District 8 Tribal Outreach | Meeting | Caltrans | Meeting | Agua Caliente Reservation | IRR Bridge Information | 11/17/08 | N/A | Tribal Representatives | Mailing List | 4 | E-mail and mailed invitations |
| District 8 Tribal Outreach | Meeting | Caltrans | Meeting | Agua Caliente Reservation | IRR Bridge Information | 12/12/08 | N/A | Tribal Representatives | Mailing List | 3 | E-mail and mailed invitations |
| District 8 Tribal Outreach | Meeting | Caltrans | Meeting | Ramona Reservation | Needs Assessment Study | 12/16/08 | N/A | Tribal Representatives | Mailing List | 3 | E-mail and mailed invitations |
| District 8 Tribal Outreach | Meeting | Caltrans | Meeting | Torres Martinez Reservation | IRR Bridge Information | 1/7/09 | N/A | Tribal Representatives | Mailing List | 5 | E-mail, mailed invitations |
| District 8 Tribal Outreach | Meeting | Caltrans | Meeting | Torres Martinez Reservation | IRR Bridge Information | 1/13/09 | N/A | Tribal Representatives | Mailing List | 3 | E-mail and mailed invitations |
| District 8 Regional Planning | Information Kiosk at the State Building Lobby | Caltrans D8 Div. of Planning | Regional Planning | N/A | Outreach | | Spanish Flyers, brochures available | Low Income, African American, Latinos, Senior Citizens, White Asians and others | | | Mail, e-mail and kept hard copies in the kiosk for general public |
| District 8 Regional Planning | Designing Streets for Pedestrian Safety Workshop | Caltrans Headquarters and FHWA | Pedestrian Safety Planning | San Bernardino | Workshop | 6/18/2009 and 6/19/2009 | PowerPoint Presentation/hand-outs/ binder | Local agency staff and organizations | Agency contact list | 40 plus | E-mail, flyers |
| District 9 Construction | Outreach | Caltrans | Public Information Meeting | Independence | Public Information | 1-Aug-09 | NA | None Provided | 2000 census | 40 | Newspaper Radio |
| District 9 Construction | Outreach | Caltrans | Public Information Meeting | Big Pine | Public Information | 1-Jun-09 | NA | None Provided | 2000 census | 8 | Newspaper Radio |

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|--------------------|--------------------------------|------------------------------------|--------------------------------------------------------|-----------------------------------|--------------------------------------------------------|------------|------------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------|----------------|-----------------------------------|
| District 9 PPM | Sidewalk & crosswalks | Caltrans | Agency meeting | Lone Pine Health & Human Services | To review plans | 8/4/2008 | NA | None provided | 2000 Census | 17 | NA |
| District 9 PPM | Manzanar Independence 4 Lane | Caltrans | Public Meeting | Independence Legion Hall | Public Input & Information | 10/22/2008 | None | None provided | 2000 Census | 60 | Newspaper, radio, |
| District 9 PPM | Red Curb Changes | Lone Pine Chamber of Commerce | Meeting with Business People to address their concerns | Lone Pine Chamber Offices | Meeting with Business People to address their concerns | 10/23/2008 | NA | NA | 2000 Census | 5 | NA |
| District 9 PPM | Manzanar Independence 4 Lane | Caltrans | Public Meeting | Independence Lions Club | Project Presentation | 10/28/2008 | NA | None provided | 2000 Census | 20 | Radio |
| District 9 PPM | Olancho 4 Lane | Caltrans | Public Meeting | Olancho School | Public Input & Information | 12/3/2008 | NA | None provided | 2000 Census | 80 | Newspaper, radio |
| District 9 PPM | Eastern Sierra Corridor | Caltrans | Public Meeting | Ker McGee Center in Ridgecrest | Public Input & Information | 4/6/2009 | NA | None Provided | 2000 Census | 20 | Newspaper, radio & City Hall |
| District 9 PPM | Paving in down town Big Pine | Caltrans | Public Meeting | Big Pine Town Hall | Public Input & Information | 5/18/2009 | NA | None Provided | 2000 Census | 6 | Yes |
| District 9 PPM | Lone Pine ES Corridor Meeting | Kern Council of Governments (KCOG) | Public Meeting | Lone Pine Lions club | Public Input & Information | 4/20/2009 | NA | None provided | 2000 Census | ? | Newspaper, radio, flyers, emails |
| District 9 PPM | Blue Print & Corridor Planning | Caltrans | Public Meeting | Lone Pine Lions Club | Public Input & Information | 4/22/2009 | NA | None Provided | 2000 Census | 25 | Newspaper, radio, emails, & Phone |
| District 9 PPM | Blue Print & Corridor Planning | Caltrans | Public Meeting | United Methodist Church | Public Input & Information | 4/22/2009 | NA | None Provided | 2000 Census | 41 | Newspaper, radio, emails, & Phone |
| District 9 PPM | Blue print & Corridor Planning | Committee | Public Meeting | Lee Vining Community Center | Public Input & Information | 4/23/2009 | NA | None Provided | 2000 Census | 25 | Newspaper, radio, emails, & Phone |
| District 9 PPM | Blue print & Corridor Planning | Committee | Public Meeting | Walker community Center | Public Input & Information | 4/23/2009 | NA | None Provided | 2000 Census | 31 | Newspaper, radio, emails, & Phone |

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|-----------------------------|------------------------------------------------------------------------|----------------------------------|------------------------------------------|-------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|------------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------|----------------|-----------------------------|
| District 9 PPM | Blue print & Corridor Planning | Committee | Public Meeting | Mammoth Lakes Town & Country | Public Input & Information | 4/23/2009 | NA | None Provided | 2000 Census | 16 | Newspaper, radio, emails, & |
| District 9 PPM | Maintenance or Capital projects | Inyo County Board of Supervisors | Board of Supervisors | Inyo County Board of Supervisors Chambers | Discussed projects | 6/16/2009 | NA | None Provided | 2000 Census | | |
| District 9 PPM | US 395 Lone Pine Pavement Maintenance project | Caltrans | Public Meeting | Lone Pine Lions club | Public Input & Information | 7/9/2009 | NA | None Provided | 2000 Census | 12 | Newspaper Press Release |
| District 9 PPM | Black Rock Grand Opening | Caltrans | Public Grand Opening | Division Creek Rest Stop | Public Information | 7/13/2009 | NA | None Provided | 2000 Census | 35 | Newspaper, radio |
| District 9 Local Assistance | Federal-aid Series Training for Local Agencies | Caltrans | Outreach and training | Tri-county Fairgrounds and Parish Hall | Training for local agencies on Fed-aid requirements for local projects involving FHWA funding | June 3, 4, 11, 18, 19, 2009 | NA | None Provided | 2000 Census | | Email phone & website |
| District 9 Local Assistance | New Race Conscious DBE Training | Caltrans | Outreach and training | Caltrans District Office | Training for local agencies on the Department's New Race Conscious DBE Program | 4/23/2009 | NA | None Provided | 2000 Census | 6 | Email phone |
| District 9 Planning | Bishop Tribal Council consultation meeting on RRR Project construction | Bishop Tribe | Tribal Corridor maintenance | Bishop Tribal Offices | Discuss sidewalk construction issues as necessary | 2/13/2009 3/20/2009 5/11/2009 | NA | Primarily Native American | 2000 Census | 12 | Emails and phone calls |
| District 9 Planning | Highpoint Curve Realignment Project | Mono County | Community Planning & Project development | Walker Coleville | Working with the community to minimize the possible traffic delays & associated economic impacts to the community in regards to the Highpoint project | 11/19/2008 3/21/2009 | NA | Primarily White | 2000 Census | 20 | Newspaper, radio |

**Outreach to Communities
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|---------------------|-------------------------------------------|-------------------------------|------------------------------------------------|----------------------------------------------------|------------------------------------------------------------------------------------------------------|--------------------------------|------------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------|--------------------|-----------------------------------|
| District 9 Planning | Independence Tribe Development Mitigation | Independence Tribe & Caltrans | Tribal Corridor development | Fort Independence | Continue to assist the Tribe in highway access improvement to gas station and casino development | 12/3/2008 5/18/2009 | NA | Native American | 2000 Census | 4 | Emails and phone calls |
| District 9 Planning | Big Pine Tribe Development consultation | Big Pine Tribe | Tribal Development | D9 DO | Pre-development consultation regarding highway access improvements needed for truck stop development | 9/23/2008 | NA | Native American | 2000 Census | 5 | Emails and phone calls |
| District 9 Planning | Benton Community Visioning | Mono County, Caltrans, BLM | Community Planning | Benton Community Center | Community visioning, corridor planning, growth scenario development. | 8/25/2008 | NA | Primarily white | 2000 Census | 25 | Announcement emails & phone calls |
| District 9 Planning | Death Valley National Park Coordination | NPS & Caltrans | Bi-Annual Transportation facility coordination | D9 DO and Furnace Creek | Project and Activity coordination between resource entities. | 10/8/2008 4/8/2009 | NA | Mixed | 2000 Census | 20 | Press release in newspaper, |
| District 9 Planning | US 6 TCR | Caltrans | System Planning | Mammoth Town Country conference room & Bishop City | Outreach & input on California Transportation plan | 6/8/2009 | NA | Primarily White | 2000 Census | 15 | |
| District 9 Planning | CTP 2035 Outreach | Caltrans | Statewide planning | Mammoth Town & Country and Bishop City | Outreach and input on California Transportation Plan for 2035 update | Mono 6/8/2009 & Inyo 5/20/2009 | NA | Mixed | 2000 Census | 15 Mono 18 Inyo | |
| District 9 Planning | Don't Trash California Billboards | Caltrans | Statewide outreach and education | Boron, Coso, Division Creek and Crestview SRRA's | Education | Continuous | NA | Mixed | 2000 Census | | |
| D9 Construction | Outreach | Caltrans | Public Information Meeting | Independence | Public Information | Aug-09 | NA | None Provided | 2000 Census | 40 | Newspaper, Radio |
| D9 Construction | Outreach | Caltrans | Public Information Meeting | Big Pine | Public Information | Jun-09 | NA | None Provided | 2000 Census | 8 | Newspaper, Radio |

**Outreach to Communities
FFY 2009**

| District/ Division | Project/ Activity | Lead Agency | Type of Planning Activity | Location of Meeting | Purpose of Meeting | Date | Interpreters or Special Aides Used | Community Profile (e.g. Asian/Pacific Islander, African American, White, etc., Gender, Age, Disability, Income Level) | Demographic Source(s) Used | # of Attendees | Outreach Method |
|-------------------------------------------|--------------------------------------------|-----------------------------------------|-------------------------------------------------|---------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|------------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------|----------------|------------------------------|
| District 10 | Outreach Event | San Joaquin Public Works Dept. | Public Works Outreach Event to Small Businesses | San Joaquin County Public Works Dept. | To inform Small Businesses in the San Joaquin Area about Public Works Opportunities and how to receive more information about them | 11/6/2008 | N/A | N/A | N/A | 50 | Networking In-person |
| District 10 Administration Small Business | District 10 Second Annual Procurement Fair | Bldg. at San Joaquin County Fairgrounds | Procurement and Networking Fair | San Joaquin County Fairgrounds | To promote buyers using small businesses to buy commodities and/or services, provide networking between the buyers and small business owners, and provide on-the-spot purchasing opportunities | 11/19/2008 | N/A | N/A | N/A | 200 | Fax, phone, email, U.S. mail |
| District 10 Administration Small Business | Chamber Mixer | San Joaquin Chamber of Commerce | A networking event with a local chamber | Haggin Museum Stockton, Ca | A networking event where the Small Business Liaison has an opportunity to inform local business about certification and possible State Contracts | 12/11/2008 | N/A | Small Business Owners and Professional in the San Joaquin Area | N/A | 300 | Networking In-person |
| District 10 Administration Small Business | Small Business Development Center Meeting | Caltrans and SBDC | Information Sharing with Partners | Small Business Development Center 56 S. Lincoln Street. Stockton Ca | To share information as partners for a better working relationship with Small Businesses and the CCCP Program. | 12/22/2008 | N/A | Caltrans and SBDC Staff | N/A | 4 | Networking In-person |

**Outreach to Communities
FFY 2009**

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|----------------------------------------------|------------------------------------------------------------|-------------------------------------------------|------------------------------------------------------|----------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|------------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------|----------------|----------------------|
| District 10 Administration Small Business | Small Business | San Joaquin Hispanic Chamber of Commerce | Chamber Mixer for small and disadvantaged businesses | Romada Plaza March Lane Stockton | A networking event where the Small Business Liaison has an opportunity to inform local business about certification and possible State Contracts | 1/15/2009 | N/A | Hispanic Professionals and Business Owners based in San Joaquin Valley | N/A | 30 | Networking In-person |
| District 10 Administration Small Business | Small Business | City of Stockton | Small Business Seminar | Stockton Arena Stockton, CA | A workshop and networking event where the Small Business Liaison has an opportunity to inform local business about certification and possible State Contracts | 1/16/2009 | N/A | N/A | N/A | N/A | Networking In-person |
| District 10 Administration Small Business | Meeting with the City of Tracy Economic Development Center | City of Tracy | Small Business Meeting for information sharing | Tracy Civic Center Tracy, CA | To share information as partners for a better working relationship and advocate small business | 1/20/2009 | N/A | N/A | N/A | 3 | Networking In-person |
| District 10 Administration Small Business | Chamber Mixer | Asian American Chamber of Commerce | A networking event with a local chamber | Stockton, CA | A networking event where the Small Business Liaison has an opportunity to inform local business about certification and possible State Contracts | 2/18/2009 | N/A | Asian American Professionals and Business Owners based in San Joaquin Valley | From the Chamber | 30 | Networking In-person |
| District 10 Administration Small Business | Chamber Mixer | San Joaquin Valley Hispanic Chamber of Commerce | A networking event with a local chamber | Stockton, CA | A networking event where the Small Business Liaison has an opportunity to inform local business about certification and possible State Contracts | 2/19/2009 | N/A | Hispanic Professionals and Business Owners based in San Joaquin Valley | From the Chamber | 60 | Networking In-person |

**Outreach to Communities
FFY 2009**

| District/ Division | Project/ Activity | Lead Agency | Type of Planning Activity | Location of Meeting | Purpose of Meeting | Date | Interpreters or Special Aides Used | Community Profile (e.g. Asian/Pacific Islander, African American, White, etc., Gender, Age, Disability, Income Level) | Demographic Source(s) Used | # of Attendees | Outreach Method |
|-------------------------------------------|----------------------------------------------------------------|-------------------------------------------------|-----------------------------------------------------|-------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|-----------|------------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------|----------------|----------------------|
| District 10 Administration Small Business | Chamber Mixer | City of Tracy Chamber of Commerce | A networking event with a local chamber | Tracy | A networking event where the Small Business Liaison has an opportunity to inform local business about certification and possible State Contracts | 2/26/2009 | N/A | N/A | N/A | 80 | Networking In-person |
| District 10 Administration Small Business | Private Corporation Meeting about Small Business Opportunities | Diversity and Community Engagement | One on One meeting | Caltrans District 10 Stockton Office | Opportunity to discuss Strategies and contacts that would be interested in possible Small Business Certification | 3/2/2009 | N/A | N/A | N/A | 2 | In-person |
| District 10 Administration Small Business | Meeting with Maxine Reye "Waterfront Program" | Caltrans | Meeting to establish possible working relationships | Caltrans District 10 Stockton Office | A meeting between the District 10 DSBL and a private group to discuss possible certification outreach opportunities for businesses in the area. | 3/4/2009 | N/A | N/A | N/A | 3 | Networking In-person |
| District 10 Administration Small Business | Meeting with the African American Chamber of Commerce | Caltrans | Meeting to establish possible working relationships | Caltrans District 10 Stockton Office | A meeting between the District 10 DSBL and a private group to discuss possible certification outreach opportunities for businesses in the area. | 3/5/2009 | N/A | African American Business Professionals and Business Owners in the area | N/A | 3 | Networking In-person |
| District 10 Administration Small Business | San Joaquin Valley Hispanic Chamber Meeting | San Joaquin Valley Hispanic Chamber of Commerce | Committee Start-up meeting | San Joaquin Valley Hispanic Chamber of Commerce | A meeting to begin the formation of a Procurement Committee with the SJVHC | 3/11/2009 | N/A | Hispanic Professionals and Business Owners based in San Joaquin Valley | N/A | 10 | Networking In-person |

**Outreach to Communities
FFY 2009**

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|-------------------------------------------|------------------------------------------|-------------------------------------------------|-----------------------------------------------------------|-------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|------------------------------------|-----------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|----------------|------------------------------|
| District 10 Administration Small Business | DBE Program - Public Information Meeting | Caltrans and SBDC | Public Information Meeting | Caltrans District 10 Stockton Office | Public Information meeting with Small Business Owners to inform them of the DBE Program and the benefits of being a certified DBE | 4/1/2009 | N/A | Small Business Owners and Professionals that may qualify as a DBE | 11 (Females), 18 (Males), 13 (White/Non-Hispanic), 7 (African American), 3 (Hispanic), 1 (person w/ Disability) | 41 | Fax, phone, email, U.S. mail |
| District 10 Administration Small Business | Procurement Committee Meeting | San Joaquin Valley Hispanic Chamber of Commerce | First Monthly Meeting for the SJVHC Procurement Committee | San Joaquin Valley Hispanic Chamber of Commerce | Monthly meeting to establish procurement procedures and opportunities with the State | 4/8/2009 | N/A | Hispanic Professionals and Business Owners based in San Joaquin Valley | N/A | 7 | Networking In-person |
| District 10 Administration Small Business | Blue Book Contractor Showcase | Local Chambers | Seminar and Networking Fair | Sacramento, CA | Seminar and Networking Fair to facilitate interaction between Prime Contractors and Sub Contractors | 4/28/2009 | N/A | Sub and Prime Contractors | N/A | 100 | Networking In-person |
| District 10 Administration Small Business | Small Business Chamber Showcase | The Greater Stockton Chamber of Commerce | Chamber Showcase and Networking Fair | Hilton, Stockton, CA | Trade show and Chamber showcase for businesses in the Greater Stockton Chamber. An opportunity to network with small businesses that may be able to work with the State as well as inform them about the benefits of being certified as a small business | 6/4/2009 | N/A | Small Business Owners and Professionals | N/A | 100 | Networking In-person |

**Outreach to Communities
FFY 2009**

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|----------------------------------------------|-------------------------------------------|---------------------------------------------|-------------------------------------------------------------------|---------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|------------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------|---------------------|----------------------|
| District 10 Administration Small Business | CCCCP Workshop | Small Business Development Center/ Caltrans | Workshop for Small Businesses | Small Business Development Center 56 S. Lincoln Street. Stockton Ca | A workshop teaching small businesses that may be eligible for State work or Contracts how to navigate through the newest options on the OE webpage as well as the Statewide Caltrans Database. | 6/15/2009 | N/A | Small Business Owners and Professionals | N/A | 10 | Networking In-person |
| District 10 Administration Small Business | A&E Calmentor Meeting | Caltrans District 6 | A&E Calmentor Program Meeting for possible participants and staff | District 6 Fresno office and VTC connection | This was a meeting to establish the current phases of the program taking place as well as inviting any new interested participants to apply and become involved. | 6/16/2009 | N/A | Small Business owners and Caltrans Staff | N/A | 3 (District 10 VTC) | Networking |
| District 10 Administration Small Business | Small Business Development Center Meeting | SBDC | Information Sharing with Partners | Small Business Development Center 56 S. Lincoln Street. Stockton Ca | This was a meeting to compare efforts, upcoming networking events and information sharing efforts as partners for Small Businesses and Certification Assistance as well as the CCCP Program | 6/22/2009 | N/A | Caltrans and SBDC Staff | N/A | 5 | Networking In-person |
| District 10 Administration Small Business | Mandatory Pre-Bid Meeting | Caltrans District 6 | Mandatory Pre-Bid for soon to be awarded construction Projects | Caltrans District 6 District Office | This is an informative meeting and Networking event with mandatory attendance for Prime Contractors and Small Business Sub-Contractors to meet and network with one another. | 6/25/2009 | N/A | Caltrans Staff, Prime Contractors and Sub-Contractors (Small Businesses) | N/A | 50 | Networking In-person |

**Outreach to Communities
FFY 2009**

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|----------------------------------------------|----------------------------------------------|-------------------------------------------------|-----------------------------------------|-------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|-----------|------------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------|----------------|----------------------|
| District 10 Administration Small Business | San Joaquin Valley Hispanic Chamber Meeting | San Joaquin Valley Hispanic Chamber of Commerce | Procurement Committee Monthly Meeting | San Joaquin Valley Hispanic Chamber of Commerce | Monthly meeting to establish procurement procedures and opportunities with the State | 7/8/2009 | N/A | Hispanic Professionals and Business Owners based in San Joaquin Valley | N/A | 10 | Networking In-person |
| District 10 Administration Small Business | Chamber Mixer | The Greater Stockton Chamber of Commerce | A networking event with a local chamber | Paragary's Restaurant, Stockton, CA | A networking event where the Small Business Liaison has an opportunity to inform local business about certification and possible State Contracts | 7/9/2009 | N/A | Small Business Owners and Professionals in the Greater Stockton Area | N/A | 100 | Networking In-person |
| District 10 Administration Small Business | San Joaquin Valley Asian Chamber of Commerce | San Joaquin Valley Asian Chamber of Commerce | A networking event with a local chamber | The Lexington Plaza in Stockton, CA | A networking event where the Small Business Liaison has an opportunity to inform local business about certification and possible State Contracts | 7/23/2009 | N/A | Asian American Professionals and Business Owners based in San Joaquin Valley | N/A | 100 | Networking In-person |
| District 10 Administration Small Business | Chamber Mixer | The Greater Stockton Chamber of Commerce | A networking event with a local chamber | Atria Bayside Landing in Stockton, CA | A networking event where the Small Business Liaison has an opportunity to inform local business about certification and possible State Contracts | 8/6/2009 | N/A | Small Business Owners and Professionals in the Greater Stockton Area | N/A | 70 | Networking In-person |
| District 10 Administration Small Business | Procurement Committee Meeting | San Joaquin Valley Hispanic Chamber of Commerce | Monthly Procurement Committee Meeting | San Joaquin Valley Hispanic Chamber of Commerce | Monthly meeting to establish procurement procedures and opportunities with the State | 8/12/2009 | N/A | Hispanic Professionals and Business Owners based in San Joaquin Valley | N/A | 10 | Networking In-person |

**Outreach to Communities
FFY 2009**

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|----------------------------------------------|--------------------------------------------|-----------------------------|-----------------------------------------|---------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|------------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------|----------------|----------------------|
| District 10 Administration Small Business | Chamber Mixer | Modesto Chamber of Commerce | A networking event with a local chamber | Tahoe Joes' Modesto CA | This is a Coffee Hour Mixer and Networking event with Business Owners and Professionals in the City of Modesto. Caltrans District 10 Small Business Liaison will inform the Businesses of State Contracting Opportunities and Certification Possibilities | 8/13/2009 | N/A | Small Business Owners and Professional in the City of Modesto | N/A | 30 | Networking In-person |
| District 10 Administration Small Business | Chamber Mixer | Manteca Chamber of Commerce | A networking event with a local chamber | State Farm Insurance Building Manteca, CA | A networking event where the Small Business Liaison has an opportunity to inform local business about certification and possible State Contracts | 8/20/2009 | N/A | N/A | N/A | N/A | Networking In-person |
| District 10 Administration Small Business | Small Business Development Center Workshop | Padilla & Associates | Small Business Workshop | Small Business Development Center 56 S. Lincoln Street. Stockton Ca | This is a workshop geared towards small businesses teaching them how to read and access the Look-Ahead Reports on the Caltrans Web as well the CCCP website to learn about bidding and project details | 8/24/2009 | N/A | N/A | N/A | N/A | Networking In-person |

**Outreach to Communities
FFY 2009**

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| District 10 Administration Small Business | Coffee Hour Mixer | Modesto Chamber of Commerce | A networking event with a local chamber | Modesto, CA | A networking event where the Small Business Liaison has an opportunity to inform local business about certification and possible State Contracts | 9/11/2009 | N/A | TBD | N/A | TBD | Networking In-person |
| District 10 Administration Small Business | Chamber Mixer | Manteca Chamber of Commerce | A networking event with a local chamber | Manteca, Ca | A networking event where the Small Business Liaison has an opportunity to inform local business about certification and possible State Contracts | 9/24/2009 | N/A | TBD | N/A | TBD | Networking In-person |
| District 10 Environmental | EA: 10-0A840, SJ-12, PM 5.0/10.2 | Caltrans | Public Hearing | Tower Park Village Club House, Lodi CA | Information meeting to discuss Route 12 Improvement Project | 5/27/09 | None requested | White | | 40 | Internet Newspaper Ad Mailings |
| District 10 Environmental | EA: 10-0L140, SJ-99 PM 23.5/24.5 EA: 10-0L130, SJ-99 PM 24.9/25.10 | Local | Public Information Meeting | Morada Middle School Multipurpose Room, Stockton CA | Information meeting to discuss Eight Mile/SR99 Interchange Project | 5/12/09 | None requested | White, Hispanic | | 192 | Internet English and Spanish Translation - Newspaper Ad/Mailings |
| District 10 Environmental | EA: 10-0S600, STA-99 PM 0.0 | Local | Public Information Meeting | Riverbank, Ca | Information meeting to discuss N. County Corridor-SR108 E. Route Adoption Project | 6/15/09 | None requested | White | | 315 | Internet Newspaper Ad Mailings |

**Outreach to Communities
FFY 2009**

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| District 10 Planning | Plymouth Community Based Transportation Plan (CBTP Grant) | Amador County Transportation Council (ACTC) Award 1-16-09 | Kick-off meeting 1/16/09; Request For Proposal Consultant selection 3/09; Oversight Comm est. 6/09; met with County Commissioners & City Council members 7/09; letters to tribes for tribal reps; scheduled town hall meeting # 1 7/09 | ACTC in Jackson | See Col. D | Various | N/A | White, Native American; Latino; diverse | | 15 - 20 | Newspaper, letters, emails; website; phone calls. |
| District 10 Planning | Transportation Planning Grants Outreach | Caltrans | Outreach to potential Transportation Planning Grant applicants | District 10 - RTP/MPO Board meetings; Technical Advisory Committee (TAC) meetings; tribal related meetings; planning meetings; etc. | To educate and provide assistance to our partner agencies, Community Based Organizations (CBOs) and Transit Operators on Planning Grants | Various | N/A | All Ethnic Groups | | Various | Sent written invites/flyers/ e-mails; announced at meetings |
| District 10 Planning | TAC, Citizens Advisory Committees (CACs), Social Service Transportation Advisory Council (SSTAC) meetings | RTPAs and MPOs | CT rep at meetings | RTPAs and MPOs sites | Provide information about Caltrans including but not limited to, Planning, Programming and project updates | Monthly meetings | N/A | All Ethnic Groups | | Varies | In-person |

**Outreach to Communities
FFY 2009**

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| District 10 Planning | Cultural Awareness and Fund Raising Events for upcoming National American Heritage Month & California Indian Heritage Month | Caltrans | To educate staff and raise funds for next month's event. | District 10 event committee | See Col. D | Two separate Fall-time events: Indian Tacos Sales; Pumpkin Pie Sales | N/A | All Ethnic Groups | | 30-70 | Internal Flyers and emails. |
| District 10 Planning | National American Indian Heritage Month and California Indian Heritage Month 2008 | Caltrans | Producer and Committee organized event to recognize Native Americans and continue educational opportunities. | District 10 | To honor especially the California Indians we work with locally and to increase staff's awareness and sensitivity. | 11/5/2008 | | Tribal, under-represented and other stakeholders | | 65-85 | Sent written invites/flyers/telephone calls/personal invites |
| District 10 Planning | Ongoing Communication and Opportunities for Interagency Coordination | Caltrans | Tribal reps on some monthly RTPA TACs-CT reps also attend same mtgs. ACTC is developing a formal Tribal Consultation Protocol that we will be providing assistance on. | Anador Co. Transportation Commission (ACTC) & Tuolumne Co. Transportation Council (TCTC) | To consult early and continuously in planning stages and throughout transportation projects | Ongoing | | All stakeholders | | 6 to 12 | In-person |

**Outreach to Communities
FFY 2009**

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| District 10 Planning | Tribal concern; required 19 months coordination to resolve; county finally successfully relocated the Bed Rock Motor (BRM). | City of Ione, Amador County, Caltrans, Tribe | Liaison efforts between tribe, county, city for protection of a cultural resource | Ione Band of Miwok Indians' Heritage Cultural Committee in Ione initially; District 10 mtgs with County/City/Ct. Discussed at ACTC Bd mtg. | Consulted with Tribe advising they write ltr of request to County owner of parcel where BRM is located; No responses, met with county and city to discuss issue; reporting updates to tribe; encouraged city and county to work with tribe - BRM relocated 6/4/ | 11/07 - 6/4/09 | | Tribe and other stakeholders | | 6 to 12 | phone calls; meetings; letters |
| District 10 | Disseminate training and relevant informational items to Tribes and individuals; Ongoing communication with tribes | OPR & Caltrans | Tribal/Encourage early consultation with Tribes mandated via regs/statutes; SB-18; CT policy, etc. | Via emails or letters. | To ensure tribes and local agencies have knowledge about compliance responsibilities | Ongoing | | Tribes and other stakeholders | | Varies | Emails; in-person |
| District 10 | Buena Vista Rancheria Band of Me-Wuk Indians Gaming and Entertainment Facility | Buena Vista Me-wuk Indians | Draft Tribal Environmental Impact Report (DTEIR) for Proposed Casino in Amador County and to PPM | Several Meetings at District with Amador County Public Works, Tribal Consultants and Caltrans' Planning, Traffic Ops | Intergovernmental Review (IGR) related process; then went to Program/Project Management (PPM) for Ct oversight on this tribally funded project. | Ongoing (now with Program and Project Mgt. for mitigation for 3 SHS intersections | | Tribal Representatives | | 6 to 8 | Inter Governmental Review (IGR) Draft Tribal Environmental Impact Report comment ltr 3-12-07; 12-27-07 IGR Addendum to comment letter; emails, phone calls; meetings; to PPM 1/2009 |

**Outreach to Communities
FFY 2009**

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| District 10 Planning | CA Central Valley Tribal Environmental Justice (EJ) Collaboration Project | KernCOG, Consultant - Chairwoman of Tubatulabal of Kern Valley, Districts 6 & 10 | D-10 Liaison attended two of three workshops: 2nd in Madera and 3rd in Lemoore. | Madera; Lemoore | EJ grant to help develop the CA Central Valley Tribal EJ Transportation Collaboration Model and Context Sensitive Resource Mapping in support of the San Joaquin Blueprint Plan. | 5/14/2009; 6/30/09 | | Tribes and other stakeholders | | 8 counties and 47 tribes (2nd workshop 48 attendees; 3rd workshop 80+ attendees | Consultant emailed agendas & flyers; emails & phone calls; and in person. Liaisons coordinated efforts. |
| District 10 | CTP 2035 Updates | Same as above | 2nd CA Central Valley Tribal EJ Workshop | Madera | Presented information and brochures; pointed out website and encouraged ongoing tribal involvement | 5/14/2009 | | Tribes and other stakeholders | | 8 counties and 47 tribes; 48 attendees | On Agenda to present |
| District 10 | Presented History of: NAAC and NALB and Roles of CT Native American Liaisons & Coordinators | Same as above | 3rd CA Central Valley Tribal EJ Workshop | Lemoore | See Col. B | 6/30/2009 | | Tribes and other stakeholders | | 8 counties and 47 tribes; 80+ attendees | On Agenda to present |
| District 10 Planning | State Route 49 Transportation Concept Report (TCR) //Corridor System Management Plan (CSMP) Stakeholder Consensus Facilitation to develop Public Engagement Plan | District 10 System and Advanced Planning | First strategy session with major key stakeholders. | Calaveras County | Review overal SR 49 TCR/CSMP development process and identified involvement of key stakeholders, advocacy groups and the community | 6/12/2009 | N/A | Consultant /CT | | 6 | |

**Outreach to Communities
FFY 2009**

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| District 10 Planning | "Dia DE Campeño" (Day of the Farmworker) | | Give out information on CTP 2035 | San Joaquin County Fairgrounds | Provide information/request input from Hispanic and low income community | 8/23/2009 | Interpreter & brochure in Spanish | Hispanic | | 2,000 | Booth |
| District 10 Planning | CTP 2035 Updates | Various TAC and Board Meetings | Outreach for input on CTP 2035 | Various meetings throughout District | Explained purpose and process of CTP 2035 Update, encouraged access of website and input | Various | N/A | Various | | Various | In Person |
| District 10 Planning | CTP 2035 Updates | On Line American Government Class | Outreach for input on CTP 2035 | Internet Class | Explained purpose and process of CTP 2035 Update, encouraged access of website and input | Various | N/A | Various | | 200 | In Person |
| District 10 Local Assistance | Amador City Bridge and Sutter Creek Bridge/Field Review | Caltrans | Environmental | Amador City and Sutter Creek | Discussed Environmental Issues regarding Amador City and Sutter Creek Bridge | 12/1/08 | None | | | 11 | |
| District 10 Local Assistance | San Joaquin County Public Works/Discussed Project | SJ County | Project Evaluation | Caltrans District 10, Stockton CA | Discussed McHenry Ave. and Woodward Island project | 12/12/08 | None | | | 4 | |
| District 10 Local Assistance | Amador City Bridge and Sutter Creek Bridge/Field Review | Caltrans | Environmental | Caltrans District 10, Stockton CA | Discussed Environmental Issues regarding Amador City and Sutter Creek Bridge | 1/5/09 | None | | | 11 | |
| District 10 Local Assistance | StanCOG Quarterly Progress Meeting/Discussed Projects in StanCOG Area | StanCOG | Project Evaluation | StanCOG , Modesto CA | Discussed projects progress | 1/22/09 | None | | | 20 | |

**Outreach to Communities
FFY 2009**

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| District 10 Local Assistance | Local Assistance and Training/Provide Local Assistance training and procedure for completing RFA packages | SUCOG | Request for Authorization | SUCOG, Stockton CA | Provide Local Assistance training and procedure for completing RFA packages | 2/23/09 | None | | | 30 | |
| District 10 Local Assistance | City of Patterson project on SR 33 and M St./Discussed project | City of Patterson | Project Evaluation | Caltrans District 10, Stockton CA | Discussed project on SR 33 and M St. | 2/23/09 | None | | | 15 | |
| District 10 Local Assistance | City of Hughson project on Locust St./Discussed project | City of Hughson | Request for Authorization | Hughson, CA | Discussed three projects RFA for Locust St. in City of Hughson | 3/4/09 | None | | | 7 | |
| District 10 Local Assistance | City of Patterson project on SR 33 and M St./Discussed project | City of Patterson | Project Evaluation | Caltrans District 10, Stockton CA | Discussed project on SR 33 and M St. | 3/23/09 | None | | | 13 | |
| District 10 Local Assistance | City of Modesto Projects/Discussed Projects | City of Modesto | Request for Authorization | Caltrans District 10, Stockton CA | Discussed RFA for CON packages for projects | 6/18/09 | None | | | 5 | |
| District 10 Local Assistance | City of Hughson project on Locust St./Discussed project | City of Hughson | Request for Authorization | Caltrans District 10, Stockton CA | Discussed project RFA for Locust St. in City of Hughson | 7/13/09 | None | | | 4 | |

**Outreach to Communities
FFY 2009**

| District/ Division | Project/ Activity | Lead Agency | Type of Planning Activity | Location of Meeting | Purpose of Meeting | Date | Interpreters or Special Aides Used | Community Profile (e.g. Asian/Pacific Islander, African American, White, etc., Gender, Age, Disability, Income Level) | Demographic Source(s) Used | # of Attendees | Outreach Method |
|------------------------------|----------------------------------------------------------------|-------------------|-----------------------------------------|-----------------------------------|-------------------------------------------------------------------------|---------|------------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------|----------------|-----------------|
| District 10 Local Assistance | City of Patterson project on SR 33 and M St./Discussed project | City of Patterson | Project Evaluation | Caltrans District 10, Stockton CA | Discussed project on SR 33 and M St | 7/14/09 | None | | | 9 | |
| District 10 Local Assistance | City of Newman Downtown Plaza Project/Discussed Project | Caltrans | Request for Authorization | Caltrans District 10, Stockton CA | Discussed RFA for CON package for City of Newman Downtown Plaza Project | 7/1/09 | None | | | 5 | |
| District 10 Local Assistance | SJCOG | SJCOG | ARRA project and procedure | Caltrans District 10, Stockton CA | To clarify SJCOG role in ARRA process | 3/23/09 | None | 2 male & 3 female | | 5 | |
| District 10 Local Assistance | SJCOG Meeting | SJCOG | FTIP Programming and RSTP authorization | Caltrans District 10, Stockton CA | To review projects with SJCOG | 4/8/09 | None | | | 5 | |
| District 10 Local Assistance | Project Scope | Tuolumne County | Pre-project evaluation | Caltrans District 10, Stockton CA | To possible redefine scope of project | 3/10/09 | None | 1 - white male, 4-female (white, hispanic) 2 Pacific Islander | | 7 | |
| District 10 Local Assistance | Training | UC Berkeley | Federal Aid Training | Caltrans District 10, Stockton CA | Design to Construction | 11/6/08 | None | | | 25 | |
| District 10 Local Assistance | Training | UC Berkeley | Federal-Aid Training | Caltrans District 10, Stockton CA | Project Completion | 11/7/08 | None | | | 25 | |
| District 10 Local Assistance | Training | UC Berkeley | Federal-Aid Training | Caltrans District 10, Stockton CA | Right of Way | 3/12/09 | None | | | 30 | |
| District 10 Local Assistance | Training | Caltrans | Discuss ARRA policies | Caltrans District 10, Stockton CA | ARRA funding | 4/9/09 | None | | | 15 | |
| District 10 Local Assistance | DBE Training | UC Berkeley | DBE Race Conscious program | San Joaquin Training Facility | Goal & Methodology Process | 4/9/09 | None | | | 150 | |

**Outreach to Communities
FFY 2009**

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|------------------------------|-----------------------------------------------------|----------------------|---------------------------|--------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|------------|-------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|---------------------|-------------------------------------------------------------------------------------------------------------------------------------------|
| District 11 Environmental | State Route 76 Mission to I-15 Highway Improvements | D11 Environmental | Scoping Meeting | Bonsall Community Center, 31505 Old River Road, Bonsall | Public scoping meeting to announce preparation of a Draft EIR/EIS, and receive input on project alternatives | 10/22/2008 | Jose Delgado acted as interpreter and the stenographer accepted comments in English and Spanish | In the project study area: approx 60% White; 30% Hispanic/Latino; 9% Asian 4% Black or African American 16% Other or two or more races | US Bureau of the Census 2000 | 47 | Newspaper Ads placed in North County Times and Hispanics Unidos, notices to business and interest groups, mailers to those along corridor |
| District 11 Environmental | State Route 11/Olay Mesa East Port of Entry Project | D11 Environmental | Scoping Meeting | Ocean View Hill Elementary School, 4919 Del Sol Boulevard, San Diego, CA 92154 | Public scoping meeting to announce preparation of a Draft EIR/EIS, and receive input on project alternatives | 12/4/2008 | Slacy Gomez (Interpreter) | Area is currently undeveloped | US Bureau of the Census 2000 | 22 | English and Spanish Newspapers, Fact Sheets and Mailers |
| District 11 Environmental | I-15/Mira Mesa Blvd DAR | D11 Environmental | Public Meeting | Quality Inn and Suites, 9880 Mira Mesa Blvd, San Diego | Public meeting to receive input and comments on the Draft EIR/EA | 11/12/2008 | None | Predominately English-speaking | US Bureau of the Census 2000 | 124 | Newspaper Ad in Union Tribune, notices to nearby community planning boards, Notice on SANDAG website (www.keepsandle.comoving.com) |
| District 11 Environmental | I-805/Carroll Cyn Rd Extension/DAR | D11 Environmental | Public Meeting | Woodlin Suites Hotel, 10044 Pacific Mesa Blvd, San Diego | Public meeting to receive input and comments on the IS/EA | 2/10/2009 | Arturo Jacobo acted as interpreter | Predominately English-speaking | US Bureau of the Census 2000 | 5 community members | Newspaper Ad in Union Tribune, mailers to business in project area, notices to nearby community planning boards |

**Outreach to Communities
FFY 2009**

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|------------------------------------------|-------------------------------------------------|----------------------------------------|------------------------------------|------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|-----------------|---------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|---------------------------------------------|----------------|---------------------------------------------|
| District 12 Public Information Office | pre-con meetings | Caltrans | pre-con meetings | Various field office locations | To provide information to Contractors re: DBE/DVBE, labor compliance prevailing wage rates for both State and Federally funded contracts. | various dates | none | various ethnicities | Self identification | 15 | Print media, letter, email |
| District 12 Public Information Office | State Route 74 Widening Project | Caltrans | Improvements, widening | Marco Middle School, San Juan Capistrano | Public review of State project during circulation of Environmental Document | 1/14/09 | Court Reporter fluent in Spanish and English | Latino, White | US Census, Parcel Data, self identification | Approx. 120 | Public Circulation, Public Meeting |
| District 12 Public Information Office | State Route 91 Lane Addition Project | Orange County Transportation Authority | EB Lane addition | Anaheim | Public review of State project during circulation of Environmental Document | 1/21/09 | Court Reporter fluent in Spanish and English | Latino, White | US Census, Parcel Data, self identification | Approx. 30 | Public Circulation, Public Meeting |
| District 12 Public Information Office | I-405/I-605/SR-22 West County Connector Project | Orange County Transportation Authority | Interchange improvements, Widening | Long Beach | Public Meeting to provide information about the project | 5/6/09 | Interpreters assisted w/Spanish-speakers, TTY number provided | Latino, White, Asian | Parcel Data, Self Identification | Approx. 80 | Print Media, Direct Mailers, Public Meeting |
| District 12 Public Information Office | SR-1 Roadway Rehabilitation Project | Caltrans | Roadway rehabilitation, re-paving | Laguna Beach | Public Meeting to provide information about the project | 7/21/09 | none | White | Self identification | Approx. 40 | Print Media, Direct Mailers, Public Meeting |
| District 12 Construction | Construction/Labor Compliance | Transportation | Interviews | Telephone and public areas. | Process wage and EEO issues identified by workers. | Multiple dates. | Spanish Interpreter | Various ethnicities | | Varies | Telephone, letter and in-person. |
| District 12 Construction | Construction/Labor Compliance | Transportation | Pre-con meeting | Various field offices | Provide information to contractors re: DBE/DVBE, labor compliance & prevailing wage requirements. | Multiple dates. | None | Various ethnicities | | Varies | Letter, email. |
| District 12 Construction | Construction/Labor Compliance | Transportation | Pre-bid meeting | District Office | Provide opportunity for small contractors to network with large firms. | 6/30/09 | None | Various ethnicities | | 45 | Letter, email. |

**Outreach to Communities
FFY 2009**

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|--------------------------|---------------------------------------------------|----------------|------------------------------------------------|----------------------------------------------|--------------------------------------------------------------------------------------------------|------------------------------------|----------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------|----------------|-------------------------------------------------|
| District 12 Construction | District 12 Admin & Construction/Labor Compliance | Transportation | Public Participation Meeting | District Office | Update contractors and other concerned parties regarding the DBE Race Conscious Program changes. | 3/27/09 | None | Various ethnicities | | 80 | Letter, email. |
| District 12 Construction | Construction/Labor Compliance | Transportation | Annual EEO Reports | District Office | Collect FHWA 1391 reports. | 8/15/08 | None | Various ethnicities | | N/A | Letter, email. |
| District 12 Construction | Construction/Labor Compliance | Transportation | Training | District Office & RE Academy | Review with Caltrans RE's the DBE Race Conscious Program changes. | Various | None | Various ethnicities | | 25 | Email |
| District 12 Construction | Construction/Labor Compliance | Transportation | Partnering Outreach | District Office & Construction Field Offices | Work with contractors to establish healthy working/business relationships. | Various | None | Various ethnicities | | Varies | Email |
| District 12 Construction | Construction/Labor Compliance | Transportation | Calmentor (Outreach - Mentoring) | Various | The Calmentor program assists DBE's by pairing small businesses with large firms. | Multiple meetings throughout year. | Sign Language | Various ethnicities | | 25 | Letter, email. |
| District 12 Design | SR-91 between SR-55 and SR-241 | Caltrans | Widen Freeway - Add One Lane in Each Direction | City of Anaheim | DED Circulation, Public Meeting | 1/21/09 | Court Reporter fluent in Spanish and English | General Public | City of Anaheim | 100 | Public Circulation, Print Media, Direct Mailers |
| District 12 Design | West County Connector Projects - 405/605/22 IC | OCTA | Interchange Improvements Project | City of Long Beach Library | Project Overview, Information Sharing | 2/9/09 | Court Reporter fluent in Spanish and English | Latino, White, Asian | US Census, Parcel Data | 30 | Public Circulation, Public Meeting |
| District 12 Design | West County Connector Projects - 405/605/22 IC | OCTA | Interchange Improvements Project | City of Stanton | Project Overview, Information Sharing | 3/9/09 | Court Reporter fluent in Spanish and English | Latino, White, Asian | US Census, Parcel Data | 20 | Print Media, Direct Mailers |
| District 12 Design | West County Connector Projects - 405/605/22 IC | OCTA | Interchange Improvements Project | City of Seal Beach/Rossmore | Project Overview, Information Sharing | 4/9/09 | Court Reporter fluent in Spanish and English | Latino, White, Asian | US Census, Parcel Data | 40 | Print Media, Direct Mailers |

**Outreach to Communities
FFY 2009**

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|------------------------------------|-------------------------------------------------------------|-----------------------------------------|----------------------------------|------------------------------------------|-------------------------------------------------------------|--------------------------|----------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------|----------------|-----------------------------------------|
| District 12 Design | West County Connector Projects - 405/605/22 IC | OCTA | Interchange Improvements Project | City of Westminster | Project Overview, Information Sharing | 5/9/09 | Court Reporter fluent in Spanish and English | Latino, White, Asian | US Census, Parcel Data | 25 | Print Media, Direct Mailers |
| District 12 Design | I-405 between SR-73 and I-605 | OCTA | Widen Freeway | City of Fountain Valley Community Center | Project Scoping Meeting, Information sharing | 9/22/09 | Court Reporter fluent in Spanish and English | Latino, White, Asian | US Census, Parcel Data | 30 | Print Media, Direct Mailers |
| District 12 Design | I-405 between SR-73 and I-605 | OCTA | Widen Freeway | City of Huntington Beach Library | Project Overview, Information Sharing | 9/23/09 | Court Reporter fluent in Spanish and English | Latino, White, Asian | US Census, Parcel Data | 35 | Print Media, Direct Mailers |
| District 12 Environmental Planning | Orange County Gateway | City of Placentia - CEQA FHWA - NEPA | Grade Separation | City of Anaheim | Meet with residents in Trailer Park | October & November, 2008 | N/A | Low Income | U.S. Census | 80 | On-Site meeting to describe row impacts |
| District 12 Environmental Planning | SR-57 Northbound from Katella to Lincoln | Caltrans | Widening | Rio Vista Elementary School | Provide public information on it & get comments from public | 4/7/09 | Translators and Court Reporter | Hispanic & Caucasian | U.S. Census | 79 | Newspaper Ads, Flyers, and Mailings |
| District 12 Environmental Planning | SR-91 between SR-55 and SR-241 | Caltrans | Widening | N/A | N/A | January, 2009 | N/A | Mixed | | 270 | Mailed out Soundwall Survey Letters |
| District 12 Environmental Planning | Gene Autry Way West Project from I-5 to South Haster Street | City of Anaheim | Interchange Improvements Project | N/A | N/A | 8/1/09 | N/A | Mixed | | | Mailed out Soundwall Survey Letters |
| District 12 Environmental Planning | | O.C. Water District Co-Sponsor = Disney | | Nixon Library, Yorba Linda, CA | Public Outreach & Education of Stormwater | April, 2009 | Interpreter & Bilingual pamphlets | Mixed | Local School Districts | approx. 1,500 | Fun & Informative festival |

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|-----------------------------------------------|-----------------------------------------------------|-------------|---------------------------|-------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------|-------------------------------------|------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------|--------------------------------------------------------------------------------|
| District 12 Environmental Planning | I-405 Improvements Project from SR-73 to I-605 | Caltrans | Widening & improvements | Fountain Valley Senior & Community Center; Huntington Beach Library; Westminster Community Center; Rush Park Auditorium | Public Scoping | 9/22/09; 9/23/09; 9/30/09; 10/01/09 | Court Reporter; Interpreters | Latinos, Whites, Asians | Census Data | 150 for Fountain Valley Scoping Meetings; Other meetings yet to be held | Newspaper Ads; Public mailing; Newspaper articles; Internet website |
| District 12 Environmental Planning | SR-91 Widening project | Caltrans | Widening & improvements | El Rancho Charter School, Anaheim | Public Hearing | Jan. 21, 2009 | Court Reporter; Interpreters | Latinos, Whites, Asians | Census Data | 23 | Newspaper Ads; Public mailing; Internet website |
| HQ Division of Transportation Planning (DOTP) | Outreach on the California Transportation Plan 2035 | Caltrans | Three Focus Groups | Sacramento | Validate strategies for the CTP 2035, identify missing strategies and red flags. | 4/16/2009 to 4/28/09 | No interpreters/special aides requested or required. | Asian, Latino, Native American, white Stakeholders from low income, disabled, non-equity, motorized, transit, and aged communities | Participants selected on basis of experience in the three subject areas: environment, economic, equity. Some demographic data collected visually | 23 | Participants recruited electronically by web-based advertisement and telephone |
| HQ Division of Transportation Planning (DOTP) | Outreach on the California Transportation Plan 2035 | Caltrans | Three Focus Groups | Fresno Los Angeles Redding | Validate challenges for the CTP 2035, identify missing challenges and red flags. | 5/12/2009 to 5/21/2009 | No interpreters/special aides requested or required. | Race: African American (4), African American/Hispanic (1), Asian/Pacific Islander (4), Hispanic (6), White (20), other (1)--total 36 Low-income (12), disabled (0) | Participants selected on basis of ensuring as wide a representation of demographic variation and choice of transportation modes. Demographic data was collected from a survey (results available upon request). | 36 | Participants recruited electronically by web-based advertisement and telephone |

**Outreach to Communities
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|-----------------------------------------------|----------------------------------------------------------------------------------------------|-------------|---------------------------|------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|---------------------|---------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|
| HQ Division of Transportation Planning (DOTP) | Outreach on the California Transportation Plan 2035 | Caltrans | Six public workshops | Sacramento Redding Fresno Los Angeles San Diego Oakland | To engage stakeholders and the public, including underrepresented, in the update of the CTP; validate vision, goals, policies, and strategies | 9/21/09 to 10/12/09 | Spanish-speaking translators will be available, and other special needs as requested. <i>CTP 2035 Brochures available in Spanish</i> | Anticipated: African American, Asian/Pacific Islander, Latino, Native American, low-income, disabled, aged, youth | Participants will be selected on basis of ensuring as wide a representation of demographic variation and choice of transportation modes. Demographic data will be collected from a survey. | Estimate 50-100 per each of six workshops in September and October 2009 | Advertising in ethnic media, e-mails to stakeholders and community groups, and consultation with Tribal Governments |
| HQ Division of Mass Transportation | Elderly and Disabled Specialized Transit Program, Section 5310 FFY 2009 Application Workshop | Caltrans | Public Transit Outreach | SANDAG Offices - San Diego | To educate transit organizations on Section 5310 Elderly and Disabled Specialized Transit Program requirements. | 03/25/09 | No interpreters/special aides requested or required. | Open to all, survey not taken | Not applicable | 15 | Email notification to all RTPAs and MPOs and posted on website. |
| HQ Division of Mass Transportation | Elderly and Disabled Specialized Transit Program, Section 5310 FFY 2009 Application Workshop | Caltrans | Public Transit Outreach | Huntington Beach Senior Center | To educate transit organizations on Section 5310 Elderly and Disabled Specialized Transit Program requirements. | 03/26/09 | No interpreters/special aides requested or required. | Open to all, survey not taken | Not applicable | 15 | Email notification to all RTPAs and MPOs and posted on website. |
| HQ Division of Mass Transportation | Elderly and Disabled Specialized Transit Program, Section 5310 FFY 2009 Application Workshop | Caltrans | Public Transit Outreach | Redding District Office | To educate transit organizations on Section 5310 Elderly and Disabled Specialized Transit Program requirements. | 04/02/09 | No interpreters/special aides requested or required. | Open to all, survey not taken | Not applicable | 5 | Email notification to all RTPAs and MPOs and posted on website. |
| HQ Division of Mass Transportation | Elderly and Disabled Specialized Transit Program, Section 5310 FFY 2009 Application Workshop | Caltrans | Public Transit Outreach | San Bernardino Associated Govts | To educate transit organizations on Section 5310 Elderly and Disabled Specialized Transit Program requirements. | 04/06/09 | No interpreters/special aides requested or required. | Open to all, survey not taken | Not applicable | 25-30 | Email notification to all RTPAs and MPOs and posted on website. |
| HQ Division of Mass Transportation | Elderly and Disabled Specialized Transit Program, Section 5310 FFY 2009 Application Workshop | Caltrans | Public Transit Outreach | Council of Fresno County Govt | To educate transit organizations on Section 5310 Elderly and Disabled Specialized Transit Program requirements. | 04/09/09 | No interpreters/special aides requested or required. | Open to all, survey not taken | Not applicable | 10-15 | Email notification to all RTPAs and MPOs and posted on website. |
| HQ Division of Mass Transportation | Elderly and Disabled Specialized Transit Program, Section 5310 FFY 2009 Application Workshop | Caltrans | Public Transit Outreach | Metropolitan Transportation Commission-Oakland | To educate transit organizations on Section 5310 Elderly and Disabled Specialized Transit Program requirements. | 04/14/09 | No interpreters/special aides requested or required. | Open to all, survey not taken | Not applicable | 30-35 | Email notification to all RTPAs and MPOs and posted on website. |
| HQ Division of Mass Transportation | Elderly and Disabled Specialized Transit Program, Section 5310 FFY 2009 Application Workshop | Caltrans | Public Transit Outreach | AON Center-L.A. | To educate transit organizations on Section 5310 Elderly and Disabled Specialized Transit Program requirements. | 04/15/09 | No interpreters/special aides requested or required. | Open to all, survey not taken | Not applicable | 30-35 | Email notification to all RTPAs and MPOs and posted on website. |

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| HQ Division of Mass Transportation | Elderly and Disabled Specialized Transit Program, Section 5310 FFY 2009 Application Workshop | Caltrans | Public Transit Outreach | Gateway Oaks, Sacramento | To educate transit organizations on Section 5310 Elderly and Disabled Specialized Transit Program requirements. | 04/20/09 | No interpreters/special aides requested or required. | Open to all, survey not taken | Not applicable | 10-15 | Email notification to all RTPAs and MPOs and posted on website. |
| HQ Division of Mass Transportation | Elderly and Disabled Specialized Transit Program, Section 5310 FFY 2009 Application Workshop | Caltrans | Public Transit Outreach | San Luis Obispo District Office | To educate transit organizations on Section 5310 Elderly and Disabled Specialized Transit Program requirements. | 04/22/09 | No interpreters/special aides requested or required. | Open to all, survey not taken | Not applicable | 10-15 | Email notification to all RTPAs and MPOs and posted on website. |
| HQ Division of Mass Transportation | Elderly and Disabled Specialized Transit Program, Section 5310 FFY 2009 Application Workshop | Caltrans | Public Transit Outreach | Monterey Salinas Transit | To educate transit organizations on Section 5310 Elderly and Disabled Specialized Transit Program requirements. | 04/23/09 | No interpreters/special aides requested or required. | Open to all, survey not taken | Not applicable | 5-10 | Email notification to all RTPAs and MPOs and posted on website. |
| HQ Division of Mass Transportation | Elderly and Disabled Specialized Transit Program, Section 5310 FFY 2009 Application Workshop | Caltrans | Public Transit Outreach | San Joaquin RTD | To educate transit organizations on Section 5310 Elderly and Disabled Specialized Transit Program requirements. | 04/30/09 | No interpreters/special aides requested or required. | Open to all, survey not taken | Not applicable | 10-15 | Email notification to all RTPAs and MPOs and posted on website. |
| HQ Division of Mass Transportation | Section 5311 Recovery Act/Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA) Workshop presentations | Caltrans | Staff Education | Rail Conference Room, HQ | To educate DMT staff on the Section 5311 Recovery Act Program to include Civil Rights requirements. | 06/11/09 | No interpreters/special aides requested or required. | Open to all, survey not taken | Not applicable | 20-25 | Notification to DMT FTA staff |
| HQ Division of Mass Transportation | Section 5311 Recovery Act/Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA) Workshop | Caltrans | Public Transit Outreach | District 5 Office | To educate district representatives and transit organizations on Section 5311 Recovery Act reporting, procurement, and civil rights requirements, and PTMISEA requirements. | 6/17/09 | No interpreters/special aides requested or required. | Mainly white Male, to include some Hispanic, Other, No Disability, majority 40+, no low-income | Not applicable | 18 | Participants recruited electronically by web-based advertisement to CalACT list serve (3000+) and email invitation to all district offices. |

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| HQ Division of Mass Transportation | Section 5311 Recovery Act/Public Transportation Modernization, and Improvement, and Service Enhancement Account (PTMISEA) Workshops | Caltrans | Public Transit Outreach | District 6 Office | To educate district representatives and transit organizations on Section 5311 Recovery Act reporting, procurement, and civil rights requirements, and PTMISEA requirements. | 6/18/09 | No interpreters/special aides requested or required. | Split of White Male and Female, to include some Hispanic and Asian, majority 40+, no disability, no low-income | Not applicable | 31 | Participants recruited electronically by web-based advertisement to CalACT list serve (3000+) and email invitation to all district offices. |
| HQ Division of Mass Transportation | Section 5311 Recovery Act/Public Transportation Modernization, and Improvement, and Service Enhancement Account (PTMISEA) Workshops | Caltrans | Public Transit Outreach | District 11 Office | To educate district representatives and transit organizations on Section 5311 Recovery Act reporting, procurement, and civil rights requirements, and PTMISEA requirements. | 6/24/09 | No interpreters/special aides requested or required. | Mainly White Female, to include African American, Hispanic, Asian, and Other, no Disability, majority 40+, no low-income | Not applicable | 12 | Participants recruited electronically by web-based advertisement to CalACT list serve (3000+) and email invitation to all district offices. |
| HQ Division of Mass Transportation | Section 5311 Recovery Act/Public Transportation Modernization, and Improvement, and Service Enhancement Account (PTMISEA) Workshops | Caltrans | Public Transit Outreach | District 7 Office | To educate district representatives and transit organizations on Section 5311 Recovery Act reporting, procurement, and civil rights requirements, and PTMISEA requirements. | 6/25/09 | No interpreters/special aides requested or required. | Mainly White Male, to include Hispanic, no Disability, majority 40+, no low-income | Not applicable | 29 | Participants recruited electronically by web-based advertisement to CalACT list serve (3000+) and email invitation to all district offices. |
| HQ Division of Mass Transportation | Section 5311 Recovery Act/Public Transportation Modernization, and Improvement, and Service Enhancement Account (PTMISEA) Workshops | Caltrans | Public Transit Outreach | District 8 Office | To educate district representatives and transit organizations on Section 5311 Recovery Act reporting, procurement, and civil rights requirements, and PTMISEA requirements. | 6/26/09 | No interpreters/special aides requested or required. | Mainly White, to include African American, Hispanic and Other, no Disability, majority 40+, no low-income | Not applicable | 21 | Participants recruited electronically by web-based advertisement to CalACT list serve (3000+) and email invitation to all district offices. |

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|------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|-------------|---------------------------|---------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|----------------------------|----------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| HQ Division of Mass Transportation | Section 5311 Recovery Act/Public Transportation Modernization, and Improvement, and Service Enhancement Account (PTMISEA) Workshops | Caltrans | Public Transit Outreach | HQ - Sacramento District Office | To educate district representatives and transit organizations on Section 5311 Recovery Act reporting, procurement, and civil rights requirements, and PTMISEA requirements. | 7/1/09 | No interpreters/special aides requested or required. | Split of White Male and Female, to include Hispanic, no Disability, majority 40+, no low-income | Not applicable | 23 | Participants recruited electronically by web-based advertisement to CalACT list serve (3000+) and email invitation to all district offices. |
| HQ Division of Mass Transportation | Section 5311 Recovery Act/Public Transportation Modernization, and Improvement, and Service Enhancement Account (PTMISEA) Workshops | Caltrans | Public Transit Outreach | District 3 Office | To educate district representatives and transit organizations on Section 5311 Recovery Act reporting, procurement, and civil rights requirements, and PTMISEA requirements. | 7/2/09 | No interpreters/special aides requested or required. | Split of White Male and Female, to include African American, Hispanic, no Disability, majority 40+, no low-income | Not applicable | 19 | Participants recruited electronically by web-based advertisement to CalACT list serve (3000+) and email invitation to all district offices. |
| HQ Division of Mass Transportation | Section 5311 Recovery Act/Public Transportation Modernization, and Improvement, and Service Enhancement Account (PTMISEA) Workshops | Caltrans | Public Transit Outreach | District 10 Office | To educate district representatives and transit organizations on Section 5311 Recovery Act reporting, procurement, and civil rights requirements, and PTMISEA requirements. | 7/8/09 | No interpreters/special aides requested or required. | Mainly White Female, to include Hispanic and Other, no Disability, majority 40+, no low-income | Not applicable | 29 | Participants recruited electronically by web-based advertisement to CalACT list serve (3000+) and email invitation to all district offices. |
| HQ Division of Mass Transportation | Section 5311 Recovery Act/Public Transportation Modernization, and Improvement, and Service Enhancement Account (PTMISEA) Workshops | Caltrans | Public Transit Outreach | District 4 Office | To educate district representatives and transit organizations on Section 5311 Recovery Act reporting, procurement, and civil rights requirements, and PTMISEA requirements. | 7/16/09 | No interpreters/special aides requested or required. | Split of White Male and Female, to include African American, Hispanic and Asian, no Disability, majority 40+, no low-income | Not applicable | 31 | Participants recruited electronically by web-based advertisement to CalACT list serve (3000+) and email invitation to all district offices. |

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|------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|-------------|---------------------------|-------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------|----------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| HQ Division of Mass Transportation | Section 5311 Recovery Act/Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA) Workshops | Caltrans | Public Transit Outreach | District 2 Office | To educate district representatives and transit organizations on Section 5311 Recovery Act reporting, procurement, and civil rights requirements, and PTMISEA requirements. | 7/29/09 | No interpreters/special aides requested or required. | Split of White Male and Female, to include Indian, Hispanic, Disability, majority 40+, no low-income | Not applicable | 21 | Participants recruited electronically by web-based advertisement to CalACT list serve (3000+) and email invitation to all district offices. |
| HQ Division of Mass Transportation | Job Access and Reverse Commute and New Freedom Workshops, Sections 5316 /5317 | Caltrans | Public Transit Outreach | District 10 Office | To educate district representatives and transit organizations on Job Access and Reverse Commute and New Freedom Program requirements, | 7/15/09 | No interpreters/special aides requested or required. | | Not applicable | Ask cindy | Email notification to all RTPAs and MPO and posted on website. |
| HQ Division of Mass Transportation | Job Access and Reverse Commute and New Freedom Workshops, Sections 5316 /5317 | Caltrans | Public Transit Outreach | Sacramento Gateway Oaks | To educate district representatives and transit organizations on Job Access and Reverse Commute and New Freedom Program requirements, | 7/15/09 | No interpreters/special aides requested or required. | Open to all, survey not taken. | Not applicable | 22 | Email notification to all RTPAs and MPO and posted on website. |
| HQ Division of Mass Transportation | Job Access and Reverse Commute and New Freedom Workshops, Sections 5316 /5317 | Caltrans | Public Transit Outreach | District 4 Office | To educate district representatives and transit organizations on Job Access and Reverse Commute and New Freedom Program requirements, | 7/1/09 | Sign language interpreter. | Open to all, survey not taken. | Not applicable | 10 | Email notification to all RTPAs and MPO and posted on website. |
| HQ Division of Rail | | | | | Group Leader Assoc. Meeting | 10/1/09 | None | | | | Amtrak National Event |
| HQ Division of Rail | GLAMER Travel Bay Area Travel Show | Amtrak | | Sacramento Santa Clara | | 1/1/09 | None | | | | |
| HQ Division of Rail | Intercity Rail Day at Capitol | | | Sacramento | CA Rail Corridor Agencies' Board Members Educating Their Legislators | Mid-Winter | None | | | | |
| HQ Division of Rail | Allensworth | | | | | | | | | | |
| HQ Division of Rail | National Train Day | | | | | | | | | | |

Outreach to Communities
FFY 2009

| District/ Division | Project/ Activity | Lead Agency | Type of Planning Activity | Location of Meeting | Purpose of Meeting | Date | Interpreters or Special Aides Used | Community Profile (e.g. Asian/Pacific Islander, African American, White, etc., Gender, Age, Disability, Income Level) | Demographic Source(s) Used | # of Attendees | Outreach Method |
|---------------------|-------------------|-------------|---------------------------|---------------------|--------------------------------------------------|------|------------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------|----------------|-----------------|
| HQ Division of Rail | | | | | Awareness San Joaquin Route; Operation Lifesaver | | | | | | |
| | Planata | | | | | | | | | | |